

**May 6, 2024 Meeting Minutes  
will be available online after  
Council Approval during the  
June 3, 2024 meeting.**

# April 2024 Bills Paid

| UTILITIES   |           |
|---|-----------|
| American Electric Power                             | 5,010.81  |
| Constellation NewEnergy                             | 3,639.86  |
| AT&T - Firstnet                                     | 231.76    |
| Campus Auto - Fuel purchases                        | 1,894.06  |
| Walmart - Fuel purchases                            | 303.01    |
| CenturyLink (aka Brightspeed)                       | 361.83    |
| CenturyLink (aka Lumen)                             | 1,169.04  |
| Cintas Corp   | 206.29    |
| Energy Cooperative                                  | 40.82     |
| Ohio Cumberland Gas Co.                             | 497.46    |
| Republic Services                                   | 158.69    |
| Rumpke  | 3,686.62  |
| Spectrum  | 299.99    |
| US Bank Equipment Finance                           | 529.85    |
| Village of Gambier (water billing)                  | 351.14    |
| CONTRACT SERVICES (Monthly)                         |           |
| Advanced W&WW Operations (formerly Agri-Sludge Inc) | 4,750.00  |
| Cardmember Services - Zoom Meetings                 | 17.15     |
| Division of Water & Wastewater                      | 39,242.42 |
| MASI Laboratories                                   | 1,252.45  |
| Miami Products & Chemistry (formerly K-O-K)         | 2,653.30  |
| Sheriff of Knox County                              | 8,223.90  |
| ADT Security Services                               | 895.80    |
| Advanced Auto Parts                                 | 159.79    |
| Bain Enterprises                                    | 108.50    |
| Blubaugh Body and Frame                             | 634.98    |
| Buckingham Electric                                 | 600.00    |
| Cardmember Services                                 | 4,067.53  |
| Parking - Safety Council                            | 20.00     |
| OAPT Conference                                     | 191.99    |
| AOS LGOC Conference                                 | 250.00    |
| OH Community Wildlife co-op                         | 40.00     |
| Sweetwater  | 2,435.98  |
| US Postal Service                                   | 2.35      |
| Amazon  | 839.33    |
| Abobe   | 287.88    |
| Central OH Farmers Cooperative                      | 512.03    |
| Clint Bailey  | 1,620.00  |
| Core & Main   | 15,682.70 |
| Data Command LLC                                    | 1,065.00  |
| Good Impressions                                    | 72.50     |
| Holmes Rental                                       | 804.99    |
| HP Mechanical LLC                                   | 180.00    |
| Kirby Built   | 4,387.24  |
| Knox County Treasurer                               | 1,455.31  |
| Lowe's  | 61.24     |
| Mayor's Associtaion of Ohio                         | 100.00    |
| Mount Vernon Overhead door                          | 550.00    |
| Ohio Association of Public Treasurers               | 175.00    |

**April 2024 Bills Paid**

|                                 |           |
|---------------------------------|-----------|
|                                 |           |
| OWC of Columbus LLC             | 20,789.00 |
| Ohio Valley - Mt Vernon (NAPA)  | 477.50    |
| People's Bank                   | 15.00     |
| Quill                           | 129.24    |
| Rural King                      | 58.12     |
| Rinehart-Walters & Assoc.       | 50.00     |
| Small's sand & gravel           | 2,006.83  |
| Smartsights LLC                 | 2,300.00  |
| Stalker Radar                   | 2,684.00  |
| USA BlueBook                    | 647.24    |
| V3 Companies LTD                | 720.00    |
| West Roofing Systems            | 760.00    |
| 43022 Vendors                   | 1,400.00  |
| Income Tax refunds - Individual | 38.13     |
| Income Tax refunds - Business   | 428.00    |
| Reimbursement                   | 397.13    |
| Payroll                         | 40,623.93 |
| OPERS                           | 5,212.30  |
| Medicare                        | 586.63    |
| Social Security                 | 179.80    |
| United Healthcare Ins           | 9,129.66  |

**Addendum**  
**Regular Board Meeting**  
**May 6, 2024**

**CONTENTS:**

- 1 – Village of Gambier Mayor’s Report**
- 2 – Village Administrator’s Report**
- 3 – Fiscal Officer’s Report**
- 4 – Records Commission Minutes**
- 5 - Library and Programming Committee Minutes**
- 6 – Buildings and Grounds Committee Minutes**
- 7 – Public Safety and Personnel Committee Minutes**
- 8 – Streets and Utilities Committee Minutes**
- 9 - Approved Ordinances and Resolutions**  
*(For signed & dated copies please contact the Fiscal Officer)*
- 10 – Policy Update & Declaration**



## MAYOR'S REPORT MAY 2024

The Day of Service was damp and chilly but over 95 volunteers still came out to help clean up the Post Office Park and elementary school and help our partners at Habitat For Humanity. We're so grateful to Annie Gordon, Louisa Barrone, Buffy Halinnan and so many others for coordinating and making this happen.

RC and I spoke with Kristina Murphy at Delta Institute about the village's water concerns and we are putting together a list of options to help track down unaccounted for water. We hope to be able to present potential solutions to Council and are grateful to have this opportunity.

I attended a day-long workshop by the Ohio Community Wildlife Cooperative on Logistics for White-tailed Deer Management for Municipalities and Parks to see what current best practices are and if they can provide options for Gambier to pursue to mitigate our own deer-based challenges.

Council's special meeting to answer questions about the roundabout went smoothly and covered a great deal of information. I want to thank everyone who attended or sent in questions. I particularly want to recognize Ian Smith for being on hand to readily offer up his experience and knowledge to help us answer questions efficiently.

It's my pleasure to announce that I've joined the board of the Kno-Ho-Co-Ashland Community Action Committee and look forward to working with the broader region to address poverty and its community impacts. I welcome any information or concerns from the community that I can bring to this group.

Finally I want to recognize all the hard work that went into 43022 Day from members of council to village staff and all the local businesses and organizations that came out in support of this fledgeling springtime celebration. It's an absolute blessing to be able to come together while our village is in full swing before Summer sends us all off on our various adventures. Thank you to everyone who made this possible and I look forward to future celebrations.



## **VILLAGE ADMINISTRATOR'S REPORT MAY 2024**

### **RESOLUTION FOR ODOT ROAD SALT CONTRACT**

Ohio Department of Transportation requires a new resolution every year that a municipality wants to participate in the ODOT bulk purchasing contract for road salt. The order had to be placed by Friday, May 3, and we ordered 50 tons as we have in previous years. However, a new resolution needs to be submitted to ODOT before we can officially participate. The recommendation tonight is for Council to suspend the three-reading rule and pass the ODOT salt resolution.

### **TEMPORARY ONE-WAY DESIGNATIONS SOUGHT**

Kenyon College is again asking permission for Acland to be one-way from Gaskin to Brooklyn to make three events this month more efficient. Campus Safety would set up the signs and institute the one-way for underclass student move out on May 10-11, during Commencement weekend May 16-18 and during reunion weekend May 23-26<sup>th</sup>

### **SHRED DAY A SUCCESS**

About a dozen village residents took advantage of the Shred-It event last Thursday while the Village was able to dispose of its own records that are past the retention period.

### **KOKOSING SEWER PROJECT REQUEST SENT TO CONGRESS**

A request to partially fund the Kokosing Sewer Drive project was sent to Cong. Troy Balderson on April 10. In March, the village submitted the same request to Sen. Sherrod Brown in hopes of getting some federal funds in Fiscal Year 2025. We have letters of support from ADF, MORPC and Knox Public Health to bolster our request. This project has been turned down several times by the Ohio Department of Development.

### **GAMBIER TO RECEIVE 17<sup>TH</sup> TREE CITY USA AWARD**

Worthington is hosting this year's regional Tree City USA Awards Ceremony. I plan to attend the event Thursday where the village will be awarded its 17<sup>th</sup> consecutive Tree City USA designation.

### **SENSUS TRAINING NEXT WEEK IN HOUSE**

A Sensus meter representative will be here two days next week to train us how to operate the new advanced meter infrastructure the village purchased with American Rescue Plan Act. When fully operational, the system is designed to detect continuous flow in residents' meters which could be a sign of a leak within their home plumbing system.



**Village of Gambier  
Fiscal Officers report  
May 6, 2024**

Fiscal Officer financial reports for Council review:

- 1) Reconciliation report for April 2024
- 2) Fund Cash Report
- 3) Revenue Statement
- 4) Expense Statement

Transfer completed in April from fund E2-5A-230 – Wastewater Contracts to A1-5F-230 Refuse & Recycle Contracts in the amount of \$14,746.48 to correct error in PO# 5849sb for Rumpke Trash contract. Since this was a correction of an already approved purchase no Council action needed, for informational purposes only.

## RECONCILIATION REPORT FOR THE MONTH APRIL

DATE: 05/02/24 PAGE: 1

COMPUTER DATE 5/2/2024 9:52:01 AM

| DATE | BANK<br>ACCT # | BANK ACCOUNT<br>NAME          | CASH<br>BALANCE |
|------|----------------|-------------------------------|-----------------|
| 04   | 1000           | Peoples Bank                  | 242,575.28      |
| 04   | 2011           | MOSAIC - CD - M 1/24          | 0.00            |
| 04   | 2012           | PARK NATIONAL BANK            | 613,206.85      |
| 04   | 2014           | PARK NATIONAL ICS/MMA         | 1,098,105.59    |
| 04   | 2015           | PARK NATIONAL - CDARS         | 323,851.68      |
| 04   | 2100           | Peoples Bank TRUST            | 359.77          |
| 04   | 2200           | MOSAIC - BD                   | 9,119.50        |
| 04   | 2250           | MOSAIC - ExTr                 | 0.00            |
| 04   | 2260           | MOSAIC - S&P - M 8/24         | 90,000.00       |
| 04   | 2265           | MOSAIC - S&P - M 7/28         | 160,000.00      |
| 04   | 2270           | MOSAIC - S&P - M 12/24        | 100,000.00      |
| 04   | 2300           | STAR Ohio                     | 685,562.89      |
| 04   | 4000           | Payroll-Items Not on Statemen | 0.00            |
| 04   | 4010           | Memo Check                    | 0.00            |
|      |                | TOTAL CASH BALANCES           | 3,322,781.56    |
|      |                | TOTAL OUTSTANDING CHECKS      | -1,530.34       |
|      |                | TOTAL DEPOSITS IN TRANSIT     | 0.00            |
|      |                | PAYROLL OUTSTANDING CHECKS    | 0.00            |
|      |                | OUTSTANDING PR LIABILITIES    | -1,895.42       |
|      |                | TOTAL RECONCILED BALANCE      | 3,319,355.80    |
|      |                | TOTAL COMPUTER FUND BALANCE   | 3,319,317.14    |
|      |                | RECONCILED DIFFERENCE         | 38.66           |





