

**Gambier Village Council  
Reorganizational Meeting  
January 8, 2024**

Council Present: Rakia Faber, Liz Forman, Alison Furlong, Morgan Giles, Kaitlin Sockman,  
Absent: Natalie Wright

Also, attending: Leeman Kessler, Mayor; RC Wise, Village Administrator; Diane Steinmetz, Fiscal Officer; Clint Bailey, Solicitor; Ian Smith, Kenyon College; Elizabeth Bonaudi, resident; Grant Richey, Knox Pages.

Virtual, attending: Alec Wood, resident.

Mayor Kessler called the Meeting to Order at 7:01pm

**Swearing-in Ceremony**

Morgan Giles, leaving president swore in Leeman Kessler for the term beginning January 1, 2024, ending December 31, 2027

Mayor Leeman Kessler sworn in Morgan Giles then Alison Furlong for terms beginning January 1, 2024, ending December 31, 2027

**Council Business:**

1. Call for nominations and election of Council President

Council Forman nominated Morgan Giles, Council Faber seconded the nomination.  
Council Giles accepted the nomination.

All yeas. Council Giles will be the Council president for 2024.

2. Appointment of Council representative to Planning & Zoning Commission.  
Continuing with Council Morgan Giles

3. Resolution 2024-01 setting regular meetings and to provide notice for special meetings.

Rakia Faber ____	Liz Forman _S__	Alison Furlong __M__
Morgan Giles ____	Kaitlin Sockman ____	Natalie Wright _absent__

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber __S-Y__	Liz Forman _Y__	Alison Furlong M-Y__
Morgan Giles __Y__	Kaitlin Sockman Y__	Natalie Wright _absent__

Approval of Resolution 2024-01:

Rakia Faber __Y__	Liz Forman __Y__	Alison Furlong _M-Y__
Morgan Giles _Y__	Kaitlin Sockman _S-Y__	Natalie Wright _absent__

Council agreed to move the September board meeting to September 9<sup>th</sup> due to Labor Day falling on the first Monday of the month.

#### 4. Committee assignments

All committee assignments will remain the same as prior year with the change of the chair for the Communications and technology committee to Council Furlong.

KSATT same will also remain as prior year.

The meeting was adjourned by Mayor Kessler at 7:11 p.m.

### **Gambier Village Council Regular Meeting January 8, 2024**

Council Present: Rakia Faber, Liz Forman, Alison Furlong, Morgan Giles, Kaitlin Sockman,  
Absent: Natalie Wright

Also, attending: Leeman Kessler, Mayor; RC Wise, Village Administrator; Diane Steinmetz, Fiscal Officer; Clint Bailey, Solicitor; Ian Smith, Kenyon College; Elizabeth Bonaudi, resident; Grant Richey, Knox Pages.

Virtual, attending: Alec Wood, resident.

Mayor Kessler called the Meeting to Order at 7:11p.m.

#### **Open to the Audience**

Ian Smith, Kenyon, students beginning to come back officially the res halls will open on January 13<sup>th</sup>. Discussion over the Village Lights and beginning sooner to have the lights installed and ready for December.

Council Furlong asked Ian about the light that is on the Kenyon sign at the 308 entrance, Ian stated they are looking into why it has been so temperamental.

Council Forman, to Ian will students also be moving into Bexley Hall this Saturday? Ian stated yes, they completed a lottery to fill the housing spots.

#### **Mayor's Report**

*See Addendum*

Mayor Leeman will be speaking at the Martin Luther King prayer breakfast at the Mount Vernon Nazarene University.

Will also be traveling to DC to represent Gambier in the Mayors Climate Control Summit with a special reception at the Ambassador of the Netherlands Residence. Council Forman suggested contacting Dave Heithaus to see if he had any updates to add while Mayor Kessler is at the summit.

Council Faber, had a discussion with a member of the Kokosing Gap trail about the upcoming roundabout construction and how they are planning to add concrete barriers on the part of the path that is off 229; further discussion over the likelihood that someone may attempt to use the path as a work around to the construction of the roundabout road closer.

Council Forman, inquiry to Ian if a path might be feasible behind the maintenance buildings down to the Kokosing gap trail. Dependent on the completion of the construction off College Park, slated for Fall of 2024 and then early 2025.

Discussion over the roundabout construction and how the trucks and cars will be on different routes during the closure.

### **Administrator's Report**

*See Addendum*

Discussion over the TAP grant project, for the raised crosswalks and the bump out islands.

Council Faber, to VA Wise, do we have an idea of when we will have them in place? VA Wise stated it would not be until 2025 with the grant funding. Discussion of putting into place a raised crosswalk at Meadow Lane and Wiggin Street. Discussion over possible traffic increases on Duff Street. Will be discussed further in Streets & Utilities Committee meetings. Possibly adding a stop sign ahead sign on Duff Street.

### **Fiscal Officer's Report**

*See Addendum*

### **Solicitor's Report**

Nothing to report

Regional Planning update, they have a substantial amount of GIS information if we want to utilize any of that to let them know. General discussion on what all the information could be utilized for on various projects.

### **Committee Reports**

*No Committee meetings were held during the month of December 2023*

### **Council Business:**

*(Motion = M / Second = S) (Yes=Y / No=N / Abstain=A) (Ab=Absent)*

#### **Approval of December 4<sup>th</sup> Council Meeting Minutes**

Rakia Faber _Y__	Liz Forman _S-Y__	Alison Furlong _M-Y__
Morgan Giles __Y_	Kaitlin Sockman _Y__	Natalie Wright _ab__

#### **Approval of December 11<sup>th</sup> Special Council Meeting Minutes**

Rakia Faber _Y__	Liz Forman _Y__	Alison Furlong _S-Y__
Morgan Giles __Y_	Kaitlin Sockman _M-Y__	Natalie Wright _ab__

#### **Approval of December 2023 Bills Paid**

Rakia Faber _Y__	Liz Forman _M-Y__	Alison Furlong _S-Y__
Morgan Giles __Y_	Kaitlin Sockman _Y__	Natalie Wright _ab__

1. Ordinance 2024-01 Ordinance amending Ordinance 2023-21 2024 Budget and declaring an emergency – 1<sup>st</sup> Reading

Rakia Faber _M__	Liz Forman _M__	Alison Furlong ____
Morgan Giles ____	Kaitlin Sockman ____	Natalie Wright ____

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber _S-Y__	Liz Forman _Y__	Alison Furlong _M-Y__
Morgan Giles _Y__	Kaitlin Sockman _Y__	Natalie Wright _ab__

Approval of Ordinance 2024-01:

Rakia Faber _Y__	Liz Forman _Y__	Alison Furlong _M-Y__
Morgan Giles _Y__	Kaitlin Sockman _S-Y__	Natalie Wright _ab__

2. Ordinance 2024-02 authorizing Fiscal Officer to make transfers within line accounts in amounts less than \$5,000 without consent of Council and declaring an emergency. – 1<sup>st</sup> Reading

Rakia Faber _M__	Liz Forman _S__	Alison Furlong ____
Morgan Giles ____	Kaitlin Sockman ____	Natalie Wright ____

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber _Y__	Liz Forman _S-Y__	Alison Furlong _M-Y__
Morgan Giles _Y__	Kaitlin Sockman _Y__	Natalie Wright _ab__

Approval of Ordinance 2024-02:

Rakia Faber _M-Y__	Liz Forman _Y__	Alison Furlong S-Y__
Morgan Giles _Y__	Kaitlin Sockman __Y__	Natalie Wright _ab__

3. Resolution 2024-02 Resolution Establishing membership in Knox County Regional Planning Commission – 1<sup>st</sup> Reading

Rakia Faber ____	Liz Forman _M__	Alison Furlong ____
Morgan Giles ____	Kaitlin Sockman _S__	Natalie Wright ____

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber _Y__	Liz Forman _M-Y__	Alison Furlong _S-Y__
Morgan Giles _Y__	Kaitlin Sockman _Y__	Natalie Wright _ab__

Approval of Resolution 2024-02:

Rakia Faber _Y__	Liz Forman _Y__	Alison Furlong _M-Y__
Morgan Giles _Y__	Kaitlin Sockman _S-Y__	Natalie Wright _ab__

Regular reps – Leeman Kessler & Elizabeth Bonaudi

4. Resolution 2024-03 Resolution designating Fiscal Officer to receive public records training on behalf of newly elected officials. – 1<sup>st</sup> Reading

Rakia Faber ____	Liz Forman ____	Alison Furlong _S__
Morgan Giles ____	Kaitlin Sockman _M__	Natalie Wright _ab__

5. Resolution 2024-04 Resolution authorizing application for Transportation Alternative Program grant with Ohio department of Transportation. – 1<sup>st</sup> Reading

Rakia Faber _M__	Liz Forman ____	Alison Furlong ____
Morgan Giles ____	Kaitlin Sockman _S__	Natalie Wright _ab__

Declare an emergency and suspend the rules for 3rd reading vote:

Rakia Faber \_\_Y\_\_

Liz Forman \_\_S-Y\_\_

Alison Furlong M-Y\_\_

Morgan Giles \_\_Y\_\_

Kaitlin Sockman \_\_Y\_\_

Natalie Wright \_\_ab\_\_

Approval of Resolution 2024-04:

Rakia Faber \_\_S-Y\_\_

Liz Forman \_\_Y\_\_

Alison Furlong \_\_M-Y\_\_

Morgan Giles \_\_Y\_\_

Kaitlin Sockman \_\_Y\_\_

Natalie Wright \_\_ab\_\_

General discussion over costs stated in resolution.

6. MORPC 2024 membership

Rakia Faber \_\_Y\_\_

Liz Forman \_\_Y\_\_

Alison Furlong \_\_Y\_\_

Morgan Giles \_\_Y\_\_

Kaitlin Sockman \_\_Y\_\_

Natalie Wright \_\_ab\_\_

### **Additional Council Discussion:**

Discussion over the trash contract coming up for renewal, and what would the cost be to possibly add recycling on. Might cause issues with picking up the duties for the technology recycling.

### **January Meetings:**

**Buildings & Grounds Committee** – Monday, January 29<sup>th</sup> 5:30 p.m.

**Streets & Utilities Committee** – Monday, January 29<sup>th</sup> 6:15p.m.

**Planning & Zoning Commission** - Tuesday, January 16<sup>th</sup>, 7:30 p.m.

**Library, Programming & Events Committee** – Monday, January 29<sup>th</sup> 4:30 p.m.

**Strategic Plan Steering Committee** -

**Public Safety & Personnel Committee**- Monday, January 29<sup>th</sup> 7:00 p.m.

**Technology & Communications Committee** – Monday, January 29<sup>th</sup> 5:00 p.m.

**Finance & Income Tax Committee** – *No January Meeting*

**Shade Tree Commission** -

**Records Commission** – *No January Meeting*

**Next Council meeting** - Monday, February 5<sup>th</sup> at 7:00 p.m.

The meeting was adjourned by Mayor Kessler at 8:15 p.m.

