

**Gambier Community Center  
Picnic Shelter – Ball Fields  
Reservation Request**

NAME OF ORGANIZATION OR GROUP \_\_\_\_\_

NON-PROFIT ORGANIZATION \_\_\_\_\_ FOR-PROFIT ORGANIZATION \_\_\_\_\_

PERSON IN CHARGE \_\_\_\_\_ PHONE # \_\_\_\_\_

ALTERNATE CONTACT \_\_\_\_\_ PHONE # \_\_\_\_\_

SPACE REQUESTED – PICNIC SHELTER \_\_\_\_\_ BALL FIELD(S) \_\_\_\_\_

DATE(S) \_\_\_\_\_ TIME (FROM) \_\_\_\_\_ (TO) \_\_\_\_\_

PLANNED ACTIVITIES/USE \_\_\_\_\_

COMMENTS \_\_\_\_\_

THE VILLAGE OF GAMBIER IS NOT RESPONSIBLE OR LIABLE FOR ANY ACCIDENT OR INJURY TO ANY PERSON WHILE ON VILLAGE PREMISES OR WHILE USING VILLAGE OF GAMBIER PROPERTY OR EQUIPMENT, NOR IS THE VILLAGE RESPONSIBLE OR LIABLE FOR ANY LOSS OR DAMAGE TO PERSONAL PROPERTY. GROUPS MAY BE REQUIRED TO PROVIDE ADEQUATE LIABILITY INSURANCE COVERAGE FOR CERTAIN ACTIVITIES.

GROUPS AND ALL PERSONS AGREE TO ABIDE BY THE ABOVE TERMS AND STIPULATIONS AND ANY/ALL OPERATIONAL RULES OF THE VILLAGE BY SIGNING THIS REQUEST FORM.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

**MAKE CHECKS PAYABLE TO: THE VILLAGE OF GAMBIER**

**RETURNS FORM TO: THE VILLAGE OF GAMBIER  
P.O. BOX 1984, GAMBIER, OHIO 43022**

**RESERVATIONS ARE NOT CONFIRMED UNTIL APPROVED BY A VILLAGE OFFICIAL.**

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

\_\_\_\_\_  
VILLAGE OFFICIAL