Post Office Box 3500  
Newark, OH 43058-9983

RETURN SERVICE REQUESTED

VILLAGE OF GAMBIER  
PO BOX 1984  
GAMBIER OH 43022-1984




## Statement Ending 04/30/2024

VILLAGE OF GAMBIER

Page 1 of 12

Account Number: XXXXXXXXXXXX3166

### Managing Your Accounts

 Address 1 S. Main Street  
Mount Vernon, OH 43050  
 Customer Care 888-474-PARK (7276)  
 Visit us online parknationalbank.com

### Summary of Accounts

| Account Type             | Account Number   | Ending Balance |
|--------------------------|------------------|----------------|
| COMMERCIAL CHECKING PLUS | XXXXXXXXXXXX3166 | \$613,206.85   |

### COMMERCIAL CHECKING PLUS-XXXXXXXXXXXX3166

#### Account Summary

| Date       | Description              | Amount       |
|------------|--------------------------|--------------|
| 03/30/2024 | Beginning Balance        | \$604,504.27 |
|            | 60 Credit(s) This Period | \$210,416.45 |
|            | 102 Debit(s) This Period | \$201,713.87 |
| 04/30/2024 | Ending Balance           | \$613,206.85 |

#### Account Activity

| Post Date  | Description   | Debits     | Credits     | Balance      |
|------------|---|------------|-------------|--------------|
| 03/30/2024 | Beginning Balance   |            |             | \$604,504.27 |
| 04/01/2024 | DEPOSIT 24-65   |            | \$75.30     | \$604,579.57 |
| 04/01/2024 | DEPOSIT 24-64   |            | \$252.63    | \$604,832.20 |
| 04/01/2024 | DEPOSIT 24-63   |            | \$2,509.97  | \$607,342.17 |
| 04/01/2024 | DEPOSIT 24-66   |            | \$2,519.38  | \$609,861.55 |
| 04/01/2024 | VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW                   |            | \$599.45    | \$610,461.00 |
| 04/01/2024 | Level 3 Communic AUTO PAY 14679375208                       | \$475.65   |             | \$609,985.35 |
| 04/01/2024 | VILLAGE OF GAMBI ACH PAYMTS                                 | \$599.45   |             | \$609,385.90 |
| 04/02/2024 | RUMPKE WEB_PAY 25277707031924                               | \$3,686.62 |             | \$605,699.28 |
| 04/04/2024 | nCourt LLC SV9T XXXXXX8882 NCOURT, 4800 150 + 693.12 + 150- |            | \$993.12    | \$606,692.40 |
| 04/05/2024 | DEPOSIT 24-69   |            | \$63.98     | \$606,756.38 |
| 04/05/2024 | DEPOSIT 24-68   |            | \$130.00    | \$606,886.38 |
| 04/05/2024 | DEPOSIT 24-67   |            | \$818.16    | \$607,704.54 |
| 04/05/2024 | VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW                   |            | \$588.72    | \$608,293.26 |
| 04/05/2024 | VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW                   |            | \$972.86    | \$609,266.12 |
| 04/05/2024 | VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW                   |            | \$1,164.06  | \$610,430.18 |
| 04/05/2024 | GAMBIER VILLAGE UTILITIES XXXXXX7524                        |            | \$8,610.06  | \$619,040.24 |
| 04/05/2024 | VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW                   |            | \$72,182.00 | \$691,222.24 |
| 04/05/2024 | EXELON CORPORATI BILLPAY CONSTELLATION E                    | \$0.05     |             | \$691,222.19 |
| 04/05/2024 | EXELON CORPORATI BILLPAY CONSTELLATION E                    | \$1.41     |             | \$691,220.78 |



Post Office Box 3500  
Newark, OH 43058-9983

RETURN SERVICE REQUESTED

VILLAGE OF GAMBIER  
115 MEADOW LN  
GAMBIER OH 43022-5008

## Statement Ending 04/30/2024

VILLAGE OF GAMBIER

Page 1 of 2

Account Number: XXXXXXXXXXXX3846

### Managing Your Accounts



Address

1 S. Main Street  
Mount Vernon, OH 43050



Customer Care

888-474-PARK (7275)



Visit us online

parknationalbank.com

### Summary of Accounts

For additional information about this account, visit the Depositor Control Panel ([www.depositorcontrol.com](http://www.depositorcontrol.com)). This secure website allows you to view interest rates, placements of funds, and more. If you have trouble logging on, please contact us.

| Account Type           | Account Number   | Ending Balance |
|------------------------|------------------|----------------|
| BUS PROMONTORY ICS MMA | XXXXXXXXXXXX3846 | \$1,098,105.59 |

## BUS PROMONTORY ICS MMA-XXXXXXXXXXXX3846

### Account Summary

| Date       | Description             | Amount         |
|------------|-------------------------|----------------|
| 03/30/2024 | Beginning Balance       | \$1,095,357.31 |
|            | 1 Credit(s) This Period | \$2,748.28     |
|            | 0 Debit(s) This Period  | \$0.00         |
| 04/30/2024 | Ending Balance          | \$1,098,105.59 |

### Account Activity

| Post Date  | Description                            | Debits | Credits    | Balance        |
|------------|--|--------|------------|----------------|
| 03/30/2024 | Beginning Balance                      |        |            | \$1,095,357.31 |
| 04/30/2024 | INTEREST POSTING FOR DDA 1150116203846 |        | \$2,748.28 | \$1,098,105.59 |
| 04/30/2024 | Ending Balance                         |        |            | \$1,098,105.59 |

### Daily Balances

| Date       | Amount         |
|------------|----------------|
| 04/30/2024 | \$1,098,105.59 |

### Overdraft and Returned Item Fees

|                          | Total for this period | Total year-to-date |
|--------------------------|-----------------------|--------------------|
| Total Overdraft Fees     | \$0.00                | \$0.00             |
| Total Returned Item Fees | \$0.00                | \$0.00             |



# THE PEOPLES BANK

XXXXXX5430

Apr 30, 2024

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VILLAGE OF GAMBIER  
MUNICIPAL ACCOUNT  
PO BOX 1984  
GAMBIER OH 43022

4

Sign up for internet banking at [www.peoplesgambier.com](http://www.peoplesgambier.com).

NOW

|                              |                             |            |
|------------------------------|-----------------------------|------------|
| 04/01/2024 Beginning Balance |                             | 242,698.91 |
| 6 Deposits/Other Credits     | +                           | 242.45     |
| 2 Checks/Other Debits        | -                           | 366.08     |
| 04/30/2024 Ending Balance    | 30 Days in Statement Period | 242,575.28 |

| ----- Deposits/Other Credits ----- |                  |        |
|------------------------------------|------------------|--------|
| 04/08/2024 ACH Deposit             |                  | 118.00 |
| STATE OF OHIO MAINT/WARR           |                  |        |
| 04/18/2024 Deposit                 |                  | 16.38  |
| 04/22/2024 Deposit                 |                  | 42.39  |
| 04/26/2024 Deposit                 |                  | 23.05  |
| 04/30/2024 Deposit                 |                  | 38.66  |
| 04/30/2024 Accr Earning Pymt       | Added to Account | 3.97   |

| ----- Other Debits -----    |  |        |
|-----------------------------|--|--------|
| 04/04/2024 ACH Payment      |  | 206.29 |
| CINTASCORPORATIO 110EC64E16 |  |        |
| 04/05/2024 ACH Payment      |  | 159.79 |
| AAP Financial Se DIR DEBIT  |  |        |

|                          | Total For<br>This Period | Total<br>Year-to-Date |
|--------------------------|--------------------------|-----------------------|
| Total Overdraft Fees     | \$ .00                   | \$ .00                |
| Total Returned Item Fees | \$ .00                   | \$ .00                |

| ----- Daily Ending Balance ----- |            |       |            |       |            |
|----------------------------------|------------|-------|------------|-------|------------|
| 04/01                            | 242,698.91 | 04/08 | 242,450.83 | 04/26 | 242,532.65 |
| 04/04                            | 242,492.62 | 04/18 | 242,467.21 | 04/30 | 242,575.28 |
| 04/05                            | 242,332.83 | 04/22 | 242,509.60 |       |            |