**December 2023 Bills Paid**

<b>UTILITIES</b>	
American Electric Power	4,956.61
Constellation NewEnergy	4,411.20
AT&T - Firstnet ( <i>December 4th &amp; January 4th payments</i> )	462.24
Campus Auto - <i>Fuel purchases</i>	927.59
Brightspeed ( <i>CenturyLink</i> )	359.83
Lumen ( <i>CenturyLink</i> )	0.00
Cintas Corp	206.29
Energy Cooperative	38.00
Ohio Cumberland Gas Co.	548.63
Republic Services	162.35
Rumpke	3,686.62
Spectrum	299.99
Knox County IT	1,670.84
US Bank Equipment Finance	501.88
Village of Gambier ( <i>water billing</i> )	400.38
<b>CONTRACT SERVICES (Monthly)</b>	
Advanced W&WW Operations ( <i>formerly Agri-Sludge Inc</i> )	4,085.00
Cardmember Services - Zoom Meetings	17.15
Division of Water & Wastewater	45,485.30
MASI Laboratories	1,541.45
Miami Products & Chemistry ( <i>formerly K-O-K</i> )	2,434.00
American Water Works Association	358.00
Batteries Unlimited	169.95
Blubaugh Body and Frame	130.00
Blue Denim Tree Service	600.00
Cardmember Services	1,931.65
Cider & Donuts	197.55
Amazon - Events	1,734.10
Central OH Farmers Cooperative	330.00
Cold Stream Farm	435.12
Cosby Heating & Air LLC	1,824.00
Donley Ford	1,963.17
Dublin Technical Systems	2,021.34
Fackler Kubota Tractor	149.61
G.R. Smith and Company	4.00
Government Accounting Solutions	3,100.00
Knox County Media LLC	155.40
Lowe's	322.80
M-Engineering	840.00
Markt LLC	236.00
McDaniel's Construction	121,112.33
Owens Electric	80,500.00
Ohio Bureau of Worker's Comp	3,572.00
Quill	530.82
Smith's Paving & Excavation	148,834.51
Tractor Supply	694.75
Treasurer State of Ohio - <i>Annual Discharge Permit</i>	1,050.00
Treasurer State of Ohio - <i>Loan payments</i>	4,712.56
Treasurer State of Ohio - <i>Public water system license 2023</i>	685.44
USA BlueBook	1,435.62
V3 Companies LTD	1,136.06
Walmart	479.43
Income Tax refunds - Business	182.00
Musicians	450.00
Reimbursement - Utilities	660.22
Payroll	58,890.89
OPERS	10,244.75
Medicare	849.23
Social Security	233.96
United Healthcare Ins	9,079.11

## Council Water Report

Balance Per Billing								
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	
January	\$12,429.20	\$25,013.65	\$26,755.39	\$23,040.90	\$21,634.74	\$23,611.14	\$28,580.07	12/16-1/18
February	\$12,398.60	\$35,607.35	\$35,124.79	\$28,998.54	\$24,293.58	\$27,170.09	\$32,975.89	1/18-2/17
March	\$16,055.08	\$30,423.60	\$22,992.30	\$22,273.02	\$25,254.93	\$24,090.00	\$29,548.34	2/17-3/16
April	\$13,514.60	\$32,791.16	\$32,934.42	\$19,152.90	\$32,896.72	\$29,326.53	\$40,909.58	3/16-4/18
May	\$25,703.56	\$24,150.32	\$26,370.85	\$18,764.10	\$29,726.15	\$29,986.28	\$33,920.18	4/18-5/16
June	\$29,337.84	\$25,567.84	\$24,670.58	\$16,204.50	\$28,308.63	\$19,003.86	\$31,975.82	5/16-6/16
July	\$23,351.94	\$28,003.26	\$26,529.19	\$27,788.37	\$24,090.00	\$20,367.90	\$31,524.38	6/16-7/18
August	\$22,007.34	\$27,204.02	\$31,011.72	\$22,315.14	\$23,303.34	\$19,852.74	\$30,035.42	7/18-08/16
September	\$26,227.59	\$26,702.61	\$19,496.34	\$25,601.77	\$31,460.35	\$24,421.76	\$42,824.18	8/16-9/19
October	\$24,663.04	\$29,469.79	\$54,775.16	\$27,611.18	\$32,365.15	\$28,444.35	\$37,694.06	9/19-10/17
November	\$29,986.28	\$30,318.04	\$31,773.26	\$25,790.27	\$29,990.05	\$27,494.31	\$45,485.30	10/17-11/16
December	\$26,800.63	\$31,170.06	\$26,016.47	\$21,275.10	\$27,814.76	\$26,299.22	\$45,176.18	11/16-12/18
<b>Total Bill</b>	<b>\$ 262,475.70</b>	<b>\$ 346,421.70</b>	<b>\$ 358,450.47</b>	<b>\$ 278,815.79</b>	<b>\$ 331,138.40</b>	<b>\$300,068.18</b>	<b>\$430,649.40</b>	
Usage Per Billing								
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	
January	5725	6911	7373	6353	5919	6529	7857	
February	5708	9721	9593	7968	6720	7483	9023	
March	7484	8346	6338	6116	6975	6666	7743	
April	6328	8974	9012	5153	9002	8055	10612	
May	7094	6682	7271	5033	8161	8230	8847	
June	8058	7058	6820	4243	7785	5107	8356	
July	6449	7704	7313	7647	6666	5528	8242	
August	6034	7492	8502	6129	6434	5369	7866	
September	7233	7359	5259	7067	8621	6754	11049	
October	6818	8093	14324	7600	8861	7821	9800	
November	8230	8318	8704	7117	8231	7569	11643	
December	7385	8544	7177	5808	7654	7252	11574	
<b>Total Usage</b>	<b>82,546</b>	<b>95,202</b>	<b>97,686</b>	<b>76,234</b>	<b>91,029</b>	<b>82,363</b>	<b>112,612</b>	

**Addendum  
Regular Board Meeting  
January 8, 2024**

**CONTENTS:**

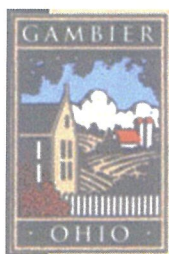
**1 – Village of Gambier Mayor’s Report**

**2 – Village Administrator’s Report**

**3 – Fiscal Officer’s Report**

**4 – Approved Ordinances and Resolutions**

*(For signed & dated copies please contact the Fiscal Officer)*



## Mayor's Annual Report

Gambier had an eventful 2023 and we have a great deal to show for the efforts of council and staff. Many projects that had been in the pipeline for a number of years finally came to fruition and the stage was set for what is expected to come next year and beyond. I am grateful for the creativity and commitment shown by all my colleagues as well as our partners throughout this community in achieving all that we have this year.

One of the first big achievements was the updating and implementing of the new Planning and Zoning Code. This was identified as one of the major changes needed in our Strategic Plan and after years of discussion and consultation, we have a new document that should help guide the development and improvement of our village for years to come. This would not have been possible without financial support from the Knox County Foundation through the Strategic Plan, the work done by numerous members of the Planning and Zoning Commission in conjunction with our paid consultant Wendy Moeller as well as our village administrator RC Wise and solicitor Clint Bailey. Community input proved invaluable, and we are proud of our new code and how it expresses the values of our community and allows us to move forward in implementing them.

One accomplishment of the new Zoning Code was creating rules and expectations about the operating of short-term rentals in the village, which has become a growing area of concern both locally and nationally. Through our new code, we balanced preserving the primarily residential character of the village while permitting the limited operating of short-term rentals to provide lodging for the village's guests and help encourage economic health. We have seen the system work over the last few months and are confident that it will continue to help us maintain the qualities we most want to see in Gambier while preventing the village from losing too much of its long-term housing stock.

As mentioned earlier, the Zoning Code was made possible by funds from the Knox County Foundation through the Strategic Plan which was put together by community input back in 2019 and has been helping the community find areas of improvement for the last four years. Through the Strategic Plan, we have put up new "Welcome to Gambier" signs and a community kiosk and message board as well as updated the village website to meet modern needs. The Post Office Park has been beautified and turned into a truly remarkable community space. Funding has gone to support improvements to Wiggin Street Elementary's playground as well as the village parks. While the funding period is over, this project has helped Village Council and our community partners identify other opportunities to improve and invest in our community and we will be moving forward with many of them.

Gambier has seen a great deal of construction this year and village property has been no exception. The ongoing project of redesigning and improving our parks and playgrounds has led to the new mounds which have already seen extensive use and promise years of fun for current and future generations. Our hope is to continue the work of adding to them with more equipment and landscaping to host a phenomenal public space that all are welcome to use and enjoy year-round.

Our new sidewalks along Ward and Kokosing have also been warmly received and we're pleased to be able to improve the safety of our streets and provide a comfortable walking experience as we live into our identity as a walking community. Parking and speeding concerns remain at the forefront of our safety priorities, and we have multiple projects prepared to help mitigate some of those concerns so that villagers are able to walk safely and comfortably around the village.

One area that we've identified as a challenge is parking and idling around our elementary school. Council, in coordination with Wiggin Street Elementary are looking at options to help encourage parking throughout the village so that drop off and pick up don't become as much of a snarl as they currently are, and we can also encourage drivers to keep their cars off so we don't have as much exhaust pumping out into our shared space and school playground. Idling has been demonstrated to have not only profound economic costs through wasted fuel but negative environmental and health impacts which can be easily avoided through regular care and mindfulness.

A great deal of our focus and preparation this year has been on getting ready for the construction of the new roundabout by ODOT at the intersection of 229 and 308 just north of the bridge at the entrance of our village. This intersection has been a known danger for years and with persistence, we finally have an opportunity to transform it into a safer one so as to better keep our drivers, cyclists, and pedestrians from harm. In addition to the roundabout itself, ODOT is putting in a shared use path along the side of 308 going down the hill towards the intersection so that pedestrians trying to cross the bridge have a safer more comfortable route than they currently do. The construction is expected to begin at the start of June and go through October. We are well aware of the disruption this will cause and are working to mitigate it as we are able. Because that intersection will be completely blocked to traffic, motorists coming to the village along 229 from the west will need to use Eastern Star Road and New Gambier or Yauger to access the village. Those coming in from the east will need to turn up Duff Street or get onto Zion Road. There should be no change for those taking Coshocton or any of the northern entrances beyond increased traffic from detours. Maps and detour information will be made available, and we will continue to do our utmost to inform the public about this project and its impact.

We're always happy when we can add to our village staff and this year, we are pleased to welcome Drew Emerson to our maintenance team. Drew has already jumped right in and been a fantastic addition to our team and helping us better serve the village.

In addition, our very own Jeremiah Denuit has taken over duties at the village wastewater facility, which is a welcome development as we continue to make improvements to this village asset. With the long-expected SCADA system and the solar panels coming online soon, we will be making major steps in modernizing our facility.

This year the village continued its commitment to finding opportunities for the community to come together in celebration and we now have four distinct celebrations for each season. Our traditional 4th of July parade is still a centerpiece of our summer but now we have a dedicated village presence for Halloween in the fall and we've added 43022 Day in spring and the inaugural Village Lights festival in winter. To facilitate this, Village Council is investing more in these events and is making use of the talents of our own utility clerk Norita Hissong to organize and facilitate these events. We look forward to more opportunities to come together and celebrate our village.

