

Gambier Village Council Meeting
Regular Meeting
December 4, 2023

Council Present: Rakia Faber, Liz Forman, Alison Furlong, Morgan Giles, Kaitlin Sockman,
Absent: Natalie Wright

Also, attending: Leeman Kessler, Mayor; RC Wise, Village Administrator; Diane Steinmetz, Fiscal Officer; Clint Bailey, Solicitor; Ian Smith, Kenyon College; David Heithaus, Kenyon College/KCPD; Lucas Flynn, Collegian; Jim Lenthe, Resident; Austin & Hayley Stritmather, Future Residents; Grant Richey, Knox Pages.

Virtual, attending: Fred Main, press.

Mayor Kessler called the Meeting to Order at 7:01pm

Open to the Audience

Ian Smith, Kenyon College, the College is down to the last two weeks of the semester, wanted to thank council and the Village for the wonderful festival Sunday night.

Discussion that there are several strings of lights remaining does Kenyon want to add those if the power can handle them to more of the trees. Council Forman pointed out that the Columbus Arboretum is now beginning to light their trees from underneath, could be an option.

Council Faber, to Ian, regarding Farr Hall, do we have any updates on businesses to go into the spots? Ian stated that one is a Hair salon, the other they are still in the debating stages for them. General discussion over the AVI extension spot under Farr Hall, pleased with how well it is alleviating the lunch rush that was at Pierce dining hall.

David Heithaus, Kenyon/KCPD, wanting to address the electronics recycling program that he began many years ago as an employee with Kenyon. Is looking to see if the Village will be able to take on this program in the future. Council stated that there is an interest in helping but they are not sure yet about the logistics. DKMM does offer some funding to help offset some of the payroll costs, David says about \$500 per year is what they provided to him for the program. Accurate IT is the company that the program is through, they own the shipping container that is currently on Village property (near the dog park). This program is not limited to the Knox County area. Concern from the Council about random dumping of items. Will be assigned to Buildings and Grounds committee since it is similar to Dumpster Day. Invited David and his student assistant to attend the January committee meeting to have further discussions over the program.

Jim Lenthe, Resident, asking if the week of Thanksgiving they could pick up recycling on Wednesday instead of putting it off for a week. VA Wise stated no that is unfortunately not a possibility. Jim asked about the back in parking spaces on Wiggin Street, discussion over this area along with the ordinance from prior meeting was conducted.

Jim, bringing up the issue of speeding on Wiggin Street. Also, inquiring about the deputy for the Village, where does that stand? Council Faber stated we do have an update on that we will discuss during the committee reports. Jim asked if the Village has thought of calling other areas for a deputy or not, if the county can't help what about the State patrol office?

Mayor's Report

See Addendum

Administrator's Report

See Addendum

Regarding the GovDeals auction, we were contacted by a neighboring county, that had a cruiser destroyed in an accident, and is wanting to try to purchase the cruiser outside of the Auction. VA Wise will investigate further into this possible sale.

Fiscal Officer's Report

See Addendum

Solicitor's Report

No report this month

Committee Reports

Finance & Income Tax Committee – Tuesday, November 28

See Addendum for meeting minutes

General discussion over the budget changes from July to the final Budget for 2024.

Discussion over moving investment monies around, as well as inviting investment firms to present to Council at the end of 2024 for future investment options.

Library, Programming & Events Committee – Monday, November 27

See Addendum for meeting minutes

Discussion over the various events that were completed over the past year. Council felt that the Winter Lights event went very well.

Council Forman, asking Ian if he thinks we could ever use part of Gund Commons for some vendors in the future, discussion over if that could be a possibility.

Buildings & Grounds Committee – Monday, November 27

See Addendum for meeting minutes

Council Forman stated that she has heard additional compliments about the work that has been done at the park, and that we do need to have something from the trail to the park to invite people into the Village.

Public Safety & Personnel Committee- Monday, November 27

See Addendum for meeting minutes

That we have been assigned a new Deputy assigned to the Village, we are not sure on the actual start date but sounds like January 2024.

Discussion over adding to the employee handbook, an update for distracted driving to be added under excessive cell phone use, regarding to not use cell phones while driving Village vehicles. Also, regarding if we need to add anything for marijuana use but there is already verbiage within the handbook regarding this.

Jim Lenthe, resident, will we be having one or two Deputies, Council stated one is being assigned per our contract. Jim also questioned the hours of when they will work and if they will only be working within the Village or will they be running all over Knox County.

Streets & Utilities Committee – Monday, November 27

See Addendum for meeting minutes

Discussion over how the Village is applying for a TAP grant to assist in the costs of the raised crosswalks and the proposed bump outs.

Discussion over the parking spaces across from Wiggin Street School to limit the length of time a car can be parked. To see about changing them to School parking only or something of the like. The committee will work on the verbiage to add these spots to the zoning code.

Strategic funds idea is for seasonal banners for the light poles on the shared use path.

Communications & Technology Committee- Monday, November 27

See Addendum for meeting minutes

Discussion over the Yodel community connects, three-year period installation and contract would be around \$8,000. Civic plus verified that we can integrate it into our website.

Mayor Kessler went over the structure of the AI policy/procedure that has been created for the Village to put into place, will be on the agenda for review next month.

Strategic Plan

Mayor Kessler discussed the monies remaining within the Strategic planning. The final monies, \$28,400, must be earmarked by December 31, 2023.

Next Strategic Planning meeting is December 14th.

Suggested uses for the money:

Yodel, install and three-year period around \$8,000

Banners for the Shared Use path

PA System for the Village to utilize, the system recommended around \$2,400

Disc Golf Baskets to prepare for the future course

Screening around the Recycling bins

Appliances for the planned Kitchen

The Knox Substance Abuse Action Teams annual meeting will be held on Wednesday, December 13th, open for anyone to attend; from 10am – Noon.

Planning & Zoning Commission - Tuesday, November 21

Meeting minutes provided upon request at Administrator's office

Discussion over the codification of the Zoning code into our codified ordinances. VA Wise stated we will be charged about \$50 per hour to put in the various colored graphics and they cannot add in any of the hyperlinks. That we might want to place the verbiage into the codified ordinances then also continue to have the full Zoning Code on our website that has the various charts, diagrams and hyperlinks included

Shade Tree Commission – Monday, November 13

Meeting minutes provided upon request at Administrator's office

Council Business:

(Motion = M / Second = S) (Yes=Y / No=N / Abstain=A) (Ab=Absent)

Approval of November 6th Council Meeting Minutes

Rakia Faber __S-Y__

Liz Forman __Y__

Alison Furlong Y__

Morgan Giles __M-Y__

Kaitlin Sockman __Y__

Natalie Wright __Ab__

Approval of Bills Paid

Rakia Faber _Y___
Morgan Giles __Y__

Liz Forman _Y___
Kaitlin Sockman _M-Y__

Alison Furlong _S-Y___
Natalie Wright _Ab___

1. Ordinance 2023-17 to amend Ordinance 2006-05, Section 3, an Ordinance setting the wages and benefits for village employees - 3rd reading

Rakia Faber _Y___
Morgan Giles _M-Y__

Liz Forman _S-Y___
Kaitlin Sockman _Y___

Alison Furlong _Y___
Natalie Wright _Ab___

Approval of Ordinance 2023-17:

Rakia Faber _Y___
Morgan Giles _Y___

Liz Forman _M-Y___
Kaitlin Sockman _S-Y__

Alison Furlong _Y___
Natalie Wright _Ab___

2. Ordinance 2023- 20 Ordinance Amending Appropriations for 2023

Rakia Faber ____
Morgan Giles ____

Liz Forman _S___
Kaitlin Sockman ____

Alison Furlong _M___
Natalie Wright _Ab___

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber _S-Y___
Morgan Giles __Y__

Liz Forman _Y___
Kaitlin Sockman _Y___

Alison Furlong _M-Y___
Natalie Wright _Ab___

Approval of Ordinance 2023-20:

Rakia Faber _Y___
Morgan Giles __Y__

Liz Forman _M-Y___
Kaitlin Sockman _S-Y__

Alison Furlong _Y___
Natalie Wright _Ab___

3. W. Woodside extension proposal

Rakia Faber _Y___
Morgan Giles _Y___

Liz Forman _M-Y___
Kaitlin Sockman _Y___

Alison Furlong _S-Y___
Natalie Wright _Ab___

VA Wise provided the information on what the extension will require, and that there is currently a no-outlet sign already in place on the road.

4. Ordinance 2023- 21 Ordinance setting permanent Appropriations/Budget for 2024

Rakia Faber ____
Morgan Giles ____

Liz Forman __S___
Kaitlin Sockman ____

Alison Furlong _M___
Natalie Wright _Ab___

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber __M-Y___
Morgan Giles __Y__

Liz Forman _S-Y___
Kaitlin Sockman _Y___

Alison Furlong _Y___
Natalie Wright _Ab___

Approval of Ordinance 2023-21:

Rakia Faber _Y___
Morgan Giles _Y___

Liz Forman _S-Y___
Kaitlin Sockman _Y___

Alison Furlong _M-Y___
Natalie Wright _Ab___

Discussion over the various accounts the Village currently has.

Approval to authorize FO to begin to move funds according to the Finance committee meeting minutes. Moving Traded items as soon as possible.

Rakia Faber __Y___
Morgan Giles _Y___

Liz Forman _Y___
Kaitlin Sockman _S-Y__

Alison Furlong _M-Y___
Natalie Wright _Ab___

5. Resolution 2023-16 Resolution authorizing final contract with ODOT in regard to shared use path

Rakia Faber ____	Liz Forman ____	Alison Furlong _S_
Morgan Giles ____	Kaitlin Sockman _M_	Natalie Wright _ Ab _

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber _Y_	Liz Forman _Y_	Alison Furlong _S-Y_
Morgan Giles _Y_	Kaitlin Sockman _M-Y_	Natalie Wright _ Ab _

Approval of Resolution 2023-16:

Rakia Faber ____	Liz Forman ____	Alison Furlong ____
Morgan Giles ____	Kaitlin Sockman ____	Natalie Wright _ Ab _

6. Solicitor contract

Rakia Faber _Y_	Liz Forman _M-Y_	Alison Furlong _Y_
Morgan Giles _S-Y_	Kaitlin Sockman _Y_	Natalie Wright _ Ab _

7. Prosecutor agreement

Rakia Faber _Y_	Liz Forman _M-Y_	Alison Furlong _Y_
Morgan Giles _Y_	Kaitlin Sockman _S-Y_	Natalie Wright _ Ab _

8. 2024 Reorganization meeting to be held on Monday, January 8, 2024

Rakia Faber _Y_	Liz Forman _Y_	Alison Furlong _Y_
Morgan Giles _Y_	Kaitlin Sockman _Y_	Natalie Wright _ Ab _

General Appreciations all around as ending remarks for the 2023 period for Council.