| REPORTING YEAR 2024                 |                               | BEGINNING    |            |            | ENDING       | ENCUMBERED | AVAILABLE    |     |
|-------------------------------------|-------------------------------|--------------|------------|------------|--------------|------------|--------------|-----|
| FUND                                | FUND DESCRIPTION              | BALANCE      | REVENUE    | EXPENSE    | BALANCE      | AMOUNTS    | BALANCE      |     |
| A01                                 | GENERAL FUND                  | 1,524,019.73 | 0.00       | 0.00       | 1,524,019.73 | 268,245.60 | 1,255,774.13 | MTD |
|                                     |                               | 1,505,616.76 | 371,065.63 | 352,662.66 | 1,524,019.73 | 268,245.60 | 1,255,774.13 | YTD |
| B01                                 | STREET MAINTENANCE            | 126,014.03   | 0.00       | 0.00       | 126,014.03   | 13,442.64  | 112,571.39   | MTD |
|                                     |                               | 118,054.37   | 10,078.46  | 2,118.80   | 126,014.03   | 13,442.64  | 112,571.39   | YTD |
| B02                                 | STATE HIGHWAY MAINTENANCE     | 6,721.84     | 0.00       | 0.00       | 6,721.84     | 937.49     | 5,784.35     | MTD |
|                                     |                               | 6,696.05     | 767.65     | 741.86     | 6,721.84     | 937.49     | 5,784.35     | YTD |
| B08                                 | COUNTY PERMISSIVE TAX         | 0.00         | 0.00       | 0.00       | 0.00         | 0.00       | 0.00         | MTD |
|                                     |                               | 0.00         | 0.00       | 0.00       | 0.00         | 0.00       | 0.00         | YTD |
| B09                                 | MUNICIPAL MOTOR VEH. LIC. TAX | 13,661.33    | 0.00       | 0.00       | 13,661.33    | 0.00       | 13,661.33    | MTD |
|                                     |                               | 13,227.76    | 433.57     | 0.00       | 13,661.33    | 0.00       | 13,661.33    | YTD |
| B11                                 | ARPA - 2021 GRANT             | 24,985.20    | 0.00       | 0.00       | 24,985.20    | 24,985.20  | 0.00         | MTD |
|                                     |                               | 40,997.50    | 0.00       | 16,012.30  | 24,985.20    | 24,985.20  | 0.00         | YTD |
| D01                                 | CAPITAL IMPROVEMENT           | 24,436.90    | 0.00       | 0.00       | 24,436.90    | 4,900.00   | 19,536.90    | MTD |
|                                     |                               | 25,048.90    | 7,700.56   | 8,312.56   | 24,436.90    | 4,900.00   | 19,536.90    | YTD |
| E01                                 | WATER FUND                    | 360,002.01   | 0.00       | 0.00       | 360,002.01   | 300,086.78 | 59,915.23    | MTD |
|                                     |                               | 414,449.32   | 149,878.45 | 204,325.76 | 360,002.01   | 300,086.78 | 59,915.23    | YTD |
| E02                                 | SEWER FUND                    | 944,840.22   | 0.00       | 0.00       | 944,840.22   | 162,923.60 | 781,916.62   | MTD |
|                                     |                               | 916,216.87   | 149,279.68 | 120,656.33 | 944,840.22   | 162,923.60 | 781,916.62   | YTD |
| E06                                 | STORMWATER FUND               | 294,276.11   | 0.00       | 0.00       | 294,276.11   | 2,758.74   | 291,517.37   | MTD |
|                                     |                               | 280,526.16   | 21,366.83  | 7,616.88   | 294,276.11   | 2,758.74   | 291,517.37   | YTD |
| G05                                 | LEPLEY-METCALF TRUST FUND     | 359.77       | 0.00       | 0.00       | 359.77       | 0.00       | 359.77       | MTD |
|                                     |                               | 359.68       | 0.09       | 0.00       | 359.77       | 0.00       | 359.77       | YTD |
| GRAND TOTAL ALL FUNDS MONTH-TO-DATE |                               | 3,319,317.14 | 0.00       | 0.00       | 3,319,317.14 | 778,280.05 | 2,541,037.09 | MTD |
| GRAND TOTAL ALL FUNDS YEAR-TO-DATE  |                               | 3,321,193.37 | 710,570.92 | 712,447.15 | 3,319,317.14 | 778,280.05 | 2,541,037.09 | YTD |

| REPORTING YEAR<br>REVENUE # | 2024<br>REVENUE DESCRIPTION    | ESTIMATED<br>REVENUE | M-T-D<br>REVENUE | Y-T-D<br>REVENUE | UNCOLLECTED<br>BALANCE | PERCENT<br>COLLECTED |
|-----------------------------|--------------------------------|----------------------|------------------|------------------|------------------------|----------------------|
| A01-A-114-00                | INCOME TAX                     | 850,000.00           | 118,259.57       | 323,479.79       | 526,520.21             | 38.06%               |
| A01-A-115-00                | LODGING TAX                    | 90.00                | 18.12            | 61.72            | 28.28                  | 68.58%               |
| A01-B-121-00                | LOCAL GOVERNMENT               | 26,654.76            | 2,290.58         | 12,475.63        | 14,179.13              | 46.80%               |
| A01-B-123-00                | CIGARETTE                      | 45.00                | 0.00             | 0.00             | 45.00                  | .00%                 |
| A01-B-125-00                | LIQUOR                         | 2,500.00             | 0.00             | 324.80           | 2,175.20               | 12.99%               |
| A01-B-154-00                | CEMETERY                       | 3,000.00             | 779.00           | 1,179.00         | 1,821.00               | 39.30%               |
| A01-E-151-30                | EV STATION                     | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| A01-E-151-40                | REFUSE COLLECTION              | 5,500.00             | 255.00           | 1,020.00         | 4,480.00               | 18.55%               |
| A01-E-151-50                | RECYCLING INCOME               | 300.00               | 0.00             | 0.00             | 300.00                 | .00%                 |
| A01-F-161-00                | FINES FORFEITURES COURT        | 10,000.00            | 1,090.00         | 4,060.00         | 5,940.00               | 40.60%               |
| A01-F-162-00                | PERMITS                        | 7,000.00             | 1,238.00         | 5,690.92         | 1,309.08               | 81.30%               |
| A01-F-162-10                | PERMITS - CONDITIONAL USE      | 500.00               | 0.00             | 0.00             | 500.00                 | .00%                 |
| A01-H-181-00                | SALE OF FIXED ASSETS           | 0.00                 | 0.00             | 20.00            | -20.00                 | *****                |
| A01-H-182-00                | INTEREST                       | 20,000.00            | 2,768.44         | 20,928.75        | -928.75                | 104.64%              |
| A01-H-183-00                | CONTRIBUTION                   | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| A01-H-184-00                | RENTAL VENDING OTHER           | 5,000.00             | 0.00             | 1,695.00         | 3,305.00               | 33.90%               |
| A01-H-191-00                | REIMBURSE                      | 5,000.00             | 0.60             | 130.02           | 4,869.98               | 2.60%                |
| A01-I-191-00                | TRANSFERS - NON-REVENUE        | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| A01-X-560-00                | ADVANCE IN LOAN REPYMT         | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
|                             | GENERAL FUND FUND SUB TOTAL    | 935,589.76           | 126,699.31       | 371,065.63       | 564,524.13             | 39.66%               |
| B01-B-124-00                | MOTOR VEHICLE LICENSE FEE      | 3,000.00             | 416.73           | 1,247.29         | 1,752.71               | 41.58%               |
| B01-B-126-00                | GASOLINE EXCISE TAX            | 15,000.00            | 1,729.61         | 7,046.64         | 7,953.36               | 46.98%               |
| B01-B-182-00                | INTEREST                       | 50.00                | 248.36           | 1,784.53         | -1,734.53              | 3569.06%             |
|                             | STREET MAINTENANCE FUND SUB TO | 18,050.00            | 2,394.70         | 10,078.46        | 7,971.54               | 55.84%               |
| B02-B-124-00                | MOTOR VEHICLE LICENSE FEE      | 320.00               | 33.79            | 73.02            | 246.98                 | 22.82%               |
| B02-B-126-00                | GASOLINE EXCISE TAX            | 1,200.00             | 140.24           | 598.13           | 601.87                 | 49.84%               |
| B02-B-182-00                | INTEREST                       | 25.00                | 12.74            | 96.50            | -71.50                 | 386.00%              |
|                             | STATE HIGHWAY MAINTENANCE FUND | 1,545.00             | 186.77           | 767.65           | 777.35                 | 49.69%               |
| B08-B-128-00                | COUNTY LICENSE FEE             | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
|                             | COUNTY PERMISSIVE TAX FUND SUB | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| B09-B-143-00                | MUNICIPAL MOTOR VEHICLE LICENS | 1,200.00             | 118.00           | 433.57           | 766.43                 | 36.13%               |
|                             | MUNICIPAL MOTOR VEH. LIC. TAX  | 1,200.00             | 118.00           | 433.57           | 766.43                 | 36.13%               |
| B11-D-141-00                | ARPA 2021 GRANT                | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
|                             | ARPA - 2021 GRANT FUND SUB TOT | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| D01-D-141-00                | OPWC PROJECT CQ36-37Y          | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| D01-D-141-20                | OPWC PROJECT DUFF ST           | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| D01-D-141-30                | EPA - H2OHIO GRANT             | 12,500.00            | 0.00             | 0.00             | 12,500.00              | .00%                 |
| D01-D-141-40                | CORPO SHARED USE PATH          | 30,014.08            | 0.00             | 7,700.56         | 22,313.52              | 25.66%               |
|                             | CAPITAL IMPROVEMENT FUND SUB T | 42,514.08            | 0.00             | 7,700.56         | 34,813.52              | 18.11%               |
| E01-E-155-10                | WATER RENTS                    | 420,000.00           | 40,368.74        | 143,618.16       | 276,381.84             | 34.19%               |
| E01-E-155-20                | WATER TAPS                     | 2,500.00             | 0.00             | 0.00             | 2,500.00               | .00%                 |

| REPORTING YEAR<br>REVENUE # | 2024<br>REVENUE DESCRIPTION    | ESTIMATED<br>REVENUE | M-T-D<br>REVENUE | Y-T-D<br>REVENUE | UNCOLLECTED<br>BALANCE | PERCENT<br>COLLECTED |
|-----------------------------|--------------------------------|----------------------|------------------|------------------|------------------------|----------------------|
| E01-E-182-00                | INTEREST                       | 2,000.00             | 795.63           | 6,260.29         | -4,260.29              | 313.01%              |
| E01-E-193-00                | GF LOAN                        | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
|                             | WATER REVENUE FUND SUB TOTAL   | 424,500.00           | 41,164.37        | 149,878.45       | 274,621.55             | 35.31%               |
| E02-E-155-10                | SEWER RENTS                    | 421,785.00           | 39,356.35        | 136,849.61       | 284,935.39             | 32.45%               |
| E02-E-155-20                | SEWER TAPS                     | 2,500.00             | 0.00             | 0.00             | 2,500.00               | .00%                 |
| E02-E-155-30                | OTHER FEE                      | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
| E02-E-182-00                | INTEREST                       | 2,000.00             | 1,728.73         | 12,430.07        | -10,430.07             | 621.50%              |
| E02-I-192-00                | TRANSFER IN                    | 0.00                 | 0.00             | 0.00             | 0.00                   | .00%                 |
|                             | SEWER REVENUE FUND SUB TOTAL   | 426,285.00           | 41,085.08        | 149,279.68       | 277,005.32             | 35.02%               |
| E06-E-159-10                | STORMWATER FEE                 | 47,000.00            | 4,446.94         | 16,878.69        | 30,121.31              | 35.91%               |
| E06-E-182-00                | STORMWATER INTEREST            | 300.00               | 644.69           | 4,488.14         | -4,188.14              | 1496.05%             |
|                             | STORMWATER FUND SUB TOTAL      | 47,300.00            | 5,091.63         | 21,366.83        | 25,933.17              | 45.17%               |
| G05-E-182-00                | INTEREST                       | 0.15                 | 0.00             | 0.09             | 0.06                   | 60.00%               |
|                             | LEPLEY-METCALF TRUST FUND FUND | 0.15                 | 0.00             | 0.09             | 0.06                   | 60.00%               |
|                             | GRAND TOTAL                    | 1,896,983.99         | 216,739.86       | 710,570.92       | 1,186,413.07           | 37.46%               |