Finally, I want to say what an absolute privilege it has been to serve as mayor the past four years, and I would like to thank everyone for continuing to entrust this position with me going forward. I'm also grateful that Alison Furlong and Morgan Giles have also agreed to continue serving on Village Council. We have a fantastic team that has worked so hard on behalf of Gambier, and I am so excited to take that energy and dedication into the new year.

Gambier's relationship with Kenyon College continues to be defined by mutual respect, effective communication, and consistent coordination. While we were sad to say goodbye to outgoing president Sean Decatur after many years of dedicated service not only to the college but the broader community, we are excited to welcome Julie Kornfeld and her husband Fred to Gambier and excited to work together with her and her office. Kenyon was an invaluable partner to the village's projects in many ways such as donating topsoil for our park improvements and allowing us to build our new sidewalk on their property so we could avoid removing any trees. Next year marks Kenyon's bicentennial and Gambier is proud to be an integral part of that history and to join in the many celebrations taking place to commemorate the college and all whose lives have been changed by it.



## **VILLAGE ADMINISTRATOR'S REPORT JANUARY 2024**

### **TRANSPORTATION ALTERNATIVES PROGRAM RESOLUTION**

As mentioned last month, the village was invited to submit a full application for funding under the Transportation Alternatives Program. As part of the application, a resolution authorizing the grant submission and committing to our share of the funding is required. The TAP grant deadline is Jan. 31 so the recommendation tonight is for Council to pass the resolution as an emergency. Our project involves establishing pedestrian bump outs and raised crosswalks on Wiggin Street between College Park and Acland streets. V3, the village engineering firm, has estimated the cost of the project to be \$342,500. The TAP grant would pay for up to 95 percent in eligible costs. We have already received a letter of support from the Kokosing Gap Trail. KGT, along with the Knox County Commissioners, are applying for a TAP grant to repave the entire trail and have asked us for a reciprocal letter of support.

### **MORPC MEMBERSHIP DUES INCREASE**

Council first authorized the village to join Mid-Ohio Regional Planning Commission in 2019. Dues have been the same until this year when MORPC increased the minimum charge for villages from \$1,000 a year to \$1,250 a year.

### **ODOT SETS DATE FOR ROUNDABOUT BIDS**

Ohio Department of Transportation is accepting bids through Jan. 11 to construct the roundabout and shared use path this summer and fall. The combined project is estimated to cost \$3,174,947. Since the last Council meeting, ODOT has agreed to our request for adding banner arms to the nine decorative light poles on the shared use path. The Steering Committee from the Strategic Plan has awarded the village about \$4,000 to purchase the initial seasonal 2' x 4' banners. Other slight changes in the plan include the relocation of electric lines by Energy Coop and a slight change in elevation at the roundabout's curb ramp.

### **ANNUAL CEMETERY REPORT**

The 2023 Oak Grove Cemetery report is included in today's packet. It shows we had more burials at Kokosing Nature Preserve than we did at our own cemetery.

## **SOLAR PANELS ENERGIZED AT SEWER PLANT**

The 96 solar panels at the wastewater treatment plant were energized on December 20. As you may recall, the \$215,000 project was paid for primarily from the American Rescue Plan Act and is projected to reduce the electric bill by about \$10,000 a year. An on-line portal has been created for both the wastewater treatment plant and the Community Center panels which allows us to share the amount of solar energy being generated.

## **GOV DEALS AUCTION COMPLETE**

The last of the purchased items from GovDeals has been paid for and picked up. In addition to the \$20,000 Council authorized to sell the old cruiser to Coshocton County, the other items collectively brought in more than \$11,000.

## **CORPO HAS ANOTHER \$1 MILLION TO HAND OUT NEXT YEAR**

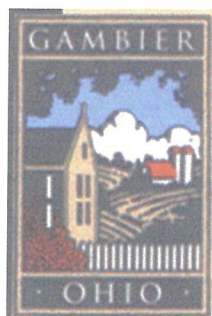
Central Ohio Rural Planning Organization has opened the application window today for the \$1.1 million they have available in dedicated funding for transportation projects. There is a virtual workshop later this week I plan to attend to bring back to Streets and Utilities Committee on what type of projects are eligible. As you may recall, CORPO awarded us about \$77,000 in engineering funds in 2022 to pay for the design of the shared use path that's now been rolled into the roundabout project.

## **LEAKS FOUND AND FIXED**

Leak Seekers were here last month to listen for leaks in our distribution system. Three were identified and two have been repaired. Using their estimate, their \$3,400 charge for two days work will pay for itself in about two weeks.

## **VACATION PLANNED THIS MONTH**

I plan to be on vacation later this month but will be available by e-mail, text or phone.



# Village of Gambier

## 2023 Cemetery Report

In accordance with ORC 759.17, below is the annual cemetery report for 2023.

OAK GROVE CEMETERY BURIALS 2023							Cost*
FIRST NAME	LAST NAME	BURIAL DATE	SECTION	LOT	GRAVE	FUNERAL HOME	
Donald	Schaffer, Jr.	4/3/23	36	4	5	Roberts	\$756.00
Sally	Parsons	6/3/23	105	1	4	Snyder	\$813.00
Timothy	Reasner	6/13/23	80	3	8	Snyder	\$374.00
Gary	Davidson	12/13/23	36	3	7	Snyder	\$385.00
Oak Grove Burial Total:							\$2328.00
OAK GROVE LOTS SOLD 2023							Cost*
FIRST NAME	LAST NAME	DEED DATE	SECTION	LOT	GRAVE	Deed #	
Katherine	Frasure	3/29/23	36	4	5	Book 3 Deed 2	\$756.00
Steven and Heidi	Saunier	6/7/23	99	4	1&2	Book 3 Deed 3	\$1512.00
Thomas	Parker	8/7/23	80	4	6	Book 3 deed 4	\$756.00
Oak Grove Lots Sold Total:							\$3024.00
						Oak Grove Revenue:	\$5325.00
Oak Grove Burials	4	Oak Grove Plots sold	3				
*In accordance with Ordinance no. 2000-05, there is an annual increase of three percent (3%) in the Oak Grove lot costs and burial fees. As of September 5, 2023, the cost is \$778. Opening and closing of cremains is \$385.							
QUARRY CHAPEL 2023- Grave Opening –None 2023							\$ 0
**indicates a weekend or holiday grave opening with additional fee of \$100							
KOKOSING NATURE PRESERVE 2023 - GRAVES OPENED/CLOSED							Cost*
FIRST NAME	LAST NAME	BURIAL DATE					
Susan	Baker	3/5/23					
Crystal	Tuel	3/29/23					
Carol	Miracle	4/6/23					

Kathleen	Weaver	7/14/23	\$200.00			
Vance	Crotty	9/2/23	\$300.**			
Laurance	Small	10/20/23	\$200.00			
Sean	O'Sullivan	11/7/23	\$300.**			
			Total Opened:	7	Kokosing Revenue:	\$1700.00
					Cemetery TOTAL:	\$7025.00



**Village of Gambier  
Fiscal Officers report  
January 6, 2024**

Fiscal Officer financial reports for Council review:

- 1) Reconciliation report for December 2023
- 2) Fund Cash Report – 2023 Final
- 3) Revenue Statement – 2023 Final
- 4) Expense Statement – 2023 Final
- 5) 2023 Encumbrances being rolled to 2024 Report

Resolutions & Ordinances for Council to review and approve for the 2024 year:

- Ordinance, Authorizing FO to make transfers up to \$5,000
  - Per AoS it is advisable to have this in place each year to allow the FO to make small adjustments to fund lines as needed.
- Ordinance to Amend the 2024 Budget
  - Amendments have to do with the additional funding from Strategic planning

Included is the updated Exhibit A, which shows the actual amounts for Expenses and Revenues from 2023.

- Resolution, Designating FO to be the designee for Council & Mayor for Public Records Training
  - This needs to be updated every year where new Council/Mayor are elected to positions.

## RECONCILIATION REPORT FOR THE MONTH DECEMBER

DATE: 01/03/24 PAGE: 1

COMPUTER DATE 1/3/2024 10:45:22 AM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
12	1000	Peoples Bank	242,385.19
12	2000	Peoples Bank CD#1	0.00
12	2010	Peoples Bank CD#2	0.00
12	2011	MOSAIC - CD - M 1/24	50,000.00
12	2012	PARK NATIONAL BANK	823,129.53
12	2014	PARK NATIONAL ICS/MMA	1,087,085.30
12	2015	PARK NATIONAL - CDARS	320,693.75
12	2100	PB TRUST (savings acct)	359.68
12	2200	MOSAIC - BD	8,462.17
12	2250	MOSAIC - ExTr	100,354.00
12	2260	MOSAIC - S&P - M 8/24	90,000.00
12	2265	MOSAIC - S&P - M 7/28	160,000.00
12	2270	MOSAIC - S&P - M 12/24	100,000.00
12	2300	STAR Ohio	504,072.18
12	4000	Payroll-Items Not on Statemen	0.00
12	4010	Memo Check	0.00
		TOTAL CASH BALANCES	3,486,541.80
		TOTAL OUTSTANDING CHECKS	-165,553.43
		TOTAL DEPOSITS IN TRANSIT	205.00
		PAYROLL OUTSTANDING CHECKS	0.00
		OUTSTANDING PR LIABILITIES	0.00
		TOTAL RECONCILED BALANCE	3,321,193.37
		TOTAL COMPUTER FUND BALANCE	3,321,193.37
		RECONCILED DIFFERENCE	0.00



# THE PEOPLES BANK

XXXXXX5430

Dec 31, 2023

Pg 1 of 2

VILLAGE OF GAMBIER  
MUNICIPAL ACCOUNT  
PO BOX 1984  
GAMBIER OH 43022

6

Need a loan? Apply online at [www.peoplesgambier.com](http://www.peoplesgambier.com)

NOW

12/01/2023 Beginning Balance		242,255.16
8 Deposits/Other Credits	+	336.32
1 Checks/Other Debits	-	206.29
12/31/2023 Ending Balance	31 Days in Statement Period	242,385.19

----- Deposits/Other Credits -----		
12/01/2023 Deposit		57.23
12/07/2023 Deposit		55.90
12/08/2023 ACH Deposit		83.75
STATE OF OHIO MAINT/WARR		
12/08/2023 Deposit		16.38
12/18/2023 Deposit		64.66
12/22/2023 Deposit		20.57
12/29/2023 Deposit		33.71
12/31/2023 Accr Earning Pymt	Added to Account	4.12

----- Other Debits -----		
12/06/2023 ACH Payment		206.29
CINTASCORPORATIO 110EC64E16		

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

----- Daily Ending Balance -----					
12/01	242,312.39	12/08	242,245.75	12/29	242,381.07
12/06	242,106.10	12/18	242,326.79	12/31	242,385.19
12/07	242,162.00	12/22	242,347.36		