December Meetings:

Buildings & Grounds Committee -

Streets & Utilities Committee -

Planning & Zoning Commission - Tuesday, December 19 at 7:30 p.m.

Library, Programming & Events Committee -

Strategic Plan Steering Committee - Finance & Income

Tax Committee - Communications & Technology

Committee- Public Safety & Personnel Committee- Shade

Tree Commission

Records Commission –

Next regular Council meeting- January 8, 2024

The meeting was adjourned by Mayor Kessler at 8:51 p.m.

November 2023 Bills Paid

UTILITIES	
American Electric Power	4,718.75
Constellation NewEnergy	4,061.44
AT&T - Firstnet	231.12
Campus Auto - <i>Fuel purchases</i>	867.07
Brightspeed (<i>CenturyLink</i>)	359.88
Lumen (<i>CenturyLink</i>)	472.30
Cintas Corp	238.48
Energy Cooperative	37.92
Ohio Cumberland Gas Co.	173.30
Republic Services	163.03
Rumpke	3,686.62
Spectrum	299.99
US Bank Equipment Finance	563.64
Village of Gambier (<i>water billing</i>)	2,044.58
CONTRACT SERVICES (Monthly)	
Advanced W&WW Operations (<i>formerly Agri-Sludge Inc</i>)	9,100.00
Cardmember Services - Zoom Meetings	17.15
Division of Water & Wastewater	37,694.06
MASI Laboratories	609.20
Miami Products & Chemistry (<i>formerly K-O-K</i>)	861.50
Auditor of State	100.00
Blubaugh Body and Frame	509.40
Buckingham Electric	1,700.00
Cardmember Services	1,892.66
ICMA Conference	1,497.25
OML Conference	21.00
Amazon	374.41
Campus Auto - <i>repairs</i>	40.00
Cold Stream Farm	201.86
G.R. Smith and Company	509.97
Government Accounting Solutions	1,600.00
Good Impressions	172.50
Lowe's	2,218.14
MTWSi	125.00
Ohio Municipal League	610.00
PARR Public Safety Equipment	12,137.46
RCI Mechanical Inc	287.50
Replex Plastics	56.73
Rural King	200.93
Tractor Supply	87.95
US Postal Service	14.42
USA BlueBook	92.36
V3 Companies LTD	761.57
Reimbursement	4.89
Payroll	37,875.97
OPERS	6,985.69
Medicare	547.03
Social Security	105.74
United Healthcare Ins	8,494.55

**Addendum
Regular Board Meeting
December 4, 2023**

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- 6 – Public Safety and Personnel Committee Minutes**
- 7 – Streets and Utilities Committee Minutes**
- 8 – Technology and Communications Committee Minutes**
- 9 – Library and Programming Committee Minutes**
- 10 – Approved Ordinances and Resolutions**
(For signed & dated copies please contact the Fiscal Officer)



Mayor's Report

I want to thank everyone for all their work on the inaugural Gambier Village Lights celebration. One of the great delights of the last few years has been seeing the innovative new community events that have enlivened our community and given us new opportunities to come together in joy and support of our common life in this village. It's my hope that we will continue to find new and exciting ways to celebrate Gambier and the people who make this a truly phenomenal place.

Kenyon's new president Julie Kornfeld and I had the opportunity to meet and discuss some of our shared concerns and go over upcoming opportunities for cooperation and coordination. We talked about how best to handle expected disruptions caused by next year's construction projects in and around the village as well as reaffirming our desire to increase housing options within the village. We also share an interest in encouraging student participation in village life and are actively working on ways to empower and inform them of their rights and responsibilities as villagers. I am grateful to have a partner who is committed to working together for the betterment of the college, the village, and the broader community.

The upcoming roundabout project continues to take shape and we are hoping to roll out a more extensive information campaign so residents, workers, and visitors are best able to navigate the disruption its construction will bring next summer. For now, up to date information will be available at the village offices for any who have questions or concerns. June 1st is the estimated time when the intersection at 229 and 308 will be closed to construction and we will update everyone as more information is made available.

In this season of coming together, I want to recognize the immense efforts of Food for the Hungry in serving this county. It has been a privilege to support this initiative that has done such astounding work for those most in need and they act as a reminder that we are all dependent on each other.

The Board of Elections did a remarkable job with our recent election and the village saw fantastic turn-out. I am grateful for Councilmembers Furlong and Giles agreeing to serve for another term and it's my absolute pleasure to be able to continue serving as mayor. Thank you to everyone who has worked in support of Gambier over the last year, and I am excited for what 2024 has to bring.



VILLAGE ADMINISTRATOR'S REPORT DECEMBER 2023

FINAL ODOT CONTRACT FOR SHARED USE PATH

Resolution 2023-16 has been reviewed and supported by Streets and Utilities Committee. It finalizes the contract between the village and the Ohio Department of Transportation in regard to the shared use path from the Ward/Wiggin crosswalk to the planned roundabout. The recommendation is for Council to pass and suspend the three-reading rule because ODOT wants the signed resolution and contract back by Dec. 29. They are planning to bid the shared use path and roundabout on January 11.

WEST WOODSIDE EXTENSION PROPOSAL

Old World Custom Homes is offering to extend the unimproved part of West Woodside Drive down to the planned driveway of the new home they are planning to build. Mike Crance of V3, our engineering firm, has reviewed the proposal and has indicated it is the appropriate amount of material. The estimate has been reviewed by Streets and Utilities Committee.

KOKOSING SEWER PROJECT RESUBMITTED

On the recommendation of the Streets & Utilities Committee, we submitted the Kokosing Drive sewer project again to the Ohio Department of Development for consideration under their new round of water and wastewater infrastructure grant. The submission began as soon as the portal opened last Tuesday morning as House Bill 33 (biennium budget bill) allocated up to \$124 million in grants statewide. If approved, we would have to complete the \$500,000 project by October 2026. As you may recall, we were turned down twice under HB 168 back in 2021. The sewer project would encompass hooking up the Kokosing Drive homes to the public pressurized sewer system.

GOV DEALS AUCTION IN FINAL WEEK

Our second GovDeals auction is in full swing and closes at staggered times next Monday. Sheriff Shaffer said he has sent our cruiser information to all 87 other county sheriffs for consideration as that vehicle is restricted to law enforcement agencies only.

ODOT EXTENDS TAP GRANT INVITATION

Upon the support of Streets & Utilities Committee, we sent a letter of intent to ODOT asking to apply for a Transportation Alternatives Program grant to make bump-outs, raised crosswalks and other pedestrian friendly improvements to Wiggan St. Last week, we received notice we can submit a full-blown TAP grant which is due Jan. 31, 2024.

IN DC FOR ICMA BOARD MEETING THIS WEEK

As a member of the ICMA Credentialing Advisory Board, we are required to have one in-person meeting at the ICMA headquarters in Washington D.C. I've taken personal time to pay my way to DC for Thursday and Friday this week.



**Village of Gambier
Fiscal Officers report
December 4, 2023**

Fiscal Officer financial reports for Council review:

- 1) Reconciliation report for November 2023 – *will be provided during Council meeting*
- 2) Fund Cash Report - *will be provided during Council meeting*
- 3) Revenue Statement - *will be provided during Council meeting*
- 4) Expense Statement - *will be provided during Council meeting*

Fiscal Officer completed transfers:

\$1,000.00 - To: A1-3A-240 – Recreation O&M (Events)
 \$100.00 - From: A1-5F-240 –Refuse & Recycling O&M
 \$250.00 - From: A1-7A-240 – Mayor O&M
 \$250.00 - From: A1-7B-240 – Council O&M
 \$200.00 - From: A1-7D-240 – Fiscal Officer O&M
 \$200.00 - From: A1-7K-242 – Central Collection Fees

Requesting Council Approval for Ordinance 2023-20 to make changes in Appropriations

Transfer \$25,000.00

From: E1-5A-251-2 – OPWC Project Duff Street - Water
 To: E1-5A-230 – Contracts - Water

To accommodate for increased costs of Water supplied by Mt Vernon City Division of Water & Wastewater.

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
11	1000	Peoples Bank	242,255.16
11	2000	Peoples Bank CD#1	0.00
11	2010	Peoples Bank CD#2	0.00
11	2011	MOSAIC - CD - M 1/24	50,000.00
11	2012	PARK NATIONAL BANK	1,065,006.73
11	2014	PARK NATIONAL ICS/MMA	1,184,307.37
11	2015	PARK NATIONAL - CDARS	319,113.43
11	2100	PB TRUST (savings acct)	359.59
11	2200	MOSAIC - BD	8,850.53
11	2250	MOSAIC - ExTr	100,354.00
11	2260	MOSAIC - S&P - M 8/24	90,000.00
11	2265	MOSAIC - S&P - M 7/28	160,000.00
11	2270	MOSAIC - S&P - M 12/24	100,000.00
11	2300	STAR Ohio	201,925.14
11	4000	Payroll-Items Not on Statemen	0.00
11	4010	Memo Check	0.00
		TOTAL CASH BALANCES	3,522,171.95
		TOTAL OUTSTANDING CHECKS	-1,634.40
		TOTAL DEPOSITS IN TRANSIT	0.00
		PAYROLL OUTSTANDING CHECKS	0.00
		OUTSTANDING PR LIABILITIES	-2,643.18
		TOTAL RECONCILED BALANCE	3,517,894.37
		TOTAL COMPUTER FUND BALANCE	3,517,894.37
		RECONCILED DIFFERENCE	0.00