| REPORTING YEAR<br>EXPENSE # | 2024<br>EXPENSE DESCRIPTION  | APPROPRIATION<br>AMOUNT | CARRY OVER<br>AMOUNT | M-T-D<br>EXPENSE | Y-T-D<br>EXPENSE | ENCUMBERED<br>AMOUNT | UNENCUMBERED<br>AMOUNT | PERCENTAGE |
|-----------------------------|------------------------------|-------------------------|----------------------|------------------|------------------|----------------------|------------------------|------------|
| A01-1-A-211-00              | LAW - SALARY & WAGES         | 25,000.00               | 0.00                 | 601.64           | 3,211.20         | 0.00                 | 21,788.80              | 87.16%     |
| A01-1-A-212-00              | LAW - BENEFITS               | 3,500.00                | 0.00                 | 136.05           | 439.14           | 0.00                 | 3,060.86               | 87.45%     |
| A01-1-A-230-00              | LAW CONTRACT                 | 130,000.00              | 0.00                 | 8,649.62         | 12,136.59        | 79,328.41            | 38,535.00              | 29.64%     |
| A01-1-A-240-00              | LAW OPERATION & MAINTENANCE  | 12,000.00               | 864.00               | 3,117.48         | 4,375.41         | 1,022.59             | 7,466.00               | 58.04%     |
| A01-1-A-250-00              | LAW CAPITAL                  | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                             | A011A02 DEPARTMENT SUB TOTAL | 170,500.00              | 864.00               | 12,504.79        | 20,162.34        | 80,351.00            | 70,850.66              | 41.35%     |
| A01-1-C-230-00              | STREET LIGHTS CONTRACT       | 25,470.00               | 0.00                 | 1,993.59         | 8,190.35         | 15,259.65            | 2,020.00               | 7.93%      |
| A01-1-C-240-00              | STREET LIGHTS O & M          | 300.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 300.00                 | 100.00%    |
| A01-1-C-250-00              | STREET LIGHTS CAPITAL        | 30,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 30,000.00              | 100.00%    |
|                             | A011C02 DEPARTMENT SUB TOTAL | 55,770.00               | 864.00               | 1,993.59         | 8,190.35         | 15,259.65            | 32,320.00              | 57.07%     |
| A01-1-D-230-00              | KC EMERG MANAGEMENT          | 750.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 750.00                 | 100.00%    |
|                             | A011D02 DEPARTMENT SUB TOTAL | 750.00                  | 864.00               | 0.00             | 0.00             | 0.00                 | 750.00                 | 46.47%     |
| A01-1-E-230-00              | SCH ZONE LIGHTS CONTRACT     | 472.00                  | 0.00                 | 34.17            | 136.19           | 234.81               | 101.00                 | 21.40%     |
| A01-1-E-240-00              | SCH ZONE LIGHTS O & M        | 400.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 400.00                 | 100.00%    |
| A01-1-E-250-00              | SCH ZONE LIGHTS CAPITAL      | 825.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 825.00                 | 100.00%    |
|                             | A011E02 DEPARTMENT SUB TOTAL | 1,697.00                | 864.00               | 34.17            | 136.19           | 234.81               | 1,326.00               | 51.78%     |
| A01-1-F-230-00              | SIREN CONTRACT               | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| A01-1-F-240-00              | SIREN O & M                  | 1,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 1,000.00               | 100.00%    |
| A01-1-F-250-00              | SIREN CAPITAL                | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                             | A011F02 DEPARTMENT SUB TOTAL | 1,000.00                | 864.00               | 0.00             | 0.00             | 0.00                 | 1,000.00               | 53.65%     |
| A01-2-A-230-00              | CEMETERY CONTRACT            | 600.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 600.00                 | 100.00%    |
| A01-2-A-240-00              | CEMETERY O & M               | 5,000.00                | 299.83               | 46.02            | 305.84           | 190.16               | 4,803.83               | 90.64%     |
| A01-2-A-250-00              | CEMETERY CAPITAL             | 6,000.00                | 875.00               | 0.00             | 0.00             | 875.00               | 6,000.00               | 87.27%     |
|                             | A012A02 DEPARTMENT SUB TOTAL | 11,600.00               | 2,038.83             | 46.02            | 305.84           | 1,065.16             | 11,403.83              | 83.61%     |
| A01-2-B-230-00              | KC HEALTH CONTRACT           | 595.00                  | 0.00                 | 474.98           | 474.98           | 0.00                 | 120.02                 | 20.17%     |
| A01-2-B-240-00              | KC HEALTH O & M              | 500.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 500.00                 | 100.00%    |
| A01-2-B-250-00              | KC HEALTH CAPITAL            | 2,500.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 2,500.00               | 100.00%    |
|                             | A012B02 DEPARTMENT SUB TOTAL | 3,595.00                | 2,038.83             | 474.98           | 474.98           | 0.00                 | 3,120.02               | 55.38%     |
| A01-3-A-230-00              | RECREATION CONTRACT          | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| A01-3-A-240-00              | RECREATION O & M             | 10,000.00               | 0.00                 | 2,311.83         | 2,311.83         | 323.31               | 7,364.86               | 73.65%     |
| A01-3-A-250-00              | RECREATION CAPTIAL           | 7,250.00                | 0.00                 | 2,435.98         | 2,435.98         | 0.00                 | 4,814.02               | 66.40%     |
|                             | A013A02 DEPARTMENT SUB TOTAL | 17,250.00               | 2,038.83             | 4,747.81         | 4,747.81         | 323.31               | 12,178.88              | 63.14%     |
| A01-3-B-240-00              | PARK O & M                   | 15,000.00               | 409.08               | 941.56           | 1,902.65         | 4,111.14             | 9,395.29               | 60.97%     |
| A01-3-B-250-00              | PARK CAPITAL                 | 122,500.00              | 26,465.50            | 4,387.24         | 4,387.24         | 26,465.50            | 118,112.76             | 79.29%     |
|                             | A013B02 DEPARTMENT SUB TOTAL | 137,500.00              | 28,913.41            | 5,328.80         | 6,289.89         | 30,576.64            | 127,508.05             | 76.62%     |
| A01-3-C-240-00              | LIBRARY O & M                | 1,000.00                | 59.20                | 23.91            | 126.31           | 334.00               | 598.89                 | 56.54%     |
| A01-3-C-250-00              | LIBRARY CAPITAL              | 4,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 4,000.00               | 100.00%    |
|                             | A013C02 DEPARTMENT SUB TOTAL | 5,000.00                | 28,972.61            | 23.91            | 126.31           | 334.00               | 4,598.89               | 13.54%     |

ENTITY NAME : VILLAGE OF GAMBIER  
EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: APR 2024

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| REPORTING YEAR<br>EXPENSE # | 2024<br>EXPENSE DESCRIPTION  | APPROPRIATION<br>AMOUNT | CARRY OVER<br>AMOUNT | M-T-D<br>EXPENSE | Y-T-D<br>EXPENSE | ENCUMBERED<br>AMOUNT | UNENCUMBERED<br>AMOUNT | PERCENTAGE |
|-----------------------------|------------------------------|-------------------------|----------------------|------------------|------------------|----------------------|------------------------|------------|
| A01-3-D-240-00              | TREE O & M                   | 1,500.00                | 0.00                 | 0.00             | 422.23           | 791.66               | 286.11                 | 19.07%     |
| A01-3-D-250-00              | TREE CAPITAL                 | 5,000.00                | 0.00                 | 0.00             | 349.99           | 0.00                 | 4,650.01               | 93.00%     |
|                             | A013D02 DEPARTMENT SUB TOTAL | 6,500.00                | 28,972.61            | 0.00             | 772.22           | 791.66               | 4,936.12               | 13.92%     |
| A01-4-A-230-00              | ZONING COMPREHENSIVE PLAN    | 2,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 2,000.00               | 100.00%    |
| A01-4-A-240-00              | PLAN AND ZONE EXPENSES       | 5,000.00                | 0.00                 | 576.56           | 1,972.26         | 1,000.62             | 2,027.12               | 40.54%     |
| A01-4-X-230-00              | COMMUNITY DEVELOPMENT        | 2,000.00                | 0.00                 | 0.00             | 2,000.00         | 0.00                 | 0.00                   | .00%       |
|                             | A014X02 DEPARTMENT SUB TOTAL | 9,000.00                | 28,972.61            | 576.56           | 3,972.26         | 1,000.62             | 4,027.12               | 10.61%     |
| A01-5-A-230-00              | EV STATION CONTRACT          | 12,630.00               | 0.00                 | 12,630.00        | 12,630.00        | 0.00                 | 0.00                   | .00%       |
| A01-5-A-240-00              | EV STATION O&M               | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                             | A015A02 DEPARTMENT SUB TOTAL | 12,630.00               | 28,972.61            | 12,630.00        | 12,630.00        | 0.00                 | 0.00                   | .00%       |
| A01-5-F-230-00              | REFUSE & RECYCLE CONTRACT    | 60,000.00               | 0.00                 | 14,746.48        | 15,246.48        | 39,220.00            | 5,533.52               | 9.22%      |
| A01-5-F-240-00              | REFUSE & RECYCLE O & M       | 5,000.00                | 666.11               | 0.00             | 571.77           | 296.24               | 4,798.10               | 84.68%     |
| A01-5-F-250-00              | REFUSE & RECYCLE CAPITAL     | 450.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 450.00                 | 100.00%    |
|                             | A015F02 DEPARTMENT SUB TOTAL | 65,450.00               | 29,638.72            | 14,746.48        | 15,818.25        | 39,516.24            | 10,781.62              | 11.34%     |
| A01-5-X-250-00              | CAPITAL FUND                 | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| A01-6-A-240-00              | ST CONSTRUCTION O & M        | 7,500.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 7,500.00               | 100.00%    |
| A01-6-A-250-00              | ST CONSTRUCTION CAPITAL      | 270,000.00              | 16,229.00            | 16,229.00        | 16,229.00        | 0.00                 | 270,000.00             | 94.33%     |
| A01-6-A-250-10              | OPWC PROJECT DUFF ST         | 30,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 30,000.00              | 100.00%    |
|                             | A016A02 DEPARTMENT SUB TOTAL | 307,500.00              | 45,867.72            | 16,229.00        | 16,229.00        | 0.00                 | 307,500.00             | 87.02%     |
| A01-6-B-230-00              | ST MAINT CONTRACT            | 10,560.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 10,560.00              | 100.00%    |
| A01-6-B-240-00              | ST MAINT O & M (TREE MAINT)  | 5,000.00                | 0.00                 | 8.12             | 8.12             | 2,400.00             | 2,591.88               | 51.84%     |
| A01-6-B-250-00              | TREE REPLACEMENT - TREE LINE | 5,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 5,000.00               | 100.00%    |
|                             | A016B02 DEPARTMENT SUB TOTAL | 20,560.00               | 45,867.72            | 8.12             | 8.12             | 2,400.00             | 18,151.88              | 27.33%     |
| A01-6-C-230-00              | SNOW REMOVAL CONTRACT        | 6,000.00                | 0.00                 | 0.00             | 2,786.28         | 0.00                 | 3,213.72               | 53.56%     |
| A01-6-C-240-00              | SNOW REMOVAL O & M           | 6,000.00                | 585.68               | 903.53           | 1,890.15         | 632.76               | 4,062.77               | 61.69%     |
| A01-6-C-250-00              | SNOW REMOVAL CAPITAL         | 10,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 10,000.00              | 100.00%    |
|                             | A016C02 DEPARTMENT SUB TOTAL | 22,000.00               | 46,453.40            | 903.53           | 4,676.43         | 632.76               | 17,276.49              | 25.24%     |
| A01-6-E-240-00              | STREET SIGNS O & M           | 14,000.00               | 0.00                 | 108.50           | 108.50           | 0.00                 | 13,891.50              | 99.23%     |
| A01-6-G-250-00              | SIDEWALK CAPITAL             | 10,500.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 10,500.00              | 100.00%    |
| A01-6-G-250-10              | OPWC PROJECT DUFF ST         | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| A01-6-G-250-20              | CORPO SHARED USE PATH        | 40,000.00               | 14,157.53            | 0.00             | 12,896.68        | 1,260.85             | 40,000.00              | 73.86%     |
|                             | A016G02 DEPARTMENT SUB TOTAL | 64,500.00               | 60,610.93            | 108.50           | 13,005.18        | 1,260.85             | 64,391.50              | 51.47%     |
| A01-6-H-250-00              | EQUIP PURCHASE CAPITAL       | 35,000.00               | 56,955.00            | 0.00             | 56,955.00        | 0.00                 | 35,000.00              | 38.06%     |
|                             | A016H02 DEPARTMENT SUB TOTAL | 35,000.00               | 117,565.93           | 0.00             | 56,955.00        | 0.00                 | 35,000.00              | 22.94%     |
| A01-7-A-230-00              | MAYOR CONTRACT               | 3,400.00                | 0.00                 | 40.07            | 265.21           | 364.79               | 2,770.00               | 81.47%     |
| A01-7-A-240-00              | MAYOR O & M                  | 3,500.00                | 0.00                 | 148.58           | 950.80           | 168.70               | 2,380.50               | 68.01%     |
| A01-7-A-250-00              | MAYOR CAPITAL                | 1,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 1,000.00               | 100.00%    |
|                             | A017A02 DEPARTMENT SUB TOTAL | 7,900.00                | 117,565.93           | 188.65           | 1,216.01         | 533.49               | 6,150.50               | 4.90%      |