RETURN SERVICE REQUESTED

VILLAGE OF GAMBIER  
PO BOX 1984  
GAMBIER OH 43022-1984

## Statement Ending 12/29/2023

VILLAGE OF GAMBIER

Page 1 of 10

Account Number: XXXXXXXXXXXX3166

### Managing Your Accounts

Address 1 S. Main Street  
Mount Vernon, OH 43050

Customer Care 888-474-PARK (7275)

Visit us online parknationalbank.com

### Summary of Accounts

Account Type	Account Number	Ending Balance
COMMERCIAL CHECKING PLUS	XXXXXXXXXXXX3166	\$823,129.53

### COMMERCIAL CHECKING PLUS-XXXXXXXXXXXX3166

#### Account Summary

Date	Description	Amount
12/01/2023	Beginning Balance	\$1,065,006.73
	53 Credit(s) This Period	\$328,772.40
	93 Debit(s) This Period	\$570,649.60
12/29/2023	Ending Balance	\$823,129.53

#### Account Activity

Post Date	Description	Debits	Credits	Balance
12/01/2023	Beginning Balance			\$1,065,006.73
12/01/2023	nCourt LLC SV9T XXXXXX8882 NCOURT, 4800		\$26.62	\$1,065,033.35
12/01/2023	IRS USATAXPYMT 270373572372866	\$2,597.29		\$1,062,436.06
12/01/2023	RUMPKE WEB_PAY 23668263111723	\$3,686.62		\$1,058,749.44
12/01/2023	VILLAGE OF GAMBI PAYROLL XXXXXX7524	\$12,668.29		\$1,046,081.15
12/04/2023	DEPOSIT 23-250 GF		\$385.00	\$1,046,466.15
12/04/2023	DEPOSIT 23-251 W/WW		\$922.63	\$1,047,388.78
12/04/2023	nCourt LLC SV9T XXXXXX8882 NCOURT, 4800		\$86.79	\$1,047,475.57
12/04/2023	IRS USATAXPYMT 270373800777299	\$244.80		\$1,047,230.77
12/04/2023	VILLAGE OF GAMBI PAYROLL XXXXXX7524	\$1,442.86		\$1,045,787.91
12/04/2023	CHECK #3624	\$150.00		\$1,045,637.91
12/04/2023	CHECK #3626	\$150.00		\$1,045,487.91
12/04/2023	CHECK # 23618	\$1,600.00		\$1,043,887.91
12/05/2023	Knox County Audi Payables		\$22.97	\$1,043,910.88
12/05/2023	nCourt LLC SV9T XXXXXX8882 NCOURT, 4800		\$244.90	\$1,044,155.78
12/05/2023	GAMBIER VILLAGE UTILITIES XXXXXX7524		\$8,668.71	\$1,052,824.49
12/05/2023	GAMBIER VILLAGE UTILITIES 00104200	\$16.38		\$1,052,808.11
12/05/2023	GAMBIER VILLAGE UTILITIES 00105200	\$16.38		\$1,052,791.73
12/05/2023	GAMBIER VILLAGE UTILITIES 00125400	\$86.66		\$1,052,705.07
12/05/2023	GAMBIER VILLAGE UTILITIES 00105100	\$101.86		\$1,052,603.21

00000

Park National Bank  
PO Box 3500  
Newark, OH 43058



RETURN SERVICE REQUESTED

Village of Gambier  
115 Meadow Lane  
Gambier, OH 43022

Contact Us  
**888-289-0048**  
[www.ParkNationalBank.com](http://www.ParkNationalBank.com)



Account  
**Village of Gambier**

Date  
**12/31/2023**

Page  
**1 of 2**

**IntraFi Cash Service<sup>SM</sup>, or ICS<sup>®</sup>, Monthly Statement**

The following information is a summary of activity in your account(s) for the month of December 2023 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through IntraFi Cash Service. Funds in your deposit accounts at the FDIC-insured institutions at which your funds have been placed will be "deposits," as defined by federal law.

**Summary of Accounts**

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
*****846	Savings	3.049%	\$1,184,307.37	\$1,087,085.30
<b>TOTAL</b>			<b>\$1,184,307.37</b>	<b>\$1,087,085.30</b>

REPORTING YEAR FUND	2023 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE	
A01	GENERAL FUND	1,704,969.15	232,048.16	431,400.55	1,505,616.76	123,848.18	1,381,768.58	MTD
		1,506,620.44	1,418,585.72	1,419,589.40	1,505,616.76	123,848.18	1,381,768.58	YTD
B01	STREET MAINTENANCE	116,718.06	2,240.28	903.97	118,054.37	850.00	117,204.37	MTD
		106,619.99	26,276.39	14,842.01	118,054.37	850.00	117,204.37	YTD
B02	STATE HIGHWAY MAINTENANCE	6,627.41	175.67	107.03	6,696.05	200.00	6,496.05	MTD
		6,100.70	2,090.40	1,495.05	6,696.05	200.00	6,496.05	YTD
B08	COUNTY PERMISSIVE TAX	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
B09	MUNICIPAL MOTOR VEH. LIC. TAX	13,144.01	83.75	0.00	13,227.76	0.00	13,227.76	MTD
		11,863.93	1,363.83	0.00	13,227.76	0.00	13,227.76	YTD
B10	COVID GRANT	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
B11	ARPA - 2021 GRANT	41,517.30	0.00	519.80	40,997.50	40,997.50	0.00	MTD
		41,837.30	0.00	839.80	40,997.50	40,997.50	0.00	YTD
D01	CAPITAL IMPROVEMENT	25,450.53	0.00	401.63	25,048.90	0.00	25,048.90	MTD
		0.00	367,745.92	342,697.02	25,048.90	0.00	25,048.90	YTD
E01	WATER REVENUE	421,530.41	48,202.62	55,283.71	414,449.32	11,975.35	402,473.97	MTD
		393,153.99	529,000.80	507,705.47	414,449.32	11,975.35	402,473.97	YTD
E02	SEWER REVENUE	908,069.79	47,684.84	39,537.76	916,216.87	15,523.83	900,693.04	MTD
		850,973.32	514,022.97	448,779.42	916,216.87	15,523.83	900,693.04	YTD
E06	STORMWATER	279,508.12	4,963.78	3,945.74	280,526.16	4,593.05	275,933.11	MTD
		247,006.53	56,126.68	22,607.05	280,526.16	4,593.05	275,933.11	YTD
E08	WATER SYSTEM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		74,379.29	0.00	74,379.29	0.00	0.00	0.00	YTD
E10	WASTEWATER LOAN RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	MTD
		0.00	0.00	0.00	0.00	0.00	0.00	YTD
G05	LEPLEY-METCALF TRUST FUND	359.59	0.09	0.00	359.68	0.00	359.68	MTD
		359.33	0.35	0.00	359.68	0.00	359.68	YTD
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	3,517,894.37	335,399.19	532,100.19	3,321,193.37	197,987.91	3,123,205.46	MTD
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	3,238,914.82	2,915,213.06	2,832,934.51	3,321,193.37	197,987.91	3,123,205.46	YTD

REPORTING YEAR REVENUE #	2023 REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
A01-A-114-00	INCOME TAX	700,000.00	157,875.84	1,082,034.19	-382,034.19	154.58%
A01-A-115-00	LODGING TAX	90.00	42.99	233.52	-143.52	259.47%
A01-B-121-00	LOCAL GOVERNMENT	28,398.38	3,887.67	43,900.12	-15,501.74	154.59%
A01-B-123-00	CIGARETTE	45.00	0.00	37.19	7.81	82.64%
A01-B-125-00	LIQUOR	2,500.00	3,054.80	3,110.80	-610.80	124.43%
A01-B-154-00	CEMETERY	2,500.00	310.00	7,452.00	-4,952.00	298.08%
A01-E-151-40	REFUSE COLLECTION	5,500.00	765.00	6,571.84	-1,071.84	119.49%
A01-E-151-50	RECYCLING INCOME	300.00	0.00	0.00	300.00	.00%
A01-F-161-00	FINES FORFEITURES COURT	15,000.00	1,670.00	14,490.00	510.00	96.60%
A01-F-162-00	PERMITS	7,000.00	1,413.10	21,435.97	-14,435.97	306.23%
A01-F-162-10	PERMITS - CONDITIONAL USE	0.00	0.00	825.00	-825.00	*****
A01-H-181-00	SALE OF FIXED ASSETS	23,000.00	31,261.90	54,361.77	-31,361.77	236.36%
A01-H-182-00	INTEREST	16,940.00	2,741.86	19,711.51	-2,771.51	116.36%
A01-H-183-00	CONTRIBUTION	0.00	0.00	0.00	0.00	.00%
A01-H-184-00	RENTAL VENDING OTHER	20,000.00	625.00	29,006.38	-9,006.38	145.03%
A01-H-191-00	REIMBURSE	15,107.92	28,400.00	61,251.84	-46,143.92	405.43%
A01-I-191-00	TRANSFERS - NON-REVENUE	74,379.29	0.00	74,163.59	215.70	99.71%
A01-X-560-00	ADVANCE IN LOAN REPYMT	0.00	0.00	0.00	0.00	.00%
	GENERAL FUND FUND SUB TOTAL	910,760.59	232,048.16	1,418,585.72	-507,825.13	155.76%
B01-B-124-00	MOTOR VEHICLE LICENSE FEE	3,000.00	222.02	3,516.14	-516.14	117.20%
B01-B-126-00	GASOLINE EXCISE TAX	10,000.00	1,785.51	20,985.36	-10,985.36	209.85%
B01-B-182-00	INTEREST	50.00	232.75	1,774.89	-1,724.89	3549.78%
	STREET MAINTENANCE FUND SUB TO	13,050.00	2,240.28	26,276.39	-13,226.39	201.35%
B02-B-124-00	MOTOR VEHICLE LICENSE FEE	320.00	18.00	285.08	34.92	89.09%
B02-B-126-00	GASOLINE EXCISE TAX	1,200.00	144.77	1,701.53	-501.53	141.79%
B02-B-182-00	INTEREST	25.00	12.90	103.79	-78.79	415.16%
	STATE HIGHWAY MAINTENANCE FUND	1,545.00	175.67	2,090.40	-545.40	135.30%
B08-B-128-00	COUNTY LICENSE FEE	0.00	0.00	0.00	0.00	.00%
	COUNTY PERMISSIVE TAX FUND SUB	0.00	0.00	0.00	0.00	.00%
B09-B-143-00	MUNICIPAL MOTOR VEHICLE LICENS	1,200.00	83.75	1,363.83	-163.83	113.65%
	MUNICIPAL MOTOR VEH. LIC. TAX	1,200.00	83.75	1,363.83	-163.83	113.65%
B10-D-141-00	COVID GRANT	0.00	0.00	0.00	0.00	.00%
	COVID GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
B11-D-141-00	ARPA 2021 GRANT	0.00	0.00	0.00	0.00	.00%
	ARPA - 2021 GRANT FUND SUB TOT	0.00	0.00	0.00	0.00	.00%
D01-D-141-00	OPWC PROJECT CQ36-37Y	298,500.00	0.00	298,500.00	0.00	100.00%
D01-D-141-20	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	.00%
D01-D-141-30	EPA - H2OHIO GRANT	50,000.00	0.00	37,500.00	12,500.00	75.00%
D01-D-141-40	CORPO SHARED USE PATH	61,760.00	0.00	31,745.92	30,014.08	51.40%
	CAPITAL IMPROVEMENT FUND SUB T	410,260.00	0.00	367,745.92	42,514.08	89.64%