Post Office Box 3500
Newark, OH 43058-9983

RETURN SERVICE REQUESTED

VILLAGE OF GAMBIER
PO BOX 1984
GAMBIER OH 43022-1984




Statement Ending 11/30/2023

VILLAGE OF GAMBIER

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Account Number: XXXXXXXXXXXX3166

Managing Your Accounts

	Address	1 S. Main Street Mount Vernon, OH 43050
	Customer Care	888-474-PARK (7275)
	Visit us online	parknationalbank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
COMMERCIAL CHECKING PLUS	XXXXXXXXXXXX3166	\$1,065,006.73

COMMERCIAL CHECKING PLUS-XXXXXXXXXXXX3166

Account Summary

Date	Description	Amount
11/01/2023	Beginning Balance	\$993,176.62
	45 Credit(s) This Period	\$218,830.85
	79 Debit(s) This Period	\$147,000.74
11/30/2023	Ending Balance	\$1,065,006.73

Account Activity

Post Date	Description	Debits	Credits	Balance
11/01/2023	Beginning Balance			\$993,176.62
11/01/2023	DEPOSIT 23-233		\$520.82 ✓	\$993,697.44
11/01/2023	RUMPKE WEB_PAY 23292924101823	\$3,686.62 ✓		\$990,010.82
11/01/2023	CHECK # 23595	\$2,500.00 ✓		\$987,510.82
11/01/2023	CHECK # 23597	\$885.25 ✓		\$986,625.57
11/02/2023	nCourt LLC SV9T 8444008882 NCOURT, 4800		\$150.00 ✓	\$986,775.57
11/02/2023	CHECK # 23591	\$486.94 ✓		\$986,288.63
11/03/2023	nCourt LLC SV9T 8444008882 NCOURT, 4800 109.10 + 580-		\$689.10 ✓	\$986,977.73
11/03/2023	VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW		\$65,461.73 ✓	\$1,052,439.46
11/03/2023	IRS USATAXPYMT 270370752576334	\$2,457.21 ✓		\$1,049,982.25
11/03/2023	VILLAGE OF GAMBI PAYROLL XXXXXX7524	\$12,325.07 ✓		\$1,037,657.18
11/03/2023	CHECK # 23596	\$40.00 ✓		\$1,037,617.18
11/06/2023	DEPOSIT 23-234		\$150.00 ✓	\$1,037,767.18
11/06/2023	DEPOSIT 23-235		\$275.00 ✓	\$1,038,042.18
11/06/2023	DEPOSIT 23-237		\$609.95 ✓	\$1,038,652.13
11/06/2023	DEPOSIT 23-236		\$3,599.19 ✓	\$1,042,251.32
11/06/2023	nCourt LLC SV9T XXXXXX8882 NCOURT, 4800 510.37 + 400-		\$910.37 ✓	\$1,043,161.69
11/06/2023	VILLAGE OF GAMBI ACH PAYMTS XXXXXX7524 GW		\$1,364.30 ✓	\$1,044,525.99
11/06/2023	GAMBIER VILLAGE UTILITIES XXXXXX7524		\$12,263.01 ✓	\$1,056,789.00
11/06/2023	GAMBIER VILLAGE UTILITIES 00105200 2,044.58 - \$51.04 ✓			\$1,056,737.96



THE PEOPLES BANK

XXXXXX5430

Nov 30, 2023

Pg 1 of 2

7

VILLAGE OF GAMBIER
MUNICIPAL ACCOUNT
PO BOX 1984
GAMBIER OH 43022

Need a loan? Apply online at www.peoplesgambier.com

NOW

11/01/2023 Beginning Balance		242,169.30
9 Deposits/Other Credits	+	324.34
1 Checks/Other Debits	-	238.48
11/30/2023 Ending Balance	30 Days in Statement Period	242,255.16

----- Deposits/Other Credits -----		
11/01/2023 Deposit		26.62
11/07/2023 Deposit		29.28
11/08/2023 ACH Deposit		128.75
STATE OF OHIO MAINT/WARR		
11/01/2023 Deposit		16.38
11/24/2023 Deposit		45.86
11/27/2023 Deposit		27.52
11/28/2023 Deposit		19.33
11/30/2023 Deposit		26.62
11/30/2023 Accr Earning Pymt	Added to Account	3.98

----- Other Debits -----		
11/06/2023 ACH Payment		238.48
CINTASCORPORATIO 110EC64E16		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

----- Daily Ending Balance -----					
11/01	242,195.92	11/08	242,115.47	11/27	242,205.23
11/06	241,957.44	11/20	242,131.85	11/28	242,224.56
11/07	241,986.72	11/24	242,177.71	11/30	242,255.16

REPORTING YEAR	2023	BEGINNING			ENDING	ENCUMBERED	AVAILABLE	
FUND	FUND DESCRIPTION	BALANCE	REVENUE	EXPENSE	BALANCE	AMOUNTS	BALANCE	
A01	GENERAL FUND	1,693,515.90	84,041.36	72,588.11	1,704,969.15	492,614.30	1,212,354.85	MTD
		1,506,620.44	1,186,537.56	988,188.85	1,704,969.15	492,614.30	1,212,354.85	YTD
B01	STREET MAINTENANCE	114,152.38	3,395.76	830.08	116,718.06	10,586.94	106,131.12	MTD
		106,619.99	24,036.11	13,938.04	116,718.06	10,586.94	106,131.12	YTD
B02	STATE HIGHWAY MAINTENANCE	6,382.22	245.19	0.00	6,627.41	311.98	6,315.43	MTD
		6,100.70	1,914.73	1,388.02	6,627.41	311.98	6,315.43	YTD
B08	COUNTY PERMISSIVE TAX	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
B09	MUNICIPAL MOTOR VEH. LIC. TAX	13,015.26	128.75	0.00	13,144.01	0.00	13,144.01	MTD
		11,863.93	1,280.08	0.00	13,144.01	0.00	13,144.01	YTD
B10	COVID GRANT	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
B11	ARPA - 2021 GRANT	41,517.30	0.00	0.00	41,517.30	41,517.30	0.00	MTD
		41,837.30	0.00	320.00	41,517.30	41,517.30	0.00	YTD
D01	CAPITAL IMPROVEMENT	25,821.75	9,731.32	10,102.54	25,450.53	0.00	25,450.53	MTD
		0.00	367,745.92	342,295.39	25,450.53	0.00	25,450.53	YTD
E01	WATER REVENUE	401,402.84	63,213.90	43,086.33	421,530.41	14,396.75	407,133.66	MTD
		393,153.99	480,798.18	452,421.76	421,530.41	14,396.75	407,133.66	YTD
E02	SEWER REVENUE	870,020.27	64,347.89	26,298.37	908,069.79	68,440.68	839,629.11	MTD
		850,973.32	466,338.13	409,241.66	908,069.79	68,440.68	839,629.11	YTD
E06	STORMWATER	271,814.22	8,052.14	358.24	279,508.12	3,812.29	275,695.83	MTD
		247,006.53	51,162.90	18,661.31	279,508.12	3,812.29	275,695.83	YTD
E08	WATER SYSTEM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		74,379.29	0.00	74,379.29	0.00	0.00	0.00	YTD
E10	WASTEWATER LOAN RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
G05	LEPLEY-METCALF TRUST FUND	359.59	0.00	0.00	359.59	0.00	359.59	MTD
		359.33	0.26	0.00	359.59	0.00	359.59	YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		3,438,001.73	233,156.31	153,263.67	3,517,894.37	631,680.24	2,886,214.13	MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		3,238,914.82	2,579,813.87	2,300,834.32	3,517,894.37	631,680.24	2,886,214.13	YTD

REPORTING YEAR	2023	ESTIMATED	M-T-D	Y-T-D	UNCOLLECTED	PERCENT
REVENUE #	REVENUE DESCRIPTION	REVENUE	REVENUE	REVENUE	BALANCE	COLLECTED
A01-A-114-00	INCOME TAX	700,000.00	88,443.53	924,158.35	-224,158.35	132.02%
A01-A-115-00	LODGING TAX	90.00	22.59	190.53	-100.53	211.70%
A01-B-121-00	LOCAL GOVERNMENT	28,398.38	3,695.93	40,012.45	-11,614.07	140.90%
A01-B-123-00	CIGARETTE	45.00	0.00	37.19	7.81	82.64%
A01-B-125-00	LIQUOR	2,500.00	0.00	56.00	2,444.00	2.24%
A01-B-154-00	CEMETERY	2,500.00	500.00	7,142.00	-4,642.00	285.68%
A01-E-151-40	REFUSE COLLECTION	5,500.00	1,096.50	5,806.84	-306.84	105.58%
A01-E-151-50	RECYCLING INCOME	300.00	0.00	0.00	300.00	.00%
A01-F-161-00	FINES FORFEITURES COURT	15,000.00	2,350.00	12,820.00	2,180.00	85.47%
A01-F-162-00	PERMITS	7,000.00	675.00	20,022.87	-13,022.87	286.04%
A01-F-162-10	PERMITS - CONDITIONAL USE	0.00	0.00	825.00	-825.00	****%
A01-H-181-00	SALE OF FIXED ASSETS	23,000.00	0.00	23,099.87	-99.87	100.43%
A01-H-182-00	INTEREST	16,940.00	-14,785.05	16,969.65	-29.65	100.18%
A01-H-183-00	CONTRIBUTION	0.00	0.00	0.00	0.00	.00%
A01-H-184-00	RENTAL VENDING OTHER	20,000.00	275.00	28,381.38	-8,381.38	141.91%
A01-H-191-00	REIMBURSE	15,107.92	1,767.86	32,851.84	-17,743.92	217.45%
A01-I-191-00	TRANSFERS - NON-REVENUE	74,379.29	0.00	74,163.59	215.70	99.71%
A01-X-560-00	ADVANCE IN LOAN REPYMT	0.00	0.00	0.00	0.00	.00%
GENERAL FUND FUND SUB TOTAL		910,760.59	84,041.36	1,186,537.56	-275,776.97	130.28%
B01-B-124-00	MOTOR VEHICLE LICENSE FEE	3,000.00	245.24	3,294.12	-294.12	109.80%
B01-B-126-00	GASOLINE EXCISE TAX	10,000.00	1,790.94	19,199.85	-9,199.85	192.00%
B01-B-182-00	INTEREST	50.00	1,359.58	1,542.14	-1,492.14	3084.28%
STREET MAINTENANCE FUND SUB TO		13,050.00	3,395.76	24,036.11	-10,986.11	184.18%
B02-B-124-00	MOTOR VEHICLE LICENSE FEE	320.00	19.88	267.08	52.92	83.46%
B02-B-126-00	GASOLINE EXCISE TAX	1,200.00	145.21	1,556.76	-356.76	129.73%
B02-B-182-00	INTEREST	25.00	80.10	90.89	-65.89	363.56%
STATE HIGHWAY MAINTENANCE FUND		1,545.00	245.19	1,914.73	-369.73	123.93%
B08-B-128-00	COUNTY LICENSE FEE	0.00	0.00	0.00	0.00	.00%
COUNTY PERMISSIVE TAX FUND SUB		0.00	0.00	0.00	0.00	.00%
B09-B-143-00	MUNICIPAL MOTOR VEHICLE LICENS	1,200.00	128.75	1,280.08	-80.08	106.67%
MUNICIPAL MOTOR VEH. LIC. TAX		1,200.00	128.75	1,280.08	-80.08	106.67%
B10-D-141-00	COVID GRANT	0.00	0.00	0.00	0.00	.00%
COVID GRANT FUND SUB TOTAL		0.00	0.00	0.00	0.00	.00%
B11-D-141-00	ARPA 2021 GRANT	0.00	0.00	0.00	0.00	.00%
ARPA - 2021 GRANT FUND SUB TOT		0.00	0.00	0.00	0.00	.00%
D01-D-141-00	OPWC PROJECT CQ36-37Y	298,500.00	0.00	298,500.00	0.00	100.00%
D01-D-141-20	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	.00%
D01-D-141-30	EPA - H2OHIO GRANT	50,000.00	0.00	37,500.00	12,500.00	75.00%
D01-D-141-40	CORPO SHARED USE PATH	61,760.00	9,731.32	31,745.92	30,014.08	51.40%
CAPITAL IMPROVEMENT FUND SUB T		410,260.00	9,731.32	367,745.92	42,514.08	89.64%