| REPORTING YEAR | 2024 | EXPENSE # | EXPENSE DESCRIPTION            | APPROPRIATION<br>AMOUNT | CARRY OVER<br>AMOUNT | M-T-D<br>EXPENSE | Y-T-D<br>EXPENSE | ENCUMBERED<br>AMOUNT | UNENCUMBERED<br>AMOUNT | PERCENTAGE |
|----------------|------|-----------|--------------------------------|-------------------------|----------------------|------------------|------------------|----------------------|------------------------|------------|
| A01-7-B-240-00 |      |           | COUNCIL O & M                  | 5,000.00                | 37.78                | 448.54           | 2,084.84         | 1,248.43             | 1,704.51               | 33.83%     |
| A01-7-B-250-00 |      |           | COUNCIL CAPITAL                | 7,150.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 7,150.00               | 100.00%    |
|                |      |           | A017B02 DEPARTMENT SUB TOTAL   | 12,150.00               | 117,603.71           | 448.54           | 2,084.84         | 1,248.43             | 8,854.51               | 6.82%      |
| A01-7-D-230-00 |      |           | FISCAL OFFICER CONTRACT        | 3,500.00                | 0.00                 | 0.00             | 99.00            | 0.00                 | 3,401.00               | 97.17%     |
| A01-7-D-240-00 |      |           | FISCAL OFFICER O & M           | 6,500.00                | 93.33                | 894.93           | 1,569.52         | 1,483.92             | 3,539.89               | 53.69%     |
| A01-7-D-250-00 |      |           | FISCAL OFFICER CAPITAL         | 3,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 3,000.00               | 100.00%    |
|                |      |           | A017D02 DEPARTMENT SUB TOTAL   | 13,000.00               | 117,697.04           | 894.93           | 1,668.52         | 1,483.92             | 9,940.89               | 7.61%      |
| A01-7-E-230-00 |      |           | LAND & BLDG CONTRACT           | 25,000.00               | 0.00                 | 1,590.19         | 7,054.91         | 17,590.09            | 355.00                 | 1.42%      |
| A01-7-E-240-00 |      |           | LAND & BLDG O & M              | 7,370.00                | 1,216.92             | -11,292.19       | 6,182.11         | 1,145.29             | 1,259.52               | 14.67%     |
| A01-7-E-250-00 |      |           | LAND & BLDG CAPITAL - C.CENTER | 100,000.00              | 0.00                 | 0.00             | 0.00             | 0.00                 | 100,000.00             | 100.00%    |
| A01-7-E-250-10 |      |           | LAND & BLDG CAPITAL - MAINT.   | 10,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 10,000.00              | 100.00%    |
| A01-7-E-250-20 |      |           | LAND & BLDG CAPITAL - GROUNDS  | 40,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 40,000.00              | 100.00%    |
| A01-7-E-250-30 |      |           | L&B CAPITAL - RESERVE          | 50,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 50,000.00              | 100.00%    |
| A01-7-E-251-00 |      |           | LAND PURCHASE (ESCROW)         | 40,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 40,000.00              | 100.00%    |
|                |      |           | A017E02 DEPARTMENT SUB TOTAL   | 272,370.00              | 118,913.96           | -9,702.00        | 13,237.02        | 18,735.38            | 241,614.52             | 61.75%     |
| A01-7-G-230-00 |      |           | KC AUDITOR CONTRACT            | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| A01-7-I-230-00 |      |           | ST EXAM CONTRACT               | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                |      |           | A017I02 DEPARTMENT SUB TOTAL   | 0.00                    | 118,913.96           | 0.00             | 0.00             | 0.00                 | 0.00                   | .00%       |
| A01-7-J-230-00 |      |           | SOLICITOR CONTRACT             | 18,000.00               | 4,490.00             | 1,620.00         | 3,290.00         | 10,380.00            | 8,820.00               | 39.22%     |
| A01-7-J-240-00 |      |           | SOLICITOR O & M                | 2,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 2,000.00               | 100.00%    |
|                |      |           | A017J02 DEPARTMENT SUB TOTAL   | 20,000.00               | 123,403.96           | 1,620.00         | 3,290.00         | 10,380.00            | 10,820.00              | 7.55%      |
| A01-7-K-230-00 |      |           | INCOME TAX CONTRACT            | 2,000.00                | 0.00                 | 50.00            | 50.00            | 0.00                 | 1,950.00               | 97.50%     |
| A01-7-K-240-00 |      |           | INCOME TAX O & M               | 5,000.00                | 9.45                 | 443.03           | 866.50           | 1,376.06             | 2,766.89               | 55.23%     |
| A01-7-K-241-00 |      |           | INCOME TAX REFUNDS             | 10,000.00               | 0.00                 | 466.13           | 1,692.29         | 0.00                 | 8,307.71               | 83.08%     |
| A01-7-K-242-00 |      |           | CENTRAL COLLECTION FEES        | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                |      |           | A017K02 DEPARTMENT SUB TOTAL   | 17,000.00               | 123,413.41           | 959.16           | 2,608.79         | 1,376.06             | 13,024.60              | 9.28%      |
| A01-7-L-230-00 |      |           | CO ELECTION FEES               | 2,000.00                | 0.00                 | 980.33           | 980.33           | 0.00                 | 1,019.67               | 50.98%     |
| A01-7-M-230-00 |      |           | LEGAL AD                       | 450.00                  | 0.00                 | 0.00             | 160.98           | 239.02               | 50.00                  | 11.11%     |
| A01-7-N-230-00 |      |           | WRKS COMP                      | 5,000.00                | 0.00                 | 0.00             | 738.00           | 0.00                 | 4,262.00               | 85.24%     |
|                |      |           | A017N02 DEPARTMENT SUB TOTAL   | 7,450.00                | 123,413.41           | 980.33           | 1,879.31         | 239.02               | 5,331.67               | 4.07%      |
| A01-7-O-230-00 |      |           | ADMINISTRATOR CONTRACT         | 3,500.00                | 0.00                 | 40.07            | 449.21           | 364.79               | 2,686.00               | 76.74%     |
| A01-7-O-240-00 |      |           | ADMINISTRATOR O & M            | 15,000.00               | 434.77               | 644.34           | 3,027.63         | 3,682.12             | 8,725.02               | 56.53%     |
| A01-7-O-250-00 |      |           | ADMINISTRATOR CAPITAL          | 1,000.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 1,000.00               | 100.00%    |
|                |      |           | A017O02 DEPARTMENT SUB TOTAL   | 19,500.00               | 123,848.18           | 684.41           | 3,476.84         | 4,046.91             | 12,411.02              | 8.66%      |
| A01-7-P-211-00 |      |           | GF - SALARY & WAGES            | 412,270.00              | 0.00                 | 28,663.28        | 115,178.53       | 0.00                 | 297,091.47             | 72.06%     |
| A01-7-P-212-00 |      |           | GF - BENEFITS                  | 181,878.00              | 0.00                 | 13,498.19        | 43,522.63        | 56,455.69            | 81,899.68              | 45.03%     |
|                |      |           | A017P02 DEPARTMENT SUB TOTAL   | 594,148.00              | 123,848.18           | 42,161.47        | 158,701.16       | 56,455.69            | 378,991.15             | 52.78%     |