REPORTING YEAR REVENUE #	2023 REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
E01-E-155-10	WATER RENTS	420,000.00	47,403.64	523,017.10	-103,017.10	124.53%
E01-E-155-20	WATER TAPS	2,500.00	0.00	0.00	2,500.00	.00%
E01-E-182-00	INTEREST	1,000.00	798.98	5,983.70	-4,983.70	598.37%
E01-E-193-00	GF LOAN	0.00	0.00	0.00	0.00	.00%
	WATER REVENUE FUND SUB TOTAL	423,500.00	48,202.62	529,000.80	-105,500.80	124.91%
E02-E-155-10	SEWER RENTS	421,785.00	45,898.20	495,139.85	-73,354.85	117.39%
E02-E-155-20	SEWER TAPS	2,500.00	0.00	6,139.00	-3,639.00	245.56%
E02-E-155-30	OTHER FEE	0.00	0.00	0.00	0.00	.00%
E02-E-182-00	INTEREST	900.00	1,786.64	12,744.12	-11,844.12	1416.01%
E02-I-192-00	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	SEWER REVENUE FUND SUB TOTAL	425,185.00	47,684.84	514,022.97	-88,837.97	120.89%
E06-E-159-10	STORMWATER FEE	47,000.00	4,415.86	51,529.00	-4,529.00	109.64%
E06-E-182-00	STORMWATER INTEREST	300.00	547.92	4,597.68	-4,297.68	1532.56%
E08-I-192-00	TRANSFER FROM GEN	0.00	0.00	0.00	0.00	.00%
E10-I-192-00	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	WASTEWATER LOAN RESERVES FUND	47,300.00	4,963.78	56,126.68	-8,826.68	118.66%
G05-H-182-00	INTEREST	0.36	0.09	0.35	0.01	97.22%
	LEPLEY-METCALF TRUST FUND FUND	0.36	0.09	0.35	0.01	97.22%
	GRAND TOTAL	2,232,800.95	335,399.19	2,915,213.06	-682,412.11	130.56%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1-A-211-00	LAW - SALARY & WAGES	25,000.00	0.00	1,174.04	8,941.05	0.00	16,058.95	64.24%
A01-1-A-212-00	LAW - BENEFITS	3,500.00	0.00	257.60	1,872.60	0.00	1,627.40	46.50%
A01-1-A-230-00	LAW CONTRACT	128,312.17	10,023.95	202.46	67,011.34	0.00	71,324.78	51.56%
A01-1-A-240-00	LAW OPERATION & MAINTENANCE	12,000.00	0.00	99.14	1,353.43	864.00	9,782.57	81.52%
A01-1-A-250-00	LAW CAPITAL	60,000.00	0.00	0.00	55,074.46	0.00	4,925.54	8.21%
	A011A02 DEPARTMENT SUB TOTAL	228,812.17	10,023.95	1,733.24	134,252.88	864.00	103,719.24	43.43%
A01-1-C-230-00	STREET LIGHTS CONTRACT	24,970.00	0.00	1,961.22	22,100.70	0.00	2,869.30	11.49%
A01-1-C-240-00	STREET LIGHTS O & M	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-1-C-250-00	STREET LIGHTS CAPITAL	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.00%
	A011C02 DEPARTMENT SUB TOTAL	55,270.00	10,023.95	1,961.22	22,100.70	0.00	33,169.30	50.80%
A01-1-D-230-00	KC EMERG MANAGEMENT	750.00	0.00	0.00	0.00	0.00	750.00	100.00%
	A011D02 DEPARTMENT SUB TOTAL	750.00	10,023.95	0.00	0.00	0.00	750.00	6.96%
A01-1-E-230-00	SCH ZONE LIGHTS CONTRACT	462.00	0.00	33.95	337.50	0.00	124.50	26.95%
A01-1-E-240-00	SCH ZONE LIGHTS O & M	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
A01-1-E-250-00	SCH ZONE LIGHTS CAPITAL	825.00	0.00	0.00	0.00	0.00	825.00	100.00%
	A011E02 DEPARTMENT SUB TOTAL	1,687.00	10,023.95	33.95	337.50	0.00	1,349.50	11.52%
A01-1-F-230-00	SIREN CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-1-F-240-00	SIREN O & M	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
A01-1-F-250-00	SIREN CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A011F02 DEPARTMENT SUB TOTAL	1,000.00	10,023.95	0.00	0.00	0.00	1,000.00	9.07%
A01-2-A-230-00	CEMETERY CONTRACT	500.00	0.00	0.00	500.00	0.00	0.00	.00%
A01-2-A-240-00	CEMETERY O & M	5,000.00	41.15	587.82	2,950.81	299.83	1,790.51	35.52%
A01-2-A-250-00	CEMETERY CAPITAL	6,000.00	875.00	0.00	5,000.00	875.00	1,000.00	14.55%
	A012A02 DEPARTMENT SUB TOTAL	11,500.00	10,940.10	587.82	8,450.81	1,174.83	2,790.51	12.44%
A01-2-B-230-00	KC HEALTH CONTRACT	595.00	0.00	0.00	513.58	0.00	81.42	13.68%
A01-2-B-240-00	KC HEALTH O & M	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-2-B-250-00	KC HEALTH CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A012B02 DEPARTMENT SUB TOTAL	595.00	10,940.10	0.00	513.58	0.00	81.42	.71%
A01-3-A-230-00	RECREATION CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-3-A-240-00	RECREATION O & M	11,000.00	0.00	2,785.04	10,557.34	0.00	442.66	4.02%
A01-3-A-250-00	RECREATION CAPTIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	A013A02 DEPARTMENT SUB TOTAL	11,000.00	10,940.10	2,785.04	10,557.34	0.00	442.66	2.02%
A01-3-B-240-00	PARK O & M	10,000.00	1,216.07	363.32	8,759.39	409.08	2,047.60	18.26%
A01-3-B-250-00	PARK CAPITAL	146,487.83	0.00	114,987.33	120,021.33	26,465.50	1.00	.00%
	A013B02 DEPARTMENT SUB TOTAL	156,487.83	12,156.17	115,350.65	128,780.72	26,874.58	2,048.60	1.21%
A01-3-C-240-00	LIBRARY O & M	1,000.00	280.81	25.78	662.13	59.20	559.48	43.68%
A01-3-C-250-00	LIBRARY CAPITAL	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
	A013C02 DEPARTMENT SUB TOTAL	5,000.00	12,436.98	25.78	662.13	59.20	4,559.48	26.15%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-3-D-240-00	TREE O & M	2,500.00	0.00	1,328.71	1,774.94	0.00	725.06	29.00%
A01-3-D-250-00	TREE CAPITAL	1,500.00	0.00	401.16	1,170.38	0.00	329.62	21.97%
	A013D02 DEPARTMENT SUB TOTAL	4,000.00	12,436.98	1,729.87	2,945.32	0.00	1,054.68	6.42%
A01-4-A-230-00	ZONING COMPREHENSIVE PLAN	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
A01-4-A-240-00	PLAN AND ZONE EXPENSES	6,125.00	50.00	108.55	6,107.11	0.00	67.89	1.10%
A01-4-X-230-00	COMMUNITY DEVELOPMENT	2,000.00	0.00	0.00	2,000.00	0.00	0.00	.00%
	A014X02 DEPARTMENT SUB TOTAL	10,125.00	12,486.98	108.55	8,107.11	0.00	2,067.89	9.15%
A01-5-F-230-00	REFUSE & RECYCLE CONTRACT	55,000.00	0.00	3,686.62	51,404.62	0.00	3,595.38	6.54%
A01-5-F-240-00	REFUSE & RECYCLE O & M	4,900.00	900.00	933.95	2,725.20	666.11	2,408.69	41.53%
A01-5-F-250-00	REFUSE & RECYCLE CAPITAL	450.00	0.00	0.00	0.00	0.00	450.00	100.00%
	A015F02 DEPARTMENT SUB TOTAL	60,350.00	13,386.98	4,620.57	54,129.82	666.11	6,454.07	8.75%
A01-5-X-250-00	CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-6-A-240-00	ST CONSTRUCTION O & M	7,500.00	0.00	742.50	2,239.49	0.00	5,260.51	70.14%
A01-6-A-250-00	ST CONSTRUCTION CAPITAL	24,480.00	948.00	0.00	0.00	16,229.00	9,199.00	36.18%
A01-6-A-250-10	OPWC PROJECT DUFF ST	46,129.00	0.00	0.00	0.00	0.00	46,129.00	100.00%
	A016A02 DEPARTMENT SUB TOTAL	78,109.00	14,334.98	742.50	2,239.49	16,229.00	60,588.51	65.54%
A01-6-B-230-00	ST MAINT CONTRACT	10,560.00	0.00	0.00	0.00	0.00	10,560.00	100.00%
A01-6-B-240-00	ST MAINT O & M (TREE MAINT)	5,000.00	0.00	0.00	1,811.61	0.00	3,188.39	63.77%
A01-6-B-250-00	TREE REPLACEMENT - TREE LINE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.00%
	A016B02 DEPARTMENT SUB TOTAL	20,560.00	14,334.98	0.00	1,811.61	0.00	18,748.39	53.73%
A01-6-C-230-00	SNOW REMOVAL CONTRACT	6,000.00	1,404.25	0.00	3,565.72	0.00	3,838.53	51.84%
A01-6-C-240-00	SNOW REMOVAL O & M	5,000.00	425.00	764.00	3,016.66	585.68	1,822.66	33.60%
A01-6-C-250-00	SNOW REMOVAL CAPITAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00	.00%
	A016C02 DEPARTMENT SUB TOTAL	21,000.00	16,164.23	764.00	16,582.38	585.68	5,661.19	15.23%
A01-6-E-240-00	STREET SIGNS O & M	32,350.00	0.00	0.00	2,960.26	0.00	29,389.74	90.85%
A01-6-G-250-00	SIDEWALK CAPITAL	162,320.00	6,739.91	149,228.07	168,538.29	0.00	521.62	.31%
A01-6-G-250-10	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-6-G-250-20	CORPO SHARED USE PATH	32,711.00	0.00	0.00	18,553.47	14,157.53	0.00	.00%
	A016G02 DEPARTMENT SUB TOTAL	227,381.00	22,904.14	149,228.07	190,052.02	14,157.53	29,911.36	11.95%
A01-6-H-250-00	EQUIP PURCHASE CAPITAL	110,107.92	87,844.00	0.00	140,913.22	56,955.00	83.70	.04%
	A016H02 DEPARTMENT SUB TOTAL	110,107.92	110,748.14	0.00	140,913.22	56,955.00	83.70	.04%
A01-7-A-230-00	MAYOR CONTRACT	3,400.00	0.00	79.82	2,108.44	0.00	1,291.56	37.99%
A01-7-A-240-00	MAYOR O & M	3,250.00	300.00	538.57	1,535.19	0.00	2,014.81	56.76%
A01-7-A-250-00	MAYOR CAPITAL	1,000.00	0.00	0.00	200.00	0.00	800.00	80.00%
	A017A02 DEPARTMENT SUB TOTAL	7,650.00	111,048.14	618.39	3,843.63	0.00	4,106.37	3.46%
A01-7-B-240-00	COUNCIL O & M	4,750.00	128.97	314.17	4,733.16	37.78	108.03	2.21%
A01-7-B-250-00	COUNCIL CAPITAL	6,025.00	0.00	0.00	707.73	0.00	5,317.27	88.25%
	A017B02 DEPARTMENT SUB TOTAL	10,775.00	111,177.11	314.17	5,440.89	37.78	5,425.30	4.45%