REPORTING YEAR	2023	ESTIMATED	M-T-D	Y-T-D	UNCOLLECTED	PERCENT
REVENUE #	REVENUE DESCRIPTION	REVENUE	REVENUE	REVENUE	BALANCE	COLLECTED
E01-E-155-10	WATER RENTS	420,000.00	58,718.55	475,613.46	-55,613.46	113.24%
E01-E-155-20	WATER TAPS	2,500.00	0.00	0.00	2,500.00	.00%
E01-E-182-00	INTEREST	1,000.00	4,495.35	5,184.72	-4,184.72	518.47%
E01-E-193-00	GF LOAN	0.00	0.00	0.00	0.00	.00%
	WATER REVENUE FUND SUB TOTAL	423,500.00	63,213.90	480,798.18	-57,298.18	113.53%
E02-E-155-10	SEWER RENTS	421,785.00	54,743.37	449,241.65	-27,456.65	106.51%
E02-E-155-20	SEWER TAPS	2,500.00	0.00	6,139.00	-3,639.00	245.56%
E02-E-155-30	OTHER FEE	0.00	0.00	0.00	0.00	.00%
E02-E-182-00	INTEREST	900.00	9,604.52	10,957.48	-10,057.48	1217.50%
E02-I-192-00	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	SEWER REVENUE FUND SUB TOTAL	425,185.00	64,347.89	466,338.13	-41,153.13	109.68%
E06-E-159-10	STORMWATER FEE	47,000.00	4,478.51	47,113.14	-113.14	100.24%
E06-E-182-00	STORMWATER INTEREST	300.00	3,573.63	4,049.76	-3,749.76	1349.92%
E08-I-192-00	TRANSFER FROM GEN	0.00	0.00	0.00	0.00	.00%
E10-I-192-00	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	WASTEWATER LOAN RESERVES FUND	47,300.00	8,052.14	51,162.90	-3,862.90	108.17%
G05-H-182-00	INTEREST	0.36	0.00	0.26	0.10	72.22%
	LEPLEY-METCALF TRUST FUND FUND	0.36	0.00	0.26	0.10	72.22%
	GRAND TOTAL	2,232,800.95	233,156.31	2,579,813.87	-347,012.92	115.54%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1-A-211-00	LAW - SALARY & WAGES	25,000.00	0.00	1,105.98	7,767.01	0.00	17,232.99	68.93%
A01-1-A-212-00	LAW - BENEFITS	3,500.00	0.00	199.46	1,615.00	0.00	1,885.00	53.86%
A01-1-A-230-00	LAW CONTRACT	128,312.17	10,023.95	74.15	66,808.88	13,642.59	57,884.65	41.84%
A01-1-A-240-00	LAW OPERATION & MAINTENANCE	12,000.00	0.00	79.31	1,254.29	970.40	9,775.31	81.46%
A01-1-A-250-00	LAW CAPITAL	60,000.00	0.00	12,137.46	55,074.46	0.00	4,925.54	8.21%
	A011A02 DEPARTMENT SUB TOTAL	228,812.17	10,023.95	13,596.36	132,519.64	14,612.99	91,703.49	38.40%
A01-1-C-230-00	STREET LIGHTS CONTRACT	24,970.00	0.00	1,930.41	20,139.48	4,830.52	0.00	.00%
A01-1-C-240-00	STREET LIGHTS O & M	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-1-C-250-00	STREET LIGHTS CAPITAL	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00%
	A011C02 DEPARTMENT SUB TOTAL	55,270.00	10,023.95	1,930.41	20,139.48	4,830.52	30,300.00	46.41%
A01-1-D-230-00	KC EMERG MANAGEMENT	750.00	0.00	0.00	0.00	0.00	750.00	100.00%
	A011D02 DEPARTMENT SUB TOTAL	750.00	10,023.95	0.00	0.00	0.00	750.00	6.96%
A01-1-E-230-00	SCH ZONE LIGHTS CONTRACT	462.00	0.00	33.91	303.55	101.45	57.00	12.34%
A01-1-E-240-00	SCH ZONE LIGHTS O & M	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
A01-1-E-250-00	SCH ZONE LIGHTS CAPITAL	825.00	0.00	0.00	0.00	0.00	825.00	100.00%
	A011E02 DEPARTMENT SUB TOTAL	1,687.00	10,023.95	33.91	303.55	101.45	1,282.00	10.95%
A01-1-F-230-00	SIREN CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-1-F-240-00	SIREN O & M	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
A01-1-F-250-00	SIREN CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A011F02 DEPARTMENT SUB TOTAL	1,000.00	10,023.95	0.00	0.00	0.00	1,000.00	9.07%
A01-2-A-230-00	CEMETERY CONTRACT	500.00	0.00	0.00	500.00	0.00	0.00	.00%
A01-2-A-240-00	CEMETERY O & M	5,000.00	41.15	22.72	2,362.99	174.50	2,503.66	49.66%
A01-2-A-250-00	CEMETERY CAPITAL	6,000.00	875.00	0.00	5,000.00	875.00	1,000.00	14.55%
	A012A02 DEPARTMENT SUB TOTAL	11,500.00	10,940.10	22.72	7,862.99	1,049.50	3,503.66	15.61%
A01-2-B-230-00	KC HEALTH CONTRACT	595.00	0.00	0.00	513.58	0.00	81.42	13.68%
A01-2-B-240-00	KC HEALTH O & M	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-2-B-250-00	KC HEALTH CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A012B02 DEPARTMENT SUB TOTAL	595.00	10,940.10	0.00	513.58	0.00	81.42	.71%
A01-3-A-230-00	RECREATION CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-3-A-240-00	RECREATION O & M	11,000.00	0.00	881.30	7,772.30	3,121.13	106.57	.97%
A01-3-A-250-00	RECREATION CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A013A02 DEPARTMENT SUB TOTAL	11,000.00	10,940.10	881.30	7,772.30	3,121.13	106.57	.49%
A01-3-B-240-00	PARK O & M	10,000.00	1,216.07	257.84	8,396.07	980.56	1,839.44	16.40%
A01-3-B-250-00	PARK CAPITAL	146,487.83	0.00	0.00	5,034.00	141,452.83	1.00	.00%
	A013B02 DEPARTMENT SUB TOTAL	156,487.83	12,156.17	257.84	13,430.07	142,433.39	1,840.44	1.09%
A01-3-C-240-00	LIBRARY O & M	1,000.00	280.81	16.01	636.35	81.95	562.51	43.92%
A01-3-C-250-00	LIBRARY CAPITAL	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
	A013C02 DEPARTMENT SUB TOTAL	5,000.00	12,436.98	16.01	636.35	81.95	4,562.51	26.17%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-3-D-240-00	TREE O & M	2,500.00	0.00	0.00	446.23	1,294.75	759.02	30.36%
A01-3-D-250-00	TREE CAPITAL	1,500.00	0.00	201.86	769.22	0.00	730.78	48.72%
	A013D02 DEPARTMENT SUB TOTAL	4,000.00	12,436.98	201.86	1,215.45	1,294.75	1,489.80	9.06%
A01-4-A-230-00	ZONING COMPREHENSIVE PLAN	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
A01-4-A-240-00	PLAN AND ZONE EXPENSES	6,125.00	50.00	120.80	5,998.56	127.99	48.45	.78%
A01-4-X-230-00	COMMUNITY DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00	0.00	.00%
	A014X02 DEPARTMENT SUB TOTAL	10,125.00	12,486.98	120.80	7,998.56	127.99	2,048.45	9.06%
A01-5-F-230-00	REFUSE & RECYCLE CONTRACT	55,000.00	0.00	3,686.62	47,718.00	3,847.18	3,434.82	6.25%
A01-5-F-240-00	REFUSE & RECYCLE O & M	4,900.00	900.00	315.92	1,791.25	194.95	3,813.80	65.76%
A01-5-F-250-00	REFUSE & RECYCLE CAPITAL	450.00	0.00	0.00	0.00	0.00	450.00	100.00%
	A015F02 DEPARTMENT SUB TOTAL	60,350.00	13,386.98	4,002.54	49,509.25	4,042.13	7,698.62	10.44%
A01-5-X-250-00	CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-6-A-240-00	ST CONSTRUCTION O & M	7,500.00	0.00	0.00	1,496.99	0.00	6,003.01	80.04%
A01-6-A-250-00	ST CONSTRUCTION CAPITAL	24,480.00	948.00	0.00	0.00	0.00	25,428.00	100.00%
A01-6-A-250-10	OPWC PROJECT DUFF ST	51,129.00	0.00	0.00	0.00	0.00	51,129.00	100.00%
	A016A02 DEPARTMENT SUB TOTAL	83,109.00	14,334.98	0.00	1,496.99	0.00	82,560.01	84.73%
A01-6-B-230-00	ST MAINT CONTRACT	10,560.00	0.00	0.00	0.00	0.00	10,560.00	100.00%
A01-6-B-240-00	ST MAINT O & M (TREE MAINT)	5,000.00	0.00	178.88	1,811.61	0.00	3,188.39	63.77%
A01-6-B-250-00	TREE REPLACEMENT - TREE LINE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00%
	A016B02 DEPARTMENT SUB TOTAL	20,560.00	14,334.98	178.88	1,811.61	0.00	18,748.39	53.73%
A01-6-C-230-00	SNOW REMOVAL CONTRACT	6,000.00	1,404.25	0.00	3,565.72	0.00	3,838.53	51.84%
A01-6-C-240-00	SNOW REMOVAL O & M	5,000.00	425.00	254.70	2,252.66	1,523.00	1,649.34	30.40%
A01-6-C-250-00	SNOW REMOVAL CAPITAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00	.00%
	A016C02 DEPARTMENT SUB TOTAL	21,000.00	16,164.23	254.70	15,818.38	1,523.00	5,487.87	14.77%
A01-6-E-240-00	STREET SIGNS O & M	32,350.00	0.00	0.00	2,960.26	0.00	29,389.74	90.85%
A01-6-G-250-00	SIDEWALK CAPITAL	157,320.00	6,739.91	761.57	19,310.22	144,728.55	21.14	.01%
A01-6-G-250-10	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-6-G-250-20	CORPO SHARED USE PATH	32,711.00	0.00	0.00	18,553.47	14,157.53	0.00	.00%
	A016G02 DEPARTMENT SUB TOTAL	222,381.00	22,904.14	761.57	40,823.95	158,886.08	29,410.88	11.99%
A01-6-H-250-00	EQUIP PURCHASE CAPITAL	110,107.92	87,844.00	0.00	140,913.22	56,955.00	83.70	.04%
	A016H02 DEPARTMENT SUB TOTAL	110,107.92	110,748.14	0.00	140,913.22	56,955.00	83.70	.04%
A01-7-A-230-00	MAYOR CONTRACT	3,400.00	0.00	39.91	2,028.62	81.29	1,290.09	37.94%
A01-7-A-240-00	MAYOR O & M	3,250.00	300.00	108.57	996.62	37.36	2,516.02	70.87%
A01-7-A-250-00	MAYOR CAPITAL	1,000.00	0.00	0.00	200.00	0.00	800.00	80.00%
	A017A02 DEPARTMENT SUB TOTAL	7,650.00	111,048.14	148.48	3,225.24	118.65	4,606.11	3.88%
A01-7-B-240-00	COUNCIL O & M	4,750.00	128.97	120.15	4,418.99	190.69	269.29	5.52%
A01-7-B-250-00	COUNCIL CAPITAL	6,025.00	0.00	0.00	707.73	0.00	5,317.27	88.25%
	A017B02 DEPARTMENT SUB TOTAL	10,775.00	111,177.11	120.15	5,126.72	190.69	5,586.56	4.58%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-7-D-230-00	FISCAL OFFICER CONTRACT	3,400.00	0.00	100.00	1,135.98	0.00	2,264.02	66.59%
A01-7-D-240-00	FISCAL OFFICER O & M	5,800.00	109.81	366.89	3,795.29	231.22	1,883.30	31.87%
A01-7-D-250-00	FISCAL OFFICER CAPITAL	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
	A017D02 DEPARTMENT SUB TOTAL	12,200.00	111,286.92	466.89	4,931.27	231.22	7,147.32	5.79%
A01-7-E-230-00	LAND & BLDG CONTRACT	26,000.00	880.45	2,700.43	21,597.23	5,140.01	143.21	.53%
A01-7-E-240-00	LAND & BLDG O & M	20,000.00	1,365.69	347.12	13,810.60	672.39	6,882.70	32.21%
A01-7-E-250-00	LAND & BLDG CAPITAL - C.CENTER	200,000.00	1,000.00	1,769.42	1,929.42	81,340.00	117,730.58	58.57%
A01-7-E-250-10	LAND & BLDG CAPITAL - MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-E-250-20	LAND & BLDG CAPITAL - GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-E-250-30	L&B CAPITAL - RESERVE	85,000.00	0.00	0.00	36,771.00	0.00	48,229.00	56.74%
A01-7-E-251-00	LAND PURCHASE (ESCROW)	40,000.00	0.00	0.00	0.00	0.00	40,000.00	100.00%
	A017E02 DEPARTMENT SUB TOTAL	371,000.00	114,533.06	4,816.97	74,108.25	87,152.40	212,985.49	43.87%
A01-7-G-230-00	KC AUDITOR CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-I-230-00	ST EXAM CONTRACT	4,500.00	0.00	0.00	3,045.10	0.00	1,454.90	32.33%
	A017I02 DEPARTMENT SUB TOTAL	4,500.00	114,533.06	0.00	3,045.10	0.00	1,454.90	1.22%
A01-7-J-230-00	SOLICITOR CONTRACT	18,000.00	4,940.00	0.00	10,730.00	4,490.00	7,720.00	33.65%
A01-7-J-240-00	SOLICITOR O & M	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
	A017J02 DEPARTMENT SUB TOTAL	20,000.00	119,473.06	0.00	10,730.00	4,490.00	9,720.00	6.97%
A01-7-K-230-00	INCOME TAX CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-K-240-00	INCOME TAX O & M	6,000.00	228.98	140.64	4,086.49	245.31	1,897.18	30.46%
A01-7-K-241-00	INCOME TAX REFUNDS	10,000.00	0.00	0.00	3,127.53	0.00	6,872.47	68.72%
A01-7-K-242-00	CENTRAL COLLECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A017K02 DEPARTMENT SUB TOTAL	16,000.00	119,702.04	140.64	7,214.02	245.31	8,769.65	6.46%
A01-7-L-230-00	CO ELECTION FEES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
A01-7-M-230-00	LEGAL AD	450.00	0.00	0.00	382.97	67.03	0.00	.00%
A01-7-N-230-00	WRKS COMP	5,000.00	0.00	0.00	327.00	0.00	4,673.00	93.46%
	A017N02 DEPARTMENT SUB TOTAL	7,450.00	119,702.04	0.00	709.97	67.03	6,673.00	5.25%
A01-7-O-230-00	ADMINISTRATOR CONTRACT	3,500.00	50.00	89.57	3,241.74	6.20	302.06	8.51%
A01-7-O-240-00	ADMINISTRATOR O & M	14,000.00	934.25	2,214.52	11,023.04	1,013.77	2,897.44	19.40%
A01-7-O-250-00	ADMINISTRATOR CAPITAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	A017O02 DEPARTMENT SUB TOTAL	18,500.00	120,686.29	2,304.09	14,264.78	1,019.97	4,199.50	3.02%
A01-7-P-211-00	GF - SALARY & WAGES	400,262.50	0.00	29,520.53	305,603.47	0.00	94,659.03	23.65%
A01-7-P-212-00	GF - BENEFITS	152,308.00	0.00	12,811.46	116,464.61	10,039.15	25,804.24	16.94%
	A017P02 DEPARTMENT SUB TOTAL	552,570.50	120,686.29	42,331.99	422,068.08	10,039.15	120,463.27	17.89%
A01-7-X-240-00	LOCAL CONTINGENCY	120,000.00	0.00	0.00	0.05	0.00	119,999.95	100.00%
	GENERAL FUND FUND SUB TOTAL	2,144,380.42	120,686.29	72,588.11	988,188.85	492,614.30	784,263.56	34.62%
B01-6-B-240-00	STREET & ROAD O & M	20,000.00	0.00	830.08	8,938.04	10,586.94	475.02	2.38%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6-B-250-00	STREET & ROAD CAPITAL	5,000.00	0.00	0.00	5,000.00	0.00	0.00	.00%
B01-6-B-250-10	S&R CAPITAL - RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET MAINTENANCE FUND SUB TO	25,000.00	0.00	830.08	13,938.04	10,586.94	475.02	1.90%
B02-6-B-240-00	STATE HWY MAINT O & M	1,700.00	0.00	0.00	1,388.02	311.98	0.00	.00%
	STATE HIGHWAY MAINTENANCE FUND	1,700.00	0.00	0.00	1,388.02	311.98	0.00	.00%
B08-6-A-250-00	CO PERM TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COUNTY PERMISSIVE TAX FUND SUB	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B09-6-A-250-00	CAPITAL-LICENSE TAX	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
	MUNICIPAL MOTOR VEH. LIC. TAX	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
B10-7-X-240-00	COVID GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B11-7-X-240-00	ARPA 2021 GRANT	0.00	41,837.30	0.00	320.00	41,517.30	0.00	.00%
	ARPA - 2021 GRANT FUND SUB TOT	0.00	41,837.30	0.00	320.00	41,517.30	0.00	.00%
D01-8-B-211-30	H2OHIO - INTERNS PAYROLL	5,000.00	0.00	371.22	559.47	0.00	4,440.53	88.81%
D01-8-B-250-00	OPWC PROJECT CQ36-37Y	298,500.00	0.00	0.00	298,500.00	0.00	0.00	.00%
D01-8-B-250-20	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-8-B-250-30	EPA - H2OHIO GRANT	45,000.00	0.00	0.00	11,490.00	0.00	33,510.00	74.47%
D01-8-B-250-40	CORPO SHARED USE PATH	61,760.00	0.00	9,731.32	31,745.92	0.00	30,014.08	48.60%
	CAPITAL IMPROVEMENT FUND SUB T	410,260.00	0.00	10,102.54	342,295.39	0.00	67,964.61	16.57%
E01-5-A-211-00	W - SALARY & WAGES	49,862.30	0.00	2,374.52	28,263.74	0.00	21,598.56	43.32%
E01-5-A-212-00	W - BENEFITS	29,503.63	0.00	1,438.65	15,006.48	2,010.04	12,487.11	42.32%
E01-5-A-230-00	WATER SYSTEM CONTRACT	406,124.93	6,328.73	38,777.49	386,121.61	5,474.76	20,857.29	5.06%
E01-5-A-240-00	WATER SYSTEM O & M	35,990.00	2,124.53	495.67	19,842.20	6,911.95	11,360.38	29.81%
E01-5-A-241-00	WATER FEE REFUNDS	475.00	0.00	0.00	472.73	0.00	2.27	.48%
	E015A02 DEPARTMENT SUB TOTAL	521,955.86	8,453.26	43,086.33	449,706.76	14,396.75	66,305.61	12.50%
E01-5-A-250-00	WATER SYSTEM CAPITAL	3,000.00	0.00	0.00	2,715.00	0.00	285.00	9.50%
E01-5-A-251-20	OPWC PROJECT DUFF ST	72,000.00	0.00	0.00	0.00	0.00	72,000.00	100.00%
E01-5-A-261-00	DEBT PRINCIPAL(OWDA&OPWC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5-A-270-00	RESERVE	150,000.00	0.00	0.00	0.00	0.00	150,000.00	100.00%
E01-5-A-272-00	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	WATER REVENUE FUND SUB TOTAL	746,955.86	8,453.26	43,086.33	452,421.76	14,396.75	288,590.61	38.20%
E02-5-A-211-00	WW - SALARY & WAGES	88,349.50	230.50	4,519.44	52,241.19	230.50	36,108.31	40.76%
E02-5-A-212-00	WW - BENEFITS	39,748.72	0.00	1,904.64	18,987.40	2,000.00	18,761.32	47.20%
E02-5-A-230-00	WASTEWATER CONTRACT	250,000.00	14,127.39	17,271.41	193,277.10	41,690.13	29,160.16	11.04%
E02-5-A-240-00	WASTEWATER O & M	150,730.00	7,549.57	2,602.88	50,058.92	7,010.05	101,210.60	63.94%
E02-5-A-241-00	SEWER FEE REFUNDS	470.00	0.00	0.00	467.42	0.00	2.58	.55%
	E025A02 DEPARTMENT SUB TOTAL	529,298.22	21,907.46	26,298.37	315,032.03	50,930.68	185,242.97	33.61%