| REPORTING YEAR<br>EXPENSE # | 2024<br>EXPENSE DESCRIPTION    | APPROPRIATION<br>AMOUNT | CARRY OVER<br>AMOUNT | M-T-D<br>EXPENSE | Y-T-D<br>EXPENSE | ENCUMBERED<br>AMOUNT | UNENCUMBERED<br>AMOUNT | PERCENTAGE |
|-----------------------------|--------------------------------|-------------------------|----------------------|------------------|------------------|----------------------|------------------------|------------|
| A01-7-X-240-00              | LOCAL CONTINGENCY              | 250,000.00              | 0.00                 | 0.00             | 0.00             | 0.00                 | 250,000.00             | 100.00%    |
|                             | GENERAL FUND FUND SUB TOTAL    | 2,161,320.00            | 123,848.18           | 108,591.75       | 352,662.66       | 268,245.60           | 1,664,259.92           | 72.83%     |
| B01-6-B-240-00              | STREET & ROAD O & M            | 30,000.00               | 850.00               | 899.45           | 2,118.80         | 13,442.64            | 15,288.56              | 49.56%     |
| B01-6-B-250-00              | STREET & ROAD CAPITAL          | 25,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 25,000.00              | 100.00%    |
| B01-6-B-250-10              | S&R CAPITAL - RESERVE          | 25,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 25,000.00              | 100.00%    |
|                             | STREET MAINTENANCE FUND SUB TO | 80,000.00               | 850.00               | 899.45           | 2,118.80         | 13,442.64            | 65,288.56              | 80.75%     |
| B02-6-B-240-00              | STATE HWY MAINT O & M          | 1,800.00                | 200.00               | 270.44           | 741.86           | 937.49               | 320.65                 | 16.03%     |
|                             | STATE HIGHWAY MAINTENANCE FUND | 1,800.00                | 200.00               | 270.44           | 741.86           | 937.49               | 320.65                 | 16.03%     |
| B08-6-A-250-00              | CO PERM TAX                    | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                             | COUNTY PERMISSIVE TAX FUND SUB | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | .00%       |
| B09-6-A-250-00              | CAPITAL-LICENSE TAX            | 2,500.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 2,500.00               | 100.00%    |
|                             | MUNICIPAL MOTOR VEH. LIC. TAX  | 2,500.00                | 0.00                 | 0.00             | 0.00             | 0.00                 | 2,500.00               | 100.00%    |
| B11-7-X-240-00              | ARPA 2021 GRANT                | 0.00                    | 40,997.50            | 15,682.70        | 16,012.30        | 24,985.20            | 0.00                   | .00%       |
|                             | ARPA - 2021 GRANT FUND SUB TOT | 0.00                    | 40,997.50            | 15,682.70        | 16,012.30        | 24,985.20            | 0.00                   | .00%       |
| D01-8-B-211-30              | H2OHIO - INTERNS PAYROLL       | 5,000.00                | 0.00                 | 166.50           | 612.00           | 0.00                 | 4,388.00               | 87.76%     |
| D01-8-B-250-00              | OPWC PROJECT CQ36-37Y          | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| D01-8-B-250-20              | OPWC PROJECT DUFF ST           | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| D01-8-B-250-30              | EPA - H2OHIO GRANT             | 32,548.90               | 0.00                 | 0.00             | 0.00             | 4,900.00             | 27,648.90              | 84.95%     |
| D01-8-B-250-40              | CORPO SHARED USE PATH          | 30,014.08               | 0.00                 | 0.00             | 7,700.56         | 0.00                 | 22,313.52              | 74.34%     |
|                             | CAPITAL IMPROVEMENT FUND SUB T | 67,562.98               | 0.00                 | 166.50           | 8,312.56         | 4,900.00             | 54,350.42              | 80.44%     |
| E01-5-A-211-00              | W - SALARY & WAGES             | 50,000.00               | 0.00                 | 5,418.70         | 17,409.48        | 0.00                 | 32,590.52              | 65.18%     |
| E01-5-A-212-00              | W - BENEFITS                   | 30,000.00               | 0.00                 | 1,688.06         | 5,361.23         | 6,643.24             | 17,995.53              | 59.99%     |
| E01-5-A-230-00              | WATER SYSTEM CONTRACT          | 408,000.00              | 3,300.00             | 39,319.73        | 160,226.69       | 251,000.31           | 73.00                  | .02%       |
| E01-5-A-240-00              | WATER SYSTEM O & M             | 40,000.00               | 8,675.35             | 4,964.35         | 21,328.36        | 14,593.23            | 12,753.76              | 26.20%     |
| E01-5-A-241-00              | WATER FEE REFUNDS              | 500.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 500.00                 | 100.00%    |
|                             | E015A02 DEPARTMENT SUB TOTAL   | 528,500.00              | 11,975.35            | 51,390.84        | 204,325.76       | 272,236.78           | 63,912.81              | 11.83%     |
| E01-5-A-250-00              | WATER SYSTEM CAPITAL           | 60,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 60,000.00              | 100.00%    |
| E01-5-A-251-20              | OPWC PROJECT DUFF ST           | 109,738.00              | 0.00                 | 0.00             | 0.00             | 27,850.00            | 81,888.00              | 74.62%     |
| E01-5-A-261-00              | DEBT PRINCIPAL(OWDA&OPWC)      | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| E01-5-A-270-00              | RESERVE                        | 120,000.00              | 0.00                 | 0.00             | 0.00             | 0.00                 | 120,000.00             | 100.00%    |
| E01-5-A-272-00              | TRANSFER                       | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                             | WATER REVENUE FUND SUB TOTAL   | 818,238.00              | 11,975.35            | 51,390.84        | 204,325.76       | 300,086.78           | 325,800.81             | 39.24%     |
| E02-5-A-211-00              | WW - SALARY & WAGES            | 90,000.00               | 0.00                 | 5,773.81         | 25,642.94        | 0.00                 | 64,357.06              | 71.51%     |
| E02-5-A-212-00              | WW - BENEFITS                  | 40,000.00               | 0.00                 | 2,820.06         | 9,443.51         | 12,133.88            | 18,422.61              | 46.06%     |
| E02-5-A-230-00              | WASTEWATER CONTRACT            | 255,000.00              | 5,000.00             | 4,250.94         | 72,527.89        | 123,796.11           | 63,676.00              | 24.49%     |
| E02-5-A-240-00              | WASTEWATER O & M               | 152,000.00              | 6,545.17             | 2,450.16         | 13,041.99        | 16,514.95            | 128,988.23             | 81.36%     |
| E02-5-A-241-00              | SEWER FEE REFUNDS              | 500.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 500.00                 | 100.00%    |
|                             | E025A02 DEPARTMENT SUB TOTAL   | 537,500.00              | 11,545.17            | 15,294.97        | 120,656.33       | 152,444.94           | 275,943.90             | 50.26%     |

| REPORTING YEAR | 2024 | EXPENSE # | EXPENSE DESCRIPTION          | APPROPRIATION<br>AMOUNT | CARRY OVER<br>AMOUNT | M-T-D<br>EXPENSE | Y-T-D<br>EXPENSE | ENCUMBERED<br>AMOUNT | UNENCUMBERED<br>AMOUNT | PERCENTAGE |
|----------------|------|-----------|------------------------------|-------------------------|----------------------|------------------|------------------|----------------------|------------------------|------------|
| E02-5-A-250-00 |      |           | WASTEWATER CAPITAL           | 137,000.00              | 3,978.66             | 0.00             | 0.00             | 3,978.66             | 137,000.00             | 97.18%     |
| E02-5-A-252-00 |      |           | OPWC PROJECT - CQ37Y         | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
| E02-5-A-261-00 |      |           | OPWC 2017 LOAN REPAYMENT     | 2,100.00                | 0.00                 | 0.00             | 0.00             | 2,000.00             | 100.00                 | 4.76%      |
| E02-5-A-264-00 |      |           | DEBT SERVICE - OPWC CQ36-37Y | 4,500.00                | 0.00                 | 0.00             | 0.00             | 4,500.00             | 0.00                   | .00%       |
| E02-5-A-270-00 |      |           | RESERVE                      | 350,000.00              | 0.00                 | 0.00             | 0.00             | 0.00                 | 350,000.00             | 100.00%    |
| E02-5-A-272-00 |      |           | TRANSFER (GEN FUND)          | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                |      |           | SEWER REVENUE FUND SUB TOTAL | 1,031,100.00            | 15,523.83            | 15,294.97        | 120,656.33       | 162,923.60           | 763,043.90             | 72.91%     |
| E06-5-A-211-00 |      |           | STW - WAGES                  | 11,700.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 11,700.00              | 100.00%    |
| E06-5-A-212-00 |      |           | STW - BENEFITS               | 1,807.65                | 0.00                 | 0.00             | 0.00             | 0.00                 | 1,807.65               | 100.00%    |
| E06-5-A-240-00 |      |           | STORMWATER O&M               | 6,000.00                | 33.05                | 2,065.79         | 3,056.88         | 755.40               | 2,220.77               | 36.81%     |
| E06-5-A-241-00 |      |           | STORMWATER FEE REFUNDS       | 250.00                  | 0.00                 | 0.00             | 0.00             | 0.00                 | 250.00                 | 100.00%    |
|                |      |           | E065A02 DEPARTMENT SUB TOTAL | 19,757.65               | 33.05                | 2,065.79         | 3,056.88         | 755.40               | 15,978.42              | 80.74%     |
| E06-5-A-250-00 |      |           | STORMWATER CAPITAL           | 120,000.00              | 4,560.00             | 4,560.00         | 4,560.00         | 0.00                 | 120,000.00             | 96.34%     |
| E06-5-A-250-10 |      |           | OPWC - DUFF STREET PROJECT   | 30,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 30,000.00              | 100.00%    |
| E06-5-A-270-00 |      |           | STORMWATER RESERVE           | 50,000.00               | 0.00                 | 0.00             | 0.00             | 0.00                 | 50,000.00              | 100.00%    |
| E06-8-A-261-00 |      |           | STORMWATER LOAN PRINCIPLE    | 3,000.00                | 0.00                 | 0.00             | 0.00             | 2,003.34             | 996.66                 | 33.22%     |
|                |      |           | STORMWATER FUND SUB TOTAL    | 222,757.65              | 4,593.05             | 6,625.79         | 7,616.88         | 2,758.74             | 216,975.08             | 95.44%     |
| G05-6-B-240-00 |      |           | LEPLEY METCALF EXPENSE       | 0.00                    | 0.00                 | 0.00             | 0.00             | 0.00                 | 0.00                   | 0.00%      |
|                |      |           | GRAND TOTAL                  | 4,385,278.63            | 197,987.91           | 198,922.44       | 712,447.15       | 778,280.05           | 3,092,539.34           | 67.47%     |

**Records Commission Meeting  
April 10, 2024  
Meeting Minutes**

**Attendance:**

Present: Diane Steinmetz, Fiscal Officer/Records Manager

Virtual: Leeman Kessler, Mayor; Clint Bailey, Village Solicitor; Ellen Harbourt, Resident member

Meeting called to order at 12:03 pm by Diane Steinmetz. Records Manager

Approval of October 18, 2023, Meeting Minutes,

Clint Bailey moved to approve; Ellen Harbourt seconded. All Approved.