REPORTING YEAR	2023	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-7-D-230-00			FISCAL OFFICER CONTRACT	3,400.00	0.00	500.00	1,635.98	0.00	1,764.02	51.88%
A01-7-D-240-00			FISCAL OFFICER O & M	5,800.00	109.81	417.27	4,212.56	93.33	1,603.92	27.14%
A01-7-D-250-00			FISCAL OFFICER CAPITAL	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
			A017D02 DEPARTMENT SUB TOTAL	12,200.00	111,286.92	917.27	5,848.54	93.33	6,367.94	5.16%
A01-7-E-230-00			LAND & BLDG CONTRACT	26,000.00	880.45	1,304.47	22,901.70	0.00	3,978.75	14.80%
A01-7-E-240-00			LAND & BLDG O & M	20,000.00	1,365.69	271.52	14,082.12	1,216.92	6,066.65	28.39%
A01-7-E-250-00			LAND & BLDG CAPITAL - C.CENTER	200,000.00	1,000.00	81,340.00	83,269.42	0.00	117,730.58	58.57%
A01-7-E-250-10			LAND & BLDG CAPITAL - MAINT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-E-250-20			LAND & BLDG CAPITAL - GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-E-250-30			L&B CAPITAL - RESERVE	85,000.00	0.00	0.00	36,771.00	0.00	48,229.00	56.74%
A01-7-E-251-00			LAND PURCHASE (ESCROW)	40,000.00	0.00	0.00	0.00	0.00	40,000.00	100.00%
			A017E02 DEPARTMENT SUB TOTAL	371,000.00	114,533.06	82,915.99	157,024.24	1,216.92	216,004.98	44.49%
A01-7-G-230-00			KC AUDITOR CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7-I-230-00			ST EXAM CONTRACT	4,500.00	0.00	0.00	3,045.10	0.00	1,454.90	32.33%
			A017I02 DEPARTMENT SUB TOTAL	4,500.00	114,533.06	0.00	3,045.10	0.00	1,454.90	1.22%
A01-7-J-230-00			SOLICITOR CONTRACT	18,000.00	4,940.00	0.00	10,730.00	4,490.00	7,720.00	33.65%
A01-7-J-240-00			SOLICITOR O & M	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
			A017J02 DEPARTMENT SUB TOTAL	20,000.00	119,473.06	0.00	10,730.00	4,490.00	9,720.00	6.97%
A01-7-K-230-00			INCOME TAX CONTRACT	1,600.00	0.00	1,600.00	1,600.00	0.00	0.00	.00%
A01-7-K-240-00			INCOME TAX O & M	4,400.00	228.98	173.88	4,260.37	9.45	359.16	7.76%
A01-7-K-241-00			INCOME TAX REFUNDS	10,000.00	0.00	182.00	3,309.53	0.00	6,690.47	66.90%
A01-7-K-242-00			CENTRAL COLLECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			A017K02 DEPARTMENT SUB TOTAL	16,000.00	119,702.04	1,955.88	9,169.90	9.45	7,049.63	5.20%
A01-7-L-230-00			CO ELECTION FEES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
A01-7-M-230-00			LEGAL AD	450.00	0.00	0.00	382.97	0.00	67.03	14.90%
A01-7-N-230-00			WRKS COMP	5,000.00	0.00	3,572.00	3,899.00	0.00	1,101.00	22.02%
			A017N02 DEPARTMENT SUB TOTAL	7,450.00	119,702.04	3,572.00	4,281.97	0.00	3,168.03	2.49%
A01-7-O-230-00			ADMINISTRATOR CONTRACT	3,541.74	50.00	350.00	3,591.74	0.00	0.00	.00%
A01-7-O-240-00			ADMINISTRATOR O & M	13,958.26	934.25	1,201.70	12,224.74	434.77	2,233.00	14.99%
A01-7-O-250-00			ADMINISTRATOR CAPITAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
			A017O02 DEPARTMENT SUB TOTAL	18,500.00	120,686.29	1,551.70	15,816.48	434.77	3,233.00	2.32%
A01-7-P-211-00			GF - SALARY & WAGES	400,262.50	0.00	44,460.10	350,063.57	0.00	50,198.93	12.54%
A01-7-P-212-00			GF - BENEFITS	152,308.00	0.00	15,423.79	131,888.40	0.00	20,419.60	13.41%
			A017P02 DEPARTMENT SUB TOTAL	552,570.50	120,686.29	59,883.89	481,951.97	0.00	70,618.53	10.49%
A01-7-X-240-00			LOCAL CONTINGENCY	120,000.00	0.00	0.00	0.05	0.00	119,999.95	100.00%
			GENERAL FUND FUND SUB TOTAL	2,144,380.42	120,686.29	431,400.55	1,419,589.40	123,848.18	721,629.13	31.86%
B01-6-B-240-00			STREET & ROAD O & M	20,000.00	0.00	903.97	9,842.01	850.00	9,307.99	46.54%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6-B-250-00	STREET & ROAD CAPITAL	5,000.00	0.00	0.00	5,000.00	0.00	0.00	.00%
B01-6-B-250-10	S&R CAPITAL - RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET MAINTENANCE FUND SUB TO	25,000.00	0.00	903.97	14,842.01	850.00	9,307.99	37.23%
B02-6-B-240-00	STATE HWY MAINT O & M	1,700.00	0.00	107.03	1,495.05	200.00	4.95	.29%
	STATE HIGHWAY MAINTENANCE FUND	1,700.00	0.00	107.03	1,495.05	200.00	4.95	.29%
B08-6-A-250-00	CO PERM TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COUNTY PERMISSIVE TAX FUND SUB	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B09-6-A-250-00	CAPITAL-LICENSE TAX	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
	MUNICIPAL MOTOR VEH. LIC. TAX	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
B10-7-X-240-00	COVID GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B11-7-X-240-00	ARPA 2021 GRANT	0.00	41,837.30	519.80	839.80	40,997.50	0.00	.00%
	ARPA - 2021 GRANT FUND SUB TOT	0.00	41,837.30	519.80	839.80	40,997.50	0.00	.00%
D01-8-B-211-30	H2OHIO - INTERNS PAYROLL	5,000.00	0.00	401.63	961.10	0.00	4,038.90	80.78%
D01-8-B-250-00	OPWC PROJECT CQ36-37Y	298,500.00	0.00	0.00	298,500.00	0.00	0.00	.00%
D01-8-B-250-20	OPWC PROJECT DUFF ST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-8-B-250-30	EPA - H2OHIO GRANT	45,000.00	0.00	0.00	11,490.00	0.00	33,510.00	74.47%
D01-8-B-250-40	CORPO SHARED USE PATH	61,760.00	0.00	0.00	31,745.92	0.00	30,014.08	48.60%
	CAPITAL IMPROVEMENT FUND SUB T	410,260.00	0.00	401.63	342,697.02	0.00	67,562.98	16.47%
E01-5-A-211-00	W - SALARY & WAGES	49,862.30	0.00	4,565.26	32,829.00	0.00	17,033.30	34.16%
E01-5-A-212-00	W - BENEFITS	29,503.63	0.00	1,658.55	16,665.03	0.00	12,838.60	43.52%
E01-5-A-230-00	WATER SYSTEM CONTRACT	431,124.93	6,328.73	47,342.59	433,464.20	3,300.00	689.46	.16%
E01-5-A-240-00	WATER SYSTEM O & M	35,990.00	2,124.53	1,717.31	21,559.51	8,675.35	7,879.67	20.67%
E01-5-A-241-00	WATER FEE REFUNDS	475.00	0.00	0.00	472.73	0.00	2.27	.48%
	E015A02 DEPARTMENT SUB TOTAL	546,955.86	8,453.26	55,283.71	504,990.47	11,975.35	38,443.30	6.92%
E01-5-A-250-00	WATER SYSTEM CAPITAL	3,000.00	0.00	0.00	2,715.00	0.00	285.00	9.50%
E01-5-A-251-20	OPWC PROJECT DUFF ST	47,000.00	0.00	0.00	0.00	0.00	47,000.00	100.00%
E01-5-A-261-00	DEBT PRINCIPAL(OWDA&OPWC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5-A-270-00	RESERVE	150,000.00	0.00	0.00	0.00	0.00	150,000.00	100.00%
E01-5-A-272-00	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	WATER REVENUE FUND SUB TOTAL	746,955.86	8,453.26	55,283.71	507,705.47	11,975.35	235,728.30	31.21%
E02-5-A-211-00	WW - SALARY & WAGES	88,349.50	230.50	8,295.52	60,536.71	0.00	28,043.29	31.66%
E02-5-A-212-00	WW - BENEFITS	39,748.72	0.00	3,061.46	22,048.86	0.00	17,699.86	44.53%
E02-5-A-230-00	WASTEWATER CONTRACT	250,000.00	14,127.39	15,230.59	208,507.69	5,000.00	50,619.70	19.16%
E02-5-A-240-00	WASTEWATER O & M	150,072.36	7,549.57	3,663.43	53,722.35	6,545.17	97,354.41	61.76%
E02-5-A-241-00	SEWER FEE REFUNDS	1,127.64	0.00	660.22	1,127.64	0.00	0.00	.00%
	E025A02 DEPARTMENT SUB TOTAL	529,298.22	21,907.46	30,911.22	345,943.25	11,545.17	193,717.26	35.14%