REPORTING YEAR	2023	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5-A-250-00			WASTEWATER CAPITAL	193,000.00	6,125.00	0.00	40,320.00	12,125.00	146,680.00	73.66%
E02-5-A-251-00			OPWC - 2017 - PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5-A-252-00			OPWC PROJECT - CQ37Y	53,873.00	4,385.00	0.00	52,889.63	4,385.00	983.37	1.69%
E02-5-A-261-00			OPWC 2017 LOAN REPAYMENT	2,100.00	0.00	0.00	1,000.00	1,000.00	100.00	4.76%
E02-5-A-264-00			DEBT SERVICE - OPWC CQ36-37Y	4,500.00	0.00	0.00	0.00	0.00	4,500.00	100.00%
E02-5-A-270-00			RESERVE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	100.00%
E02-5-A-272-00			TRANSFER (GEN FUND)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			SEWER REVENUE FUND SUB TOTAL	882,771.22	32,417.46	26,298.37	409,241.66	68,440.68	437,506.34	47.81%
E06-5-A-211-00			STW - WAGES	11,700.00	0.00	0.00	763.20	0.00	10,936.80	93.48%
E06-5-A-212-00			STW - BENEFITS	1,807.65	0.00	0.00	0.00	0.00	1,807.65	100.00%
E06-5-A-240-00			STORMWATER O&M	5,935.00	144.89	358.24	3,870.69	99.73	2,109.47	34.70%
E06-5-A-241-00			STORMWATER FEE REFUNDS	65.00	0.00	0.00	64.74	0.00	0.26	.40%
			E065A02 DEPARTMENT SUB TOTAL	19,507.65	144.89	358.24	4,698.63	99.73	14,854.18	75.58%
E06-5-A-250-00			STORMWATER CAPITAL	120,000.00	0.00	0.00	10,250.00	0.00	109,750.00	91.46%
E06-5-A-270-00			STORMWATER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E06-8-A-261-00			STORMWATER LOAN PRINCIPLE	8,000.00	0.00	0.00	3,712.68	3,712.56	574.76	7.18%
			STORMWATER FUND SUB TOTAL	147,507.65	144.89	358.24	18,661.31	3,812.29	125,178.94	84.78%
E08-5-A-270-00			TRANSFERS OUT	74,379.29	0.00	0.00	74,379.29	0.00	0.00	.00%
			WATER SYSTEM DEBT SERVICE FUND	74,379.29	0.00	0.00	74,379.29	0.00	0.00	.00%
G05-6-B-240-00			LEPLEY METCALF EXPENSE	5.00	0.00	0.00	0.00	0.00	5.00	100.00%
			GRAND TOTAL	4,435,459.44	203,539.20	153,263.67	2,300,834.32	631,680.24	1,706,484.08	36.79%