**Open to Audience**

No Audience attendance

**Records Manager Report:**

Since the last Commission meeting there have been 3 requests:

1. Request for Information over Contributions received from Kenyon College towards the Fire/EMS within the Village
  - i. From Chris Szell, Village of Hiram
    1. Request received 10/14/2023 and completed 10/16/2023
      - a. Provided necessary information to Contact either College Township or Mt Vernon Fire department for the requested information.
2. Request for Zoning Application
  - i. From Mary Kay Karzas
    1. Request received 11/3/2023 and completed 11/6/2023
3. Request for Zoning Application
  - i. From Bonita Warren
    1. Request received 11/6/2023 and completed 11/6/2023

Note: No new Records request during 2024 as of 4/5/2024

Date of next Records Commission meeting set for October 16, 2024, at Noon

Meeting Adjourned at 12:07 pm, by Diane Steinmetz

## Library and Programming Committee Meeting Minutes

April 29, 2024

*Submitted by Committee Chair Kaitlin Sockman*

Members Present: Council Furlong, Council Sockman, Mayor Leeman Kessler, Village Administrator R.C. Wise, Village Residents Chelsea Menke and Elizabeth Bonaudi

The meeting was called to order by the committee chair, Council Sockman.

### Library

#### Upcoming Events

The Library will be hosting a couple of upcoming events at the community center including the Summer Reading Program which will feature a visit from the Columbus Zoo and animals. Dates and times to be announced by the Library.

### Programming

#### 43022 Day Recap

The committee discussed the details of the event held on Saturday, April 27th. General consensus was that people had a positive experience despite the difficulty in setting up due to high winds. Council Sockman suggested looking into taking up a trash can for future events and possibly having more activities for kids in the future. Mayor Kessler suggested asking the Gambier Childcare Center for participation. In summation, the new sound equipment worked great, staff was well organized and did a great job setting up the event, and we received positive feedback on the event in general.

#### Fourth of July Event

Villager Chelsea Menke zoomed in to discuss the planning of the event that will take place on July 4th. The committee discussed last year's successes (great participation, street closure, parade route) and pain points (the heat, lack of shade, line for food) and brainstormed ways to make the event safer by not having to have residents cross the street to play games or put chairs between parked cars during the parade. Council Sockman will work up a flyer for communication of the event and Chelsea will contact the Village Inn owners to find out if they will be open during the 4th so we could make use of their patio and food and drink services. The Kenyon Inn and use of the lawn was discussed as a back up. The committee agreed that Gaskin Avenue should be closed for the 4th of July festivities. More planning and details to come.

## Buildings and Grounds Meeting Minutes April 29, 2024:

Present: R.C. Wise, Leeman Kessler, Kaitlin Sockman, Morgan Giles, Elizabeth Forman.

Trillium/Coneflower Swings/Playground Project: We received the final sketches and budget for the Trillium climbing piece during the meeting. The plan is still to finish this piece, and then move to the Coneflower swings. The artist and our Ohio Plan inspector informed us we need a 9" much base under any play structure. This increased the cost of the project. Discussions on whether this art/play project fits in with our Park Plans. Committee agrees that we should proceed with these plans. In relation to the park we also discussed:

1. Care of the mounds: The grass has grown fairly high, but we should wait to see how much it grows before taking action.
2. Mulch needed in the dog park entrance. The mulch pile next to the electronic recycling unit will work. That mulch will not work for the playgrounds. We need to find mulch for the playgrounds - including for equipment already in place.
3. The Committee would like to order 4 additional benches.

Architect Proposal for Community Center: We do not yet have second proposal. Steby Design does not do public works but is interested in partnering with another entity in Mansfield. R.C. will follow up with him. We will reach out to networks in an attempt to obtain other proposals.

Capital Improvement Plans: Is the Community Center project a top priority for capital improvement plans? The Committee seems to think so. Discussion on whether we do it piece by piece, or try to do one large scale project.

School Stakeholders: Leeman has been talking with contacts in the school district and believes he or someone on council will be asked to serve on the committee. Should we select someone from the community to represent us? Liz recommended Donna Scott as a good resource. Should we start working with Kenyon now to help find proposed locations? What land is the Village willing to give up?

## **Public Safety and Personnel Committee - April 29, 2024**

**In attendance:** Clint Bailey, Elizabeth Bonaudi, Rakia Faber, Alison Furlong, Leeman Kessler, R.C. Wise, Natalie Wright

**Beekeeping:** There is a beehive currently in the residential zone on Woodside. We've received multiple complaints about it and are looking at how we might regulate beekeeping in the Village. Based upon talks with local beekeepers and other local ordinances, we're working on a Village ordinance focused on keeping hives away from the public right of way.

**Driving record checks:** Our insurance company is recommending that we do regular checks of employee driving records. Currently we check at hiring time but not after. We believe this will require a change to the employee handbook, to make clear that these checks will be ongoing and could have consequences for employment.

**Fiscal Officer schedule:** Diane has requested a change to her schedule, letting her work remote on Mondays except when needed for meetings. The committee approves of this, and barring objections from Council, Mayor Kessler plans to sign off on this.

**Sheriff contract:** The question has come up as to whether we should go ahead and negotiate our contract with the Sheriff's Office over the summer as planned, or to delay until the new Sheriff has taken office. The committee agrees that we should go ahead as originally planned, so that the new Sheriff isn't trying to manage our contract negotiations.

We've had a few requests to add a night deputy (although this has waned somewhat since catalytic convertor thefts are back on the decline). In general, the committee prefers to maintain the status quo of a day-only deputy, but we welcome feedback from Council on the question. Meanwhile, we are hoping to meet with Deputy Fritz at our next committee meeting.

**Student pick up on Brooklyn St:** We continue to receive complaints about the line on Brooklyn street during Wiggin Street afternoon pickup. Given the sheer volume of open-enrollment students we have at present, we are at a loss as to how to handle this. It's an issue at primary schools everywhere, and we also don't wish to antagonize the district in such a way that they might move the school out of Gambier. One possibility raised would be to have a permanent school pickup lane on Wiggin that would still allow two-way traffic (although this would require reversing the traffic flow on Chester). We plan to discuss this with Deputy Fritz and see if he has ideas that we might not have considered.

**Ohio Fraud hotline:** Diane has drafted a Fraud Policy to keep us compliant with the Ohio Auditor's office. We recommend that Council sign off on this, and that we add the policy to our Village website.

### **Streets and Utilities meeting 4/29/24**

Present: Council Faber (chair), Council Furlong, Council Wright, VA Wise, Mayor Kessler (via Zoom), Liz Bonaudi (via Zoom), Solicitor Bailey

### **Street resurfacing plans**

We discussed Duff Street and the possibility of West Woodside Dr. (after construction on the new house with its heavy construction traffic is finished). Needs council discussion.

### **CORPO dedicated funds**

Application update: public comment period is closed, the only comments were relatively critical of the project. RC will respond to the concerns they raised. May 6 meeting - RC will go.

### **EV station cost and resolution update**

We have less than a full month of data with the new charges in place, but it seems like usage has dropped since we have started charging. The monies collected seem like they will largely offset operation costs, but we will have to wait to see the full impact of the change.

### **Stormwater charges for snowbirds, vacant homes**

We have not had a minimum charge in the past for households who do not occupy their properties for long stretches of the year. We have started to implement a minimum stormwater charge, RC would like us to think about whether we want to make a change to the ordinance for water charges in general. Stormwater is pretty common-sense as it is not usage-dependent; we collect stormwater from properties regardless of whether anyone is in residence. He will look for sample language used in similar communities. Question from committee as to how many households would be affected if we began to charge the minimum rate.

### **Capital Improvement plans**

Review of projected figures for various areas of the budget. Discussion of additional 2024 and 2025 projects: speed humps on Wiggin (in lieu of permanent speed bumps, getting something in place asap), additional speed humps on Acland on the blind curve below Pierce Hall (at site of existing crosswalk); repainting crosswalks. [1] Committee asked Clint to review the parking ordinance and draft changes to spots on Wiggin St (remove angle parking on S Side across from coffeeshop and change angle parking to parallel on S side between College Park and Acland).

### **Water tank inspection**

We agree that proceeding with the dive inspection is a good idea. RC discussed with Tom Abraham, who has seen its use in other water systems and thinks it works particularly well in communities with only one water tower.



**EPA rule on PFAS**

Webinar 4/30 - RC to attend and clarify whether the village, as a consecutive system (buying water from Mount Vernon and not maintaining our own water supply) is required to do the new testing.

**Biosolids inspection**

EPA to inspect 4/30, as they do every five years.

**ODOT salt contract**

Committee advised RC to proceed - we can discuss in council but the state needs to know the amount we want to order before the date of our meeting. Will need to be passed as an emergency.

**Food truck ordinance**

Clint went over the points he will revise in the existing ordinance and bring it to council.

**May meeting dates**

Committee will meet on 5/22 at 4 pm (after Public Safety, where Deputy Fritz will be present).

2024 - 07

## RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2024

**WHEREAS**, the Village of Gambier, Knox County, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3rd, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

\_\_\_\_\_  
Mayor Leeman Kessler

Attest:

\_\_\_\_\_  
Diane Steinmetz, Fiscal Officer

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

**Department of  
Transportation**

## Bid Tab and ITB Listing for Current Purchasing Contract:

| Invitation No | Commodity   | DtBegin   | Exp Dt    | Supt Office      | Award Tab    | Coop |
|---------------|---|-----------|-----------|------------------|--------------|------|
| 018-24        | Rock Salt (Sodium Chloride) for the 2021-22 Winter Season | 5/25/2021 | 4/30/2022 | Maintenance Mgmt | 018-24 Award | Yes  |

**DEADLINE TO SUBMIT SALT 2024-2025 RESOLUTION/ORDINANCE PARTICIPATION FORM: Friday, May 3rd (Updated 04/28/2024)**

At this time, we have not made any decision on the POST or OPEN date of the next salt contract.