REPORTING YEAR EXPENSE #	2023 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5-A-250-00	WASTEWATER CAPITAL	193,000.00	6,125.00	7,626.54	47,946.54	3,978.66	147,199.80	73.92%
E02-5-A-252-00	OPWC PROJECT - CQ37Y	53,873.00	4,385.00	0.00	52,889.63	0.00	5,368.37	9.21%
E02-5-A-261-00	OPWC 2017 LOAN REPAYMENT	2,100.00	0.00	1,000.00	2,000.00	0.00	100.00	4.76%
E02-5-A-264-00	DEBT SERVICE - OPWC CQ36-37Y	4,500.00	0.00	0.00	0.00	0.00	4,500.00	100.00%
E02-5-A-270-00	RESERVE	100,000.00	0.00	0.00	0.00	0.00	100,000.00	100.00%
E02-5-A-272-00	TRANSFER (GEN FUND)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	SEWER REVENUE FUND SUB TOTAL	882,771.22	32,417.46	39,537.76	448,779.42	15,523.83	450,885.43	49.27%
E06-5-A-211-00	STW - WAGES	11,700.00	0.00	0.00	763.20	0.00	10,936.80	93.48%
E06-5-A-212-00	STW - BENEFITS	1,807.65	0.00	0.00	0.00	0.00	1,807.65	100.00%
E06-5-A-240-00	STORMWATER O&M	5,935.00	144.89	233.18	4,103.87	33.05	1,942.97	31.96%
E06-5-A-241-00	STORMWATER FEE REFUNDS	65.00	0.00	0.00	64.74	0.00	0.26	.40%
	E065A02 DEPARTMENT SUB TOTAL	19,507.65	144.89	233.18	4,931.81	33.05	14,687.68	74.74%
E06-5-A-250-00	STORMWATER CAPITAL	120,000.00	0.00	0.00	10,250.00	4,560.00	105,190.00	87.66%
E06-5-A-250-10	OPWC - DUFF STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E06-5-A-270-00	STORMWATER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E06-8-A-261-00	STORMWATER LOAN PRINCIPLE	8,000.00	0.00	3,712.56	7,425.24	0.00	574.76	7.18%
	STORMWATER FUND SUB TOTAL	147,507.65	144.89	3,945.74	22,607.05	4,593.05	120,452.44	81.58%
E08-5-A-270-00	TRANSFERS OUT	74,379.29	0.00	0.00	74,379.29	0.00	0.00	.00%
	WATER SYSTEM DEBT SERVICE FUND	74,379.29	0.00	0.00	74,379.29	0.00	0.00	.00%
G05-6-B-240-00	LEPLEY METCALF EXPENSE	5.00	0.00	0.00	0.00	0.00	5.00	100.00%
	GRAND TOTAL	4,435,459.44	203,539.20	532,100.19	2,832,934.51	197,987.91	1,608,076.22	34.66%

2023 To 2024 Encumbrances

PURCHASE ORDER REPORT - BY NUMBER OPEN ONLY

DATE: 01/02/24 PAGE: 1

COMPUTER DATE: 1/2/2024 3:47:57 PM

PO #	VENDOR NUMBER	VENDOR NAME	OPEN PO AMT	OPEN INV AMT	PAID PO AMT	ORIGINAL PO AMT	DATE	STATUS
5067	03760	CORE & MAIN						
5281	22172	V3 COMPANIES LTD	40997.50	.00	320.00	80000.00	11/22/2021	Open
5573	14182	NATIONAL AUTO FLEET GROUP	875.00	.00	.00	1750.00	5/31/2022	Open
5593	22195	VERDANTAS LLC	56955.00	.00	.00	56955.00	4/10/2023	Open
5612	13266	McDANIELS CONSTRUCTION CO	7503.53	.00	7936.47	722.46	4/20/2023	Open
5657	23170	WALMART COMMUNITY/GEGRB	26465.50	.00	114987.33	141452.83	5/3/2023	Open
5686	04630	DUBLIN TECHNICAL SYSTEMS	376.91	.00	319.84	2150.00	6/30/2023	Open
5748	22195	VERDANTAS LLC	3978.66	.00	14841.34	18820.00	8/2/2023	Open
5761	03547	CLINTON BAILEY	6654.00	.00	10617.00	17271.00	10/24/2023	Open
5779	11938	LEAK SEEKERS	3000.00	.00	.00	3000.00	11/3/2023	Open
5783	02871	BUCKINGHAM ELECTRIC	4250.00	.00	.00	4250.00	11/21/2023	Open
5786	11980	LOWE'S/GEGRB	1775.00	.00	.00	1775.00	11/30/2023	Open
5791	15327	OHIO HISTORY CONNECTION	580.64	.00	.00	580.64	12/1/2023	Open
5794	11980	LOWE'S/GEGRB	20.00	.00	.00	20.00	12/4/2023	Open
5796	15800	OWC OF COLUMBUS LLC	51.38	.00	.00	51.38	12/5/2023	Open
5799	22172	V3 COMPANIES LTD	20789.00	.00	.00	20789.00	12/5/2023	Open
5802	19170	SCOTT-MERRIMAN INC	3000.00	.00	.00	3000.00	12/11/2023	Open
5803	11980	LOWE'S/GEGRB	864.00	.00	.00	864.00	12/12/2023	Open
5805	11980	LOWE'S/GEGRB	829.60	.00	.00	829.60	12/12/2023	Open
5809	10410	JOHN DEERE COMPANY	252.53	.00	.00	252.53	12/13/2023	Open
5810	11980	LOWE'S/GEGRB	109.68	.00	.00	109.68	12/27/2023	Open
5811	02722	BLUBAUGH BODY & FRAME	190.11	.00	.00	190.11	12/27/2023	Open
5812	04584	DONLEY FORD	500.00	.00	.00	500.00	12/27/2023	Open
5813	03780	COSBY HEATING & AIR LLC	451.83	.00	1798.17	2250.00	12/27/2023	Open
5814	06570	FERGUSON - WATERWORKS	734.00	.00	.00	734.00	12/27/2023	Open
5447sb	03327	CENTURYLINK	4138.42	.00	.00	4138.42	12/28/2023	Open
5452sb	03308	CAMPUS AUTO	472.30	.00	5095.52	6000.00	1/10/2023	Open
5454sb	03396	CINTAS CORPORATION #003	700.00	.00	10163.47	25000.00	1/10/2023	Open
5459sb	03547	CLINTON BAILEY	1183.32	.00	2416.68	3600.00	1/10/2023	Open
5470sb	01525	ADVANCED W & WW OPERATION	1490.00	.00	8510.00	10000.00	1/10/2023	Open
5722sb	11599	MIAMI PRODUCTS & CHEMICAL	5500.00	.00	103025.00	120800.00	1/10/2023	Open
			3300.00	.00	1927.25	6000.00	9/22/2023	Open
GRAND TOTAL			197987.91	.00	281958.07	533855.65		
	PO Count	31						

## ORDINANCE 2024 - \_\_01\_\_

**AN ORDINANCE TO AMEND ORDINANCE 2023-21 TO PROVIDE FOR ADJUSTMENTS OF THE ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AUTHORIZING AMENDMENTS TO THE CERTIFICATE OF ESTIMATED RESOURCES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.**

WHEREAS, The Village of Gambier desires to amend the 2024 Annual Appropriations Ordinance as required by the Ohio Revised Code and the Knox County Auditor, and;

WHEREAS, the Fiscal Officer has recommended amendments to appropriations to supplement previously made appropriations, increasing the appropriated amounts in the funds described below in Section II, and;

WHEREAS, the Fiscal Officer has also requested authority to revise the Certificate of Estimated Resources of the Village, increasing estimated resource amounts in the funds described below in Section II and;

WHEREAS, the recommended appropriation and estimated resource changes are declared an emergency measure in order to provide for the daily operations of a municipal corporation, and;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GAMBIER, STATE OF OHIO, AND TWO THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING THAT: To provide for the current expenses and other expenditures of said Village of Gambier during the fiscal year ending December 31, 2024, the following changes are hereby set aside and appropriated as follows:

**Section I:** That the Village of Gambier 2024 Annual Appropriations and Estimated Resources Ordinance is hereby amended.

**Section II:** That the following appropriations and estimated resources be increased or (decreased) in the respective departments and funds:

Appropriations

Category	Line Item	January Budget	Amended January Budget	Net Change
Park Capital	A1-3-B-250	\$100,000.00	\$122,500.00	\$22,500.00
Recreation Capital	A1-3-A-250	\$5,000.00	\$7,250.00	\$2,250.00
Street Signs O&M	A1-6-E-240	\$10,000.00	\$14,000.00	\$4,000.00

Estimated Resources

Category	Line Item	January Budget	Amended January Budget	Net Change
----------	-----------	----------------	---------------------------	------------

No Change to Estimated Resources, monies received in 2023 from Knox County Foundation Gambier Economic Development Fund, for the above appropriations.

**Section III:** Sums expected from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriation, shall be considered re-appropriated for such original purposes, provided that the net total of the expenditures under any appropriation shall not exceed the original total.

**Section IV:** The Council of the Village of Gambier hereby authorizes the Fiscal Officer to amend the Certificate of Estimated resources of the Village to reflect the changes noted above in Section II

**Section V:** The Village Fiscal Officer is hereby authorized to draw warrants for payments from any of the foregoing appropriation changes upon receiving proper certificates and vouchers therefore, approved by officers authorized by law to approve the same, or action of council to make the expenditures.

**Section VI:** This Ordinance therefore shall become effective immediately for the purpose of effecting expenditures within the limitations herein set forth, during the fiscal year extending from that date to December 31, 2024.

This ordinance shall take effect and be in force from and after the earliest date allowed by law.

**PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024**

**APPROVED:**

\_\_\_\_\_  
Leeman Kessler, Mayor

**ATTEST:**

\_\_\_\_\_  
Diane Steinmetz, Fiscal Officer

**APPROVED AS TO FORM:**  
Clinton Bailey, Village Solicitor

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp +	Actual Rev/ Exp +	July Proposed				Actual Rev/Exp		Encumbrances
4		GENERAL FUND	2022 Encumbrances	2023 Encumbrances	Budget		FINAL BUDGET				
6		Beginning BALANCE 1/1	1,208,288.46	1,385,933.49	152,313.66		1,261,081.63				
8		Local Taxes									
10	A1-A-114	Municipal Income Tax	1,013,803.79	1,082,034.19	700,000.00		850,000.00	increase to be more accurate to revenue trend			
11	A1-A-115	Lodging Tax	78.27	233.52	90.00		90.00				
13		Total Local Taxes	1,013,882.06	1,082,267.71	700,090.00		850,090.00		0.00		0.00
15		Intergovernmental Revenue									
16	A1-B-121	Local Government	43,024.21	43,900.12	28,000.00		26,654.76	amount adjusted per County Auditor report			
17	A1-B-123	Cigarette	67.21	37.19	45.00		45.00				
18	A1-B-125	Liquor	6,282.50	3,110.80	2,500.00		2,500.00				
20		Total Intergovernmental Revenue	49,373.92	47,048.11	30,545.00		29,199.76		0.00		0.00
22		Charges For Services									
23	A1-B-154	Cemetery Lot Sales & Opening	11,480.00	7,452.00	3,000.00		3,000.00				
24	A1-E-151-4	Refuse Collection	6,221.85	6,571.84	5,500.00		5,500.00				
25	A1-E-151-5	Recycling Income	300.00	0.00	300.00		300.00				
27		Total Charges For Services	18,001.85	14,023.84	8,800.00		8,800.00		0.00		0.00
29		Fines, Licenses & Permits									
30	A1-F-161	Fines, Tickets, Court	23,080.00	14,490.00	10,000.00		10,000.00				
31	A1-F-162	Permits	26,170.03	21,435.97	7,000.00		7,000.00				
32	A1-F-162-1	Permits - Conditional Use STR	0.00	825.00	500.00		500.00				
33	A1-H-181	Sale of Fixed Assets	0.00	54,361.77	0.00		0.00	31,000 Increase due to additional GovDeals auction in 2023			
35		Total Fines, Licenses & Permits	49,250.03	91,112.74	17,500.00		17,500.00		0.00		0.00
37		Other Financing Sources									
38	A1-H-182	Interest	26,301.27	19,711.51	20,000.00		20,000.00				
39	A1-H-183	Contributions	7,500.00	0.00	0.00		0.00				
40	A1-H-184	Rental, Vending, Other	29,918.88	29,006.38	5,000.00		5,000.00				
41	A1-H-191	Reimburse	24,355.14	61,251.84	5,000.00		5,000.00	28,400 Increase due to additional strategic funding monies received at 2023 year end for 2024 projects			
42	A1-I-191	Transfer (Non-revenue)	0.00	74,163.59	0.00		0.00				
43	A1-X-560	Advance In (Loan Repayment)	0.00	0.00	0.00		0.00				
45		Total Other Financing Sources	88,075.29	184,133.32	30,000.00		30,000.00		0.00		0.00
47		TOTAL REVENUE	1,218,583.15	1,418,585.72	786,935.00		935,589.76				
48		TOTAL AVAILABLE RESOURCES	2,426,871.61	2,804,519.21	939,248.66		2,196,671.39				