Budget Committee meeting minutes:

November 28, 2023

The first order of business was a review of proposed adjustments to the 2024 Budget. Under the guidance and expertise of the Fiscal Officer, the committee reviewed the adjustments to the 2024 Budget listed below.

2024 Budget adjustments: the following proposed adjustments were reviewed by the Budget committee. All adjustments listed below were approved by the committee and **are recommended to the Council for approval.**

Revenue Adjustments to the approved 2024 Budget

(Line 10) Adjust A1-A-114 to reflect closer to actual revenue received.

(Line 16) Adjust A1-B-121 from 37,789.24 to 26,654.76 to agree with Knox County Auditor's letter.

Appropriation / Expense line Adjustments:

(Line 120) Decrease A1-3B-250 for Park improvements from \$145,000 to \$100,000.

(Line 176) Increase A1-6A-250 Streets Capital (line176) from \$200,000 to \$270,000.

(Line 177) (new line) Created A1-6A-250-1 for the Duff Street project under Street Construction and added \$30,000 to the line.

(Line 211) Decrease A1-6H-250 from \$120,000 to \$35,000 with the understanding that we are anticipating fewer equipment purchases in 2024.

(Line 287) Increase A1-7P-212 from \$156,878 to \$181,878 (\$25,000 increase) for additional cost of employee benefits.

(Line 294) No change: leaving at \$150,000.

(Line 421) Decrease E1-5A-250 from \$70,000 to \$60,000 to account for changes in cost of anticipated capital projects.

(Line 423) (new line) Added E1-5A-251-2 OPWC Duff Street project: \$109,738.

(Line 426) Decrease E1-5A-270 Reserve from \$240,262 to \$120,000: moved some monies to Duff Street line.

(Line 455) Increase E2-5A-241 from \$100,000 to \$137,000 to account for changes in capital projects costs.

(Line 486) (new line) Created E6-5A-250-1 Duff Street project: \$30,000.

(Line 485) Decreased E6-5A-250 Capital improvement from \$150,000 to \$120,000 moved those funds to new line.

The Committee's second order of business was a review and discussion of the Village's investments and our investment strategies. The committee reviewed the July Council decision to invest in a Star Ohio account, had no concerns and found it to be a good decision. The committee then reviewed the Village's overall investment procedures and investment strategy, including review of the management fees paid to Mosaic: the fee cost through November 2023 was \$2,748.21, and the estimated costs for such fees next year will be approximately \$4,584. The committee agreed and recommended that the Village close out the Exchanged Traded products, and, as they mature, transfer the Mosaic investment funds into our Star Ohio account. This will reduce our management fees and also presents an opportunity for the Village to review our overall investment strategy.

The Committee recommends we ask the Fiscal Officer to do the following:

- Close out the Exchange Traded Products.
 - BUFR – initial investment of \$51,504 – plus realized gain of \$8,208 as of Nov 22, 2023
 - BUFD - initial investment of \$48,850 – plus realized gain of \$6,100 as of Nov 22, 2023
- CD for \$50,000 maturing in January 2024
- S&P Account for \$90,000 maturing in August 2024
- S&P Account for \$100,000 maturing in December 2024
- Final S&P account with Mosaic matures July 2028 (\$160,000)
- Move \$300,000 from our Park National Bank MMA account into the Star Ohio account which has a higher interest rate currently.

The Budget Committee intends that at the end of 2024 fiscal year, the Budget Committee begin a thorough review of our current investments, and that the Village invite interested local and regional Investment firms to present investment plans, strategies, to the Village. After such consultations, the Village will decide what, if any, changes to our current investment procedures are to be made. The committee felt that a regular review of our overall investment strategy should be done every four or five years.

Final committee decision was to schedule our next meeting: Tuesday, June 18, 2024, at 3:00 pm

Committee members present: Morgan Giles, Alison Furlong, Liz Forman, Chair. Also attending: RC Wise, Village Administrator; Diane Steinmetz, Fiscal Officer, Virtually Leeman Kessler, Mayor.

Minutes respectfully submitted by Council Liz Forman, Budget Committee chair.

Buildings and Grounds Minutes November 27, 2023

Present: RC Wise, Morgan Giles, Liz Forman, Leeman Kessler

Nature Play Area Update: The slides will be placed in the spring. We have not paid them yet. Will hold back 10% of final payment.

Community Center Upgrades: Liz toured the facility with residents Nan Black and Mike Andorfer to evaluate Community Center upgrades. Ideas involved floor coverings, bathrooms, and sound buffering for the Gym. We will move forward with pricing. We will investigate vendors/contractors for the work. For the kitchen, Liz would like to see if there is State money available.

Generator Update: Generator should be fully operational this week.

Strategic Plan Funds: We need to have the funds earmarked by the end of the year or we will lose them. We think that using the funds for community event supplies is a good idea: sound system, chairs, stage, tables, storage shed, small portable generator.

Maintenance Area Needs/Redevelopment: Nothing to report.

Public Safety and Personnel Minutes November 27, 2023

In attendance: Rakia Faber, Alison Furlong, Leeman Kessler, R.C. Wise, Natalie Wright

A short meeting this month, but we had a few highlights:

Sheriff, Fire, & EMS reports: There's been an alarming uptick in drug overdoses and mental health-related calls. Leeman offered to present these stats to KSAD in hopes that they might be able to offer suggestions.