Each Political Subdivision ***must*** submit this electronic order form (BELOW) AND attach an approved, completed, and signed Resolution/Ordinance for the ODOT Salt Contract to be for road salt. Upon the Director of ODOT's award of the contract, you will be bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested or

We understand that it may not be possible for Local Municipalities to meet and obtain a signed resolution by the May 3rd deadline. ODOT will work those Local Municipalities that deadline. However, we recommend that you submit the requested quantity through the electronic application as soon as you have determined this amount. This will allow us to contract. A signed copy of the resolution should be submitted upon collection of the required signatures.

### [Link to Required Resolution/Ordinance Language](#)

**1) You cannot use previously submitted or approved resolutions/ordinances. No exceptions.**

### **2) ALL ORDERS WILL BE BASED ON THIS ELECTRONIC SUBMISSION**

By submitting the electronic participation form below AND attaching a completed and signed Resolution/Ordinance (link above) for the ODOT Salt Contract (018-bidding opportunity for road salt and, upon the Director of ODOT's award of the contract, bound to purchase at least 90% (and you can purchase up to 110%) of

### **3) Submission Receipt**

*Each Political Subdivision will receive a "submission receipt" via email verifying submitted tonnages. It is each Political Subdivision's responsibility to verify this information is correct.*

### **4) HOW TO MAKE CHANGES TO AN ALREADY SUBMITTED PARTICIPATION FORM**

If you need to make any changes to your information after it has already been submitted, you must do so by no later than **5:00 PM on Friday, May 3rd, 2024** form you must re-submit the ENTIRE FORM WITH ALL INFORMATION FILLED OUT (including attached resolution/ordinance) and it will automatically overwrite th

**Salt Resolution/Ordinance Participation Form**

Thank you for your submission.

**County:** Knox

**Political Subdivision:** Village of Gambier

**City:** Gambier

**Authorized Person:** R. C. Wise

**Authorized Person Email:** villageadministrator@villageofgambier.org

**Ordering Contact:** R.C. Wise

**Ordering Contact Email:** villageadministrator@villageofgambier.org

The Ohio Department of Transportation, 1670 West Broad Street, Columbus, Ohio 43221  
(Mike DeWine, Governor) | Jack Marchbanks, Ph.D., (ODOT) Director | Pressy@odot.gov | Feedback | Ohio.gov

**Ordering Contact Phone:** 7404272063

**Billing Contact:** Diane Steinmetz

**Billing Contact Email:** clerk-treasurer@villageofgambier.org

**Billing Address (Include CSZ):** P.O. Box 1984, Gambier, OH 43022

**Tons Requested:** 50

**1st Stockpile Address - Include Zip:** 141 Meadow Lane, Gambier, OH 43022

## **AUDITOR OF STATE'S FRAUD REPORTING SYSTEM**

The Ohio Auditor of State's office maintains a system for the reporting of fraud, including misuse of public money by any official or office. The system allows all Ohio citizens, including public employees, the opportunity to make anonymous complaints through a toll-free number, the Auditor of State's website, or through the United States mail.

### **Auditor of State's fraud contact information:**

Telephone: 1-866-FRAUD OH (1-866-372-8364)

US Mail: Ohio Auditor of State's office  
Special Investigations Unit  
88 East Broad Street  
PO Box 1140  
Columbus, OH 43215

Web: [www.ohioauditor.gov](http://www.ohioauditor.gov)

E-mail: [fraudohio@ohioauditor.gov](mailto:fraudohio@ohioauditor.gov)

## VILLAGE OF GAMBIER FRAUD POLICY

### PURPOSE

Fraud is a drain on government resources and directly violates the trust of the public. It is not tolerated in any form. Any fraudulent activity is a serious offense against both the Village and public.

### REPORTING GUIDELINES

Village of Gambier employees should report any suspicion of fraud to the Auditor of State. Ohio Revised Code section 117.103 outlines the State of Ohio Fraud Reporting system in full detail. Given the sensitivity associated with reporting fraud, employees should report the activity to the state. It is at the employee's discretion to report this suspicion to internal management (including the employee's department head, Police, or Administration). The employee should not report the suspicion directly to the individual who may have committed fraud.

### STATE OF OHIO FRAUD REPORTING SYSTEM

The Ohio Auditor of State's office maintains a system for reporting fraud, including the misuse of Village money by an employee or elected official. The system allows employees and citizens to file anonymous reports to the State Auditor. If an employee has a suspicion that there is fraudulent activity occurring in the Village, they should contact through one of the available options below:

Fraud reporting hotline at 1-866-FRAUD OH (1-866-372-8364),

online at <https://ohioauditor.gov/fraud/default.html>,

email [fraudohio@ohioauditor.gov](mailto:fraudohio@ohioauditor.gov),

Via mail at the following address:

Ohio Auditor of State's office  
Special Investigations Unit  
88 East Broad Street  
P.O. Box 1140  
Columbus, OH 43215

Reporting of fraud is protected under the Ohio Revised Code section 124.341 (Violation or misuse - whistleblower protection).

## EXAMPLES OF FRAUD

If an employee is uncertain if the activity or behavior constitutes fraud, they should err on the side of caution and report the activity to the Ohio Auditor of State. While Fraud is not easily defined and can vary, given the circumstances, the following list can provide an example of potential fraudulent behavior:

1. Theft or misappropriation of Village resources;
2. Falsification of official documents or reports;
3. Corruption or official misconduct, including misuse of Village information, conflicts of interest, or offering or accepting bribes;
4. Improper use or spending of Village tax dollars;
5. Violations of Village procurement policy or contract fraud;
6. Tampering with government records;

## RED FLAGS

*Important note: The presence of one or even many red flags is not in and of itself a conclusive indication that fraud exists, but rather is meant to heighten awareness. The following categories list behaviors that might indicate fraud.*

1. General Red Flags
  - a. Employee lifestyle changes: expensive cars, jewelry, homes, boats
  - b. Refusal to take vacation or sick leave
  - c. Poorly defined duties without adequate monitoring
  - d. Lax or inexperienced accounting personnel
  - e. Inordinate number of manual checks
  - f. Excessive number of checking accounts
  - g. Frequent changes in banking accounts
  - h. Service contracts for which there is no product
  - i. Photocopied or missing documents
  - j. Altered records
2. Purchasing, Inventory
  - a. Abnormal number of expenses, supplies or reimbursements
  - b. Increase in purchasing without increase in sales
  - c. Acceptance of gratuities or significant “promotional” items
  - d. Prepayment of goods or services
  - e. Frequent use of sole-source contracts
  - f. Pressure to expedite payments
  - g. Prepayment of goods or services
  - h. Purchasing agents who pick up vendor payments rather than having them mailed
3. Corporate Credit Cards
  - a. Minimal or no supporting documentation for charges (for example, summary charge slips vs. detailed receipts)
  - b. No or minimal policies regarding access and use of credit cards
  - c. No or unreasonably high limits
  - d. No restrictions on types of purchases
  - e. Inappropriate charges noted on statements

4. Accounts Receivable
  - a. Excessive number of voided receipts, customer discounts and returns
  - b. Unauthorized bank accounts
  - c. Unauthorized voided receipts, customer discounts, or returns
  - d. Unauthorized account adjustments or write-offs
  - e. Untimely deposits
  - f. Sudden activity in a dormant bank account
  - g. Unreconciled bank accounts
  - h. Discrepancies between bank deposits and posting
5. Payroll
  - a. Overtime charged during a slack period
  - b. Employees with duplicate Social Security numbers, names or addresses
  - c. Overtime charged for those who normally would not have overtime wages
  - d. Inconsistent overtime hours for a cost center
  - e. Budget variations for payroll by cost center
  - f. Employees with few or no payroll deductions
6. Behavior Changes
  - a. Borrowing money from co-workers
  - b. Easily annoyed at reasonable questions
  - c. Bragging about significant new purchases
  - d. Creditors or collectors appearing at the workplace
  - e. Excessive drinking or gambling beyond the ability to stand the loss
  - f. Providing unreasonable responses to questions
  - g. Refusing vacations or promotions for fear of detection
  - h. Carrying unusually large sums of money
  - i. Rewriting records under the guise of neatness in presentation

#### WHISTLEBLOWER PROTECTION

Any employee who suspects and reports fraud violations in good faith are protected by ORC 124.341 (Violation or misuse - whistleblower protection). The Village will not retaliate, nor will it tolerate retaliation, against persons who, in good faith, report suspected violations or who participate in the investigation of suspected violations. In the event that an act of retaliation occurs, it should be reported immediately to the Village Administrator or Mayor who will investigate any such report.



## National Cities, Towns and Villages Month

**Whereas**, the National League of Cities was founded in 1924 in Lawrence, Kansas, as the American Municipal Association by state municipal leagues seeking more coordination and national representation as cities, towns, and villages expanded rapidly;

**Whereas**, the nonpartisan National League of Cities is the oldest and largest organization representing municipal governments throughout the United States, representing the interests of more than 19,000 cities, towns, and villages across the country;

**Whereas today**, the National League of Cities works in partnership with 49 state municipal leagues across the country to strengthen local leadership, drive innovation, and influence the federal policies that impact local programs and operations;

**Whereas**, as the voice of cities, towns, and villages in Washington, DC, the National League of Cities has successfully championed federal legislative solutions that support municipalities and has worked closely with Congress and the Executive Branch to educate policymakers on the realities of local implementation;

**Whereas**, local governments are the bedrock of American democracy, providing 336 million residents with the most accountable, responsive, inclusive, ethical, and transparent government in the world;

**Whereas**, from the nation's smallest villages to its largest cities, America's local governments have been essential in transforming the United States of America into the greatest, most influential nation in world history;

**Whereas**, The Village of Gambier was first incorporated in 1870 and is proudly served today by Mayor Leeman Kessler, Council members Rakia Faber, Liz Forman, Alison Furlong, Morgan Giles, Kaitlin Sockman and Natalie Wright and a municipal workforce of nine dedicated public servants;

**Now, therefore, be it resolved that** Village of Gambier hereby proclaims May 2024 as **National Cities, Towns, and Villages Month** in celebration of America's local governments and the National League of Cities' historic centennial anniversary.

**PROCLAIMED** this 6th day of May 2024.



Mayor Leeman Kessler