Assigned deputy update: Our new deputy will be Devin Fritz, although we are still waiting to hear when he'll be officially starting. He'll have a brand-new car when he gets here, though!

Wage ordinance (3rd reading): We still recommend that both exempt and non-exempt salaries be increased by 4%.

Distracted driving: R.C. raised the question of whether we need to add a distracted driving passage into our Employee Handbook, and if we might need to address the possible ramifications of recreational marijuana. Alison will look into whether there is language we might need to add.

December committee meeting: Cancelled due to the holiday.

Streets and Utilities Committee, 11/27/23

Present: Council Faber (chair), Council Furlong (via Zoom), Council Wright, VA Wise, Mayor Kessler (via Zoom)

Raised crosswalk update: Smalls and the asphalt plants are winding down for the construction season but VA Wise received word from ODOT to proceed with a TAP grant application. Letters of support are welcome.

Brooklyn speed and idling concern: The Sheriff's office is unsure if there is room for their speed monitoring sign on Brooklyn, but VA Wise thinks there is. Council Faber plans to attend the next Wiggin St. PTO meeting to see about community conversation. Council Furlong raises the idea of incentives: what if we could arrange for a deal at Wiggin St. Coffee for parents and kids upon pickup? To encourage parents to park downtown instead of idling.

Food truck ordinance review: Consider providing electrical access on Gaskin just north of Brooklyn to eliminate generator noise. We would need to amend the existing ordinance about permitted areas of operation. Committee communicated to VA Wise that we feel it's within our rights to simply deny permits to food trucks with flashing lights until they remove or disable them, under our current rules about light and noise pollution. Reviewed letter from community member about the dangers to them represented by the flashing lights.

W Woodside extension estimate: Construction on the new home has already begun. Full council should review the estimated cost the builder has provided to extend part of unimproved street.

Final ODOT legislation for shared use path: for full Council approval. Committee also discussed the necessity of ongoing communication with the full community in advance of the June 1, 2024, start date for the roundabout/shared use path construction. Discussion of themed banners for light standards - this idea to be discussed for Strategic Plan funding in Finance Committee.

County proposal for WWTP staffing: Where previously Knox Co. had not seemed interested in this, they have now provided an estimate and willingness to sign a contract. It's more expensive than our existing contract, but nice to have the option.

2022 EPA metrics: Our unaccounted-for water use is coming down but is not perfect. Leak Seekers to come and review Village distribution system to try to find any leaks. We may need to raise water rates to match the 5% increase from Mount Vernon - our numbers look good but are boosted by the income from Kenyon tap-ins, which is not a steady source of funds.

Water and wastewater infrastructure grant: VA Wise is encouraged by Committee to resubmit the funding proposal that was not accepted previously.

Committee has cancelled the December 25, 2023, meeting.

Technology and Communications Committee

Minutes for November 27, 2023

The committee discussed the proposal submitted by Yodel Community Connections. Participants noted that it is currently being used by several similar municipalities, including Greenfield Village, the City of Coshocton, and Granville. Yodel will provide a link to a number of calendars across our community and alert the individual user to events of interest. Even though how many in our community will make use of this tool is hard to judge, Yodel has a strong appeal, offering a centralized platform, that brings together disparate organizational calendars into a single resource for public use.

The consensus of the meeting was to recommend engaging Yodel Community Connections for a three-year trial. The committee recommends that Council consider funding the initial expenses for this trial period, and that expense, approximately \$8,000, be submitted for funding to the Strategic Planning committee. It fits the criteria for funding as Yodel has the potential to both unite and inform our Village community, and the Greater Knox County community as well, and could become a useful and informative tool for visitors and tourism.

The committee postponed until the January committee meeting a discussion of a proposal creating an Artificial Intelligence Policy for Village Council.

The committee was informed that the Gambier Post Office bulletin board on the south wall of the building which previously was exclusively assigned to College Township, will now be shared by both the Village and College Township, and the bulletin board on the east side of the P.O., previously exclusive to the Village, will be shared by both parties as well.

The Committee decided not to hold a December meeting due to calendar constraints.

Minutes respectively submitted by Liz Forman, acting Chair.

Library and Programming Committee Meeting Minutes

November 27, 2023

Submitted by Committee Chair Kaitlin Sockman

Members Present: Council Furlong, Council Sockman, Mayor Leeman Kessler, Village Administrator R.C. Wise, Village Clerk Norita Hissong, Council Giles

Library

Holiday Events

The Library will be hosting a holiday event at the community center—Christmas ornament making on Tuesday, November 28th from 5-7PM in the gym and have also announced they will be holding an Adult Gingerbread Contest with entries to be dropped of on December 7th. Both events require registration.

Board Meeting at Community Center

The Library will be holding their annual board meeting at the Community Center on September 23, 2024.

Programming

Trick-or-Treat Recap

Village Clerk Hissong presented a written recap of the Trick-or-Treat refreshments in the Pocket Park that took place on October 31st. Overall feedback was very favorable, and the committee discussed a list of modifications for next year. Some of already been rectified like purchasing another heating carafe and a longer extension cord. Overall, we need more volunteers solidified prior to the event. The amount of doughnuts and cider purchased this year from Branstool Orchards was appropriate (13 dozen doughnuts and 7 gallons of cider).

Village Lights on December 3

The committee discussed the planning of the event on December 3rd. The committee discussed promotion of the event and the logistics of bringing the items needed from the community center for the event up to the downtown Gaskin Avenue area on the 3rd. RC Wise reported he is working with Kenyon Maintenance to figure out Middle Path light logistics. Kenyon let us know that lights used in previous years were disposed of and is asking if the Village could provide lights. Kenyon could provide labor to set up in trees. It was suggested that we light every other tree instead of all trees due to expense and labor. Mayor Kessler will provide a welcome at the beginning of the Village Lights event and we have invited Kenyon's President Kornfeld to attend. Royal Rhodes will read some pieces pertaining to "light" followed by the MVHS Choir to kick off the event. Other musicians (Courtney DeCosky, Jeff Williams, and Kelly Yerxa Lauth) will follow. The committee agreed we will meet at 3PM at the Pocket Park to set up luminarias, Council Giles offered sand, Council Sockman will bring scoopers for sand and we will put up the string lights for the Maker's Market after. Clerk Hissong is working on understanding power and will communicate with Kenyon on coordinating our usage of their outlets and with vendors needing power.

ADF Downtown Experience Coordinator

VA Wise shared a job listing that the Knox County Area Foundation has posted for a Downtown Experience Coordinator to assist with enhancing vibrancy and community experiences in the county villages. The committee expressed that this position would be very helpful in planning our community events.

December Committee Meeting

The committee unanimously agreed that we will cancel the December committee meetings since they would be scheduled to fall so close to the holidays.

ORDINANCE 2023- 17

**AN ORDINANCE TO AMEND ORDINANCE 2006-05, SECTION 3, AN
ORDINANCE SETTING THE WAGES AND BENEFITS FOR VILLAGE
EMPLOYEES**

WHEREAS it is necessary to update the Village of Gambier's Wage and Benefits Schedule.

NOW, THEREFORE; BE IT ORDAINED: by the Council of the Village of Gambier, Ohio.

SECTION 3 SHALL READ:

In the appropriate place the following shall read:

...All Village employees who were actively scheduled and working ninety (90) days prior to December 25, 2023 (first day of the first pay period of 2024) shall receive an increase to the base rate paid to them beginning on December 25, 2023, as follows

Non-Exempt Staff..... 4 %

Exempt Staff..... 4 %

This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED THIS 4 **DAY OF** December **2023**

APPROVED:

Leeman Kessler, Mayor

ATTEST:

Diane Steinmetz, Fiscal Officer

ORDINANCE 2023- __20__

AN ORDINANCE TO AMEND ORDINANCE 2023-01 TO PROVIDE FOR ADJUSTMENTS OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023; AUTHORIZING AMENDMENTS TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023; AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Gambier desires to amend the 2023 Annual Appropriations Ordinance as required by the Ohio Revised Code and the Knox County Auditor, and;

WHEREAS, the Fiscal Officer has recommended amendments to appropriations to supplement previously made appropriations, increasing the appropriated amounts in the funds described below in Section II, and;

WHEREAS, the Fiscal Officer has also requested authority to revise the Certificate of Estimated Resources of the Village, increasing estimated resource amounts in the funds described below in Section II and;

WHEREAS, the recommended appropriation and estimated resource changes are declared an emergency measure in order to provide for the daily operations of a municipal corporation, and;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GAMBIER, STATE OF OHIO, AND TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING THAT: To provide for the current expenses and other expenditures of said Village of Gambier during the fiscal year ending December 31, 2023, the following changes are hereby set aside and appropriated as follows:

Section I: That the Village of Gambier 2023 Annual Appropriations and Estimated Resources Ordinance is hereby amended.

Section II: That the following appropriations and estimated resources be increased or (decreased) in the respective departments and funds:

Appropriations

Category	Line Item	January Budget	Amended January Budget	Net Change
OPWC Project Duff Street - Water Fund	E1-5A-251-2	\$72,000.00	\$47,000.00	<\$25,000.00>
Contracts - Water Fund	E1-5A-230	\$406,124.93	\$431,124.93	\$25,000.00

Section III: Sums expected from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriation, shall be considered re-appropriated for such original purposes, provided that the net total of the expenditures under any appropriation shall not exceed the original total.

Section IV: The Council of the Village of Gambier hereby authorizes the Fiscal Officer to amend the Certificate of Estimated resources of the Village to reflect the changes noted above in Section II

Section V: The Village Fiscal Officer is hereby authorized to draw warrants for payments from any of the foregoing appropriation changes upon receiving proper certificates and vouchers

therefore, approved by officers authorized by law to approve the same, or action of council to make the expenditures.

Section VI: This Ordinance therefore shall become effective immediately for the purpose of effecting expenditures within the limitations herein set forth, during the fiscal year extending from that date to December 31, 2023.

This ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED THIS 4 **DAY OF** December **2023**

APPROVED:

Leeman Kessler, Mayor

ATTEST:

Diane Steinmetz, Fiscal Officer

APPROVED AS TO FORM:
Clinton Bailey, Village Solicitor

ORDINANCE 2023 - 21

AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2024 FOR THE VILLAGE OF GAMBIER FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AS DESCRIBED IN THE ATTACHED "EXHIBIT A"; AND DECLARING AN EMERGENCY.

WHEREAS, by law, Village Council must implement an annual budget for each calendar year, including 2024; and

WHEREAS, The Council desires to adopt and enact a budget for the year 2024 which is reflected in the attached document "Exhibit A".

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GAMBIER, STATE OF OHIO, AND TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING THAT:

Section I: That the Village Council of Gambier hereby adopts and enacts the budget attached hereto, incorporated herein by reference, and marked for identification as "Exhibit A", as the permanent budget of the Village of Gambier for 2024.

Section II: That the Village Fiscal Officer is hereby authorized to draw warrants for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by officers authorized by law to approve the same, or action of council to make the expenditures.

Section III: This Ordinance therefore shall become effective immediately for the purpose of effecting expenditures within the limitations herein set forth, during the fiscal year extending from that date to December 31, 2024.

This ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED THIS 4 DAY OF December 2023

APPROVED:

Leeman Kessler, Mayor

ATTEST:

Diane Steinmetz, Fiscal Officer

APPROVED AS TO FORM:
Clinton Bailey, Village Solicitor

FINAL RESOLUTION

The following Final Resolution enacted by the Village of **Gambier**, hereinafter referred to as the Legislative Authority or Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, on the **11th day of September 2023**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of constructing a shared-use path along S.R. 308 from S.R. 229 to Ward Street, including pavement, curb ramps, fencing and lighting, lying within the Village of Gambier; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Village agrees to assume and bear one Hundred percent (100%) of the entire cost of the improvement within the village limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.

In view of the fact that the LPA's share of the project is now estimated in the amount of **Zero and - - - - 00/100 Dollars, (\$0.00)**, therefore, the Village will not be required to deposit any funds at this time. The LPA's ultimate share of the cost will be determined when final actual costs and allocations are determined.

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above-described highway and has transmitted copies of same to this legislative authority; and

WHEREAS, This legislative authority desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be It resolved:

- I. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.

II. That the LPA enter into a contract with the State, and that the **Village Administrator** be, and is hereby authorized to execute said contract for improving the described project.

III. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the 4th day of December, 2023, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

APPROVED:

Leeman Kessler, Mayor

ATTEST:

Diane Steinmetz, Fiscal Officer

SEAL
(If Applicable)

C O N T R A C T
(Chapter 5521, Ohio Revised Code)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director (hereinafter referred to as the "STATE"), 1980 West Broad Street, Columbus, Ohio 43223, and the Village of **Gambier**, (hereinafter referred to as the Legislative Authority or Local Public Agency (LPA).

WITNESSTH:

WHEREAS, Chapter 5521 of the Ohio Revised Code provides that the legislative authority may cooperate with the STATE in a highway project made by and under the supervision of the Director of Transportation; and

WHEREAS, through the enactment of preliminary legislation, the LPA and the STATE have agreed to cooperate in the highway project described below; and

WHEREAS, in accordance with the final legislation, the LPA hereby enters into this contract with the STATE to provide for payment (if applicable) of the agreed portion of the cost of the highway project and any additional obligations for the highway project described below.

NOW, THEREFORE, in consideration of the premises and the performances of mutual covenants hereinafter set forth, it is agreed by parties hereto as follows:

SECTION I: **RECITALS**

The foregoing recitals are hereby incorporated as a material part of this contract.

SECTION II: **PURPOSE**

The purpose of this contract is to set forth requirements associated with the highway project described below (hereinafter referred to as the "PROJECT") and to establish the responsibilities for the administration of the PROJECT by the LPA and the STATE.

SECTION III: **LEGAL REFERENCES**

This contract is established pursuant to Chapter 5521 of the Ohio Revised Code.

SECTION IV: SCOPE OF WORK

The work to be performed under this contract shall consist of the following:

The project consists of constructing a shared-use path along S.R. 308 from S.R. 229 to Ward Street, including pavement, curb ramps, fencing and lighting, lying within the Village of Gambier.

SECTION V: FINANCIAL PARTICIPATION

1. The STATE agrees to provide the necessary funds as enumerated in this section and allowed by law for the financing of this project.
2. The STATE may allocate the money contributed (if applicable) by the LPA in whatever manner it deems necessary in financing the cost of construction, right-of-way, engineering, and incidental expenses, notwithstanding the percentage basis of contribution by the LPA.
3. The total cost and expenses for the project are only an estimate and the total cost and expenses may be adjusted by the STATE. If any adjustments are required, payment of additional funds shall correspond with the percentages of actual costs when said actual costs are determined, and as requested, by the Director of Transportation.
4. In view of the fact that the LPA's share of the project is now estimated in the amount of **Zero and 00/100 Dollars (\$0.00)**, therefore, the Village will not be required to deposit any funds at this time. The LPA's ultimate share of the cost will be determined when final actual costs and allocations are determined.
5. **The Village agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the village limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.**
6. The LPA agrees to assume and bear One Hundred Percent (100%) of the cost of any construction items required by the LPA on the entire project, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.
7. The LPA agrees that change orders and extra work contracts required fulfilling the construction contracts shall be processed as needed. The STATE shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

SECTION VI: RIGHT-OF-WAY AND UTILITIES

1. The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.
2. The LPA agrees that all utility accommodation, relocation, and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual, including that:
 - A. Arrangements have been or will be made with all utilities where facilities are affected by the described PROJECT, that the utilities have agreed to make all necessary removals and/or relocations to clear any construction called for by the plans of this PROJECT, and that the utilities have agreed to make the necessary removals and/or relocations after notification by the LPA or STATE.
 - B. The LPA shall, at its own expense, make all removals and/or relocations of publicly-owned utilities which do not comply with the reimbursement provisions of the ODOT Utilities Manual. Publicly-owned facilities which do comply with the reimbursement provisions of the ODOT Utilities Manual will be removed and/or relocated at project expense, exclusive of betterments.
 - C. The removals and/or relocation of all utilities shall be done in such a manner as not to interfere with the operation of the contractor constructing the PROJECT and that the utility removals and/or relocations shall be approved by the STATE and performed in accordance with the provisions of the ODOT Construction and Materials Specifications.

SECTION VII: ADDITIONAL PROJECT OBLIGATIONS

1. The STATE shall initiate the competitive bid letting process and award the PROJECT in accordance with ODOT's policies and procedures.
2. The LPA agrees:
 - A. To keep said highway open to traffic at all times;

- B. To maintain for the PROJECT in accordance with the provisions of the statutes relating thereto, including, but not limited to, Title 23, U.S.C., Section 116;
- C. To make ample financial and other provisions for such maintenance of the PROJECT after its completion;
- D. To maintain the right-of-way and keep it free of obstructions in a manner satisfactory to the STATE and hold said right-of-way inviolate for public highway purposes;
- E. To place and maintain all traffic control devices conforming to the Ohio Manual of Uniform Traffic Control Devices on the project in compliance with the provisions of Section 4511.11 of the Ohio Revised Code;
- F. To regulate parking in accordance with Section 4511.66 of the Ohio Revised Code, unless otherwise controlled by local ordinance or resolution.

SECTION VIII: **DISPUTES**

In the event that any disputes arise between the STATE and LPA concerning interruption of or performance pursuant to this contract, such disputes shall be resolved solely and finally by the Director of Transportation.

SECTION IX: **NOTICE**

Notice under this contract shall be directed as follows:

Village of Gambier
115 Meadow Lane, P.O. Box 1984
Gambier, Ohio
43022

Ohio Department of Transportation
Office of Contract Sales & Estimating
1980 West Broad Street, 4th Floor
Columbus, Ohio 43223

SECTION X: **FEDERAL REQUIREMENTS**

1. In carrying out this contract, LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, or age. LPA will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin (ancestry), disability, genetic information, or age (40 years or older), sexual orientation, or military status (past, present, future). Such action shall include, but not be limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.

2. To the extent necessary under Ohio law, LPA agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. LPA will, in all solicitations or advertisements for employees placed by or on behalf of LPA, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin (ancestry), disability, genetic information, age (40 years or older), sexual orientation, or military status (past, present, future). If applicable, the LPA shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.
3. LPA agrees to fully comply with Title VI of the Civil Rights Act of 1964, 42 USC Sec. 2000. LPA shall not discriminate on the basis of race, color, or national origin in its programs or activities. The Director of Transportation may monitor the Contractor's compliance with Title VI.

SECTION XI: GENERAL PROVISIONS

1. This contract constitutes the entire contract between the parties. All prior discussions and understandings between the parties are superseded by this contract.
2. Neither this contract nor any rights, duties or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.
3. Any change to the provisions of this contract must be made in a written amendment executed by both parties.
4. This contract and any claims arising out of this contract shall be governed by the laws of the State of Ohio. Any provision of this contract prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this contract or the performance thereunder shall be brought only in the courts of Ohio, and the LPA hereby irrevocably consents to such jurisdiction. To the extent that the STATE is a party to any litigation arising out of or relating in any way to this contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
5. All financial obligations of the State of Ohio, as provided in this contract, are subject to the provisions of Section 126.07 of the Ohio Revised Code. The financial obligations of the State of Ohio shall not be valid and enforceable unless funds are appropriated by the Ohio General Assembly and encumbered by the STATE. Additionally, it is understood that this financial obligation of the LPA shall not be valid and enforceable unless funds are appropriated by the LPA's legislative body.

- 6. This contract shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modification thereof.
- 7. LPA agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.

SECTION XII: SIGNATURES

Any person executing this contract in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this contract on such principal behalf.

Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile signature on any other party delivered in such a manner as if such signature were an original.

IN WITNESS THEREOF, the parties hereto have caused this contract to be duly executed in duplicate.

SEAL
(If Applicable)

**OHIO DEPARTMENT OF
TRANSPORTATION**

LOCAL PUBLIC AGENCY
Village of **Gambier**

Director of Transportation

Village Administrator

Date

Approved:
Dave Yost
Attorney General

By: _____
Corinna Efke
Unit Coordinator, Transportation
Executive Agencies Section