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp +	Actual Rev/ Exp +	July Proposed		FINAL BUDGET		Actual Rev/Exp		Encumbrances
49			2022 Encumbrances	2023 Encumbrances	Budget						
50		EXPENDITURES									
51											
52	Program 1	Security of Person & Property									
53											
54		Law Enforcement Expense									
55	A1-1-A-211	Salary & Wages	8,471.90	8,941.05	25,000.00		25,000.00		8,941.05		0.00
56	A1-1-A-212	Benefits	1,303.78	1,872.60	3,500.00		3,500.00		1,872.60		0.00
57	A1-1-A-230	Contract	97,974.94	67,011.34	130,000.00		130,000.00		67,011.34		0.00
59	A1-1-A-240	Operation & Maintenance	10,696.79	2,217.43	12,000.00		12,000.00		1,353.43		864.00
60	A1-1-A-250	Capital	0.00	55,074.46	0.00		0.00		55,074.46		0.00
62		Total Law Enforcement Expenses	118,447.41	135,116.88	170,500.00		170,500.00		134,252.88		864.00
64		Street Lights Expense									
65	A1-1-C-230	Contract	21,885.57	22,100.70	25,470.00		25,470.00		22,100.70		0.00
66	A1-1-C-240	Operation & Maintenance	0.00	0.00	300.00		300.00		0.00		0.00
67	A1-1-C-250	Capital	0.00	0.00	30,000.00		30,000.00		0.00		0.00
69		Total Street Lights Expenses	21,885.57	22,100.70	55,770.00		55,770.00		22,100.70		0.00
71		Knox County									
72		Emergency Management									
73	A1-1-D-230	Contract	0.00	0.00	750.00		750.00		0.00		0.00
75		School Zone Lights Expense									
76	A1-1-E-230	Contract	313.85	337.50	472.00		472.00		337.50		0.00
77	A1-1-E-240	Operation & Maintenance	0.00	0.00	400.00		400.00		0.00		0.00
78	A1-1-E-250	Capital	0.00	0.00	825.00		825.00		0.00		0.00
80		Total School Zone Lights Expenses	313.85	337.50	1,697.00		1,697.00		337.50		0.00
82		Tornado & Siren Expense									
83	A1-1-F-230	Contract	0.00	0.00	0.00		0.00		0.00		0.00
84	A1-1-F-240	Operation & Maintenance	0.00	0.00	1,000.00		1,000.00		0.00		0.00
85	A1-1-F-250	Capital	0.00	0.00	0.00		0.00		0.00		0.00
87		Total Tornado & Siren Expenses	0.00	0.00	1,000.00		1,000.00		0.00		0.00
89	Program 1	Total Security of Person & Property	140,646.83	157,555.08	229,717.00		229,717.00		156,691.08		864.00
90											

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
91	Program 2	Public Health & Welfare									
93		Oak Grove Cemetery Expense									
94	A1-2-A-230	Contract	500.00	500.00	600.00		600.00		500.00		0.00
95	A1-2-A-240	Operation & Maintenance	3,338.47	3,250.64	5,000.00		5,000.00		2,950.81		299.83
96	A1-2-A-250	Capital	3,298.60	5,875.00	6,000.00		6,000.00		5,000.00		875.00
98		Total Oak Grove Cemetery Expenses	7,137.07	9,625.64	11,600.00		11,600.00		8,450.81		1,174.83
100		Knox County Health Department									
101	A1-2-B-230	Contract	520.06	513.58	595.00		595.00		513.58		0.00
102	A1-2-B-240	Operation & Maintenance	0.00	0.00	500.00		500.00				
103	A1-2-B-250	Capital	0.00	0.00	2,500.00		2,500.00				
105		Total Knox County Health Dept. Expenses	520.06	513.58	3,595.00		3,595.00				
107	Program 2	Total Public Health & Welfare	7,657.13	10,139.22	15,195.00		15,195.00		8,964.39		1,174.83
109	Program 3	Leisure Time Activities									
111		Recreation Programs Expense									
112	A1-3-A-230	Contract	0.00	0.00	0.00		0.00		0.00		0.00
113	A1-3-A-240	Operation & Maintenance	2,126.00	10,557.34	10,000.00		10,000.00		10,557.34		0.00
114	A1-3-A-250	Capital	0.00	0.00	5,000.00		7,250.00	Increase due to new funding received, PA System for events \$2,250	0.00		0.00
116		Total Recreation Program Expenses	2,126.00	10,557.34	15,000.00		17,250.00		10,557.34		0.00
118		Park Programs Expense									
119	A1-3-B-240	Operation & Maintenance	8,768.42	9,168.47	15,000.00		15,000.00	Decreased due to decision to reduce Park projects for 2024, but	8,759.39		409.08
120	A1-3-B-250	Capital	7,970.17	146,486.83	145,000.00		122,500.00	also an increase added for Play Garden funding received \$22,500	120,021.33		26,465.50
122											
123											
124		Total Park Programs Expenses	16,738.59	155,655.30	160,000.00		137,500.00		128,780.72		26,874.58
126		Library Operation Expense									
127	A1-3-C-240	Operation & Maintenance	708.62	721.33	1,000.00		1,000.00		662.13		59.20
128	A1-3-C-250	Capital	4,959.68	0.00	4,000.00		4,000.00		0.00		0.00
130		Total Library Operation Expenses	5,668.30	721.33	5,000.00		5,000.00		662.13		59.20
132		Tree Funding									
133	A1-3-D-240	Operation & Maintenance	0.00	1,774.94	1,500.00		1,500.00		1,774.94		0.00
134	A1-3-D-250	Capital	0.00	1,170.38	5,000.00		5,000.00		1,170.38		0.00
136		Total Tree Funding Expenses	0.00	2,945.32	6,500.00		6,500.00		2,945.32		0.00
138	Program 3	Total Leisure Time Activities Exp.	24,532.89	169,879.29	186,500.00		166,250.00		142,945.51		26,933.78

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp +	Actual Rev/ Exp +	July Proposed				Actual Rev/Exp		Encumbrances
139			2022 Encumbrances	2023 Encumbrances	Budget		FINAL BUDGET				
140	Program 4	Community Environment Expense									
142		Planning & Zoning Expense									
143	A1-4-A-230	Contractual Services	0.00	0.00	2,000.00		2,000.00		0.00		0.00
144	A1-4-A-240	Planning & Zoning Expenses	2,343.48	6,107.11	5,000.00		5,000.00		6,107.11		0.00
145	A1-4-X-230	Community Development	0.00	2,000.00	2,000.00		2,000.00		2,000.00		0.00
147		Total Planning & Zoning Expenses	2,343.48	8,107.11	9,000.00		9,000.00		8,107.11		0.00
149	Program 4	Total Community Environment Exp.	2,343.48	8,107.11	9,000.00		9,000.00		8,107.11		0.00
151	Program 5	Basic Utility Services Expense									
153		Refuse & Recycling Expense									
154	A1-5-F-230	Contract	52,825.95	51,404.62	60,000.00		60,000.00		51,404.62		0.00
155	A1-5-F-240	Operation & Maintenance	4,907.01	3,391.31	5,000.00		5,000.00		2,725.20		666.11
156	A1-5-F-250	Capital	0.00	0.00	450.00		450.00		0.00		0.00
158		Total Refuse & Recycling Expenses	57,732.96	54,795.93	65,450.00		65,450.00		54,129.82		666.11
167		Capital Fund									
168	A1-5-X-250	Capital	3303.43	0.00	0.00		0.00	Moved to A1-7E-250	0.00		0.00
170	Program 5	Total Basic Utility Services Exp.	61,036.39	54,795.93	65,450.00		65,450.00		54,129.82		666.11
172	Program 6	Transportation Expense									
174		Street Construction Expense									
175	A1-6-A-240	Operation & Maintenance	7,393.83	2,239.49	7,500.00		7,500.00		2,239.49		0.00
176	A1-6-A-250	Capital	23,644.80	16,229.00	200,000.00		270,000.00	Increased due to additional projects for 2024	0.00		16,229.00
177	A1-6-A-250-1	OPWC Project (Duff Street)	0.00	0.00	0.00		30,000.00	Added Fund for Village portion of OPWC Duff Street Project	0.00		0.00
179		Total Street Construction Expenses	31,038.63	18,468.49	207,500.00		307,500.00		2,239.49		16,229.00
181		Street Maintenance Expense									
182	A1-6-B-230	Contract	0.00	0.00	10,560.00		10,560.00		0.00		0.00
183	A1-6-B-240	O & M - street and Tree Maint	3,426.65	1,811.61	5,000.00		5,000.00		1,811.61		0.00
184	A1-6-B-250	Tree Replacement (Tree lawn)	293.97	0.00	5,000.00		5,000.00		0.00		0.00
186		Total Street Maintenance Expenses	3,720.62	1,811.61	20,560.00		20,560.00		1,811.61		0.00
188		Snow Removal Expense									
189	A1-6-C-230	Contract	2,396.25	3,565.72	6,000.00		6,000.00		3,565.72		0.00
190	A1-6-C-240	Operation & Maintenance	4,998.25	3,602.34	6,000.00		6,000.00		3,016.66		585.68
191	A1-6-C-250	Capital	5,157.50	10,000.00	10,000.00		10,000.00		10,000.00		0.00
193		Total Snow Removal Expenses	12,552.00	17,168.06	22,000.00		22,000.00		16,582.38		585.68

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp +	Actual Rev/ Exp +	July Proposed				Actual Rev/Exp		Encumbrances
			2022 Encumbrances	2023 Encumbrances	Budget		FINAL BUDGET				
198		Street Signs									
199	A1-6-E-240	Operation & Maintenance	39,290.98	2,960.26	10,000.00		14,000.00	Increase due to new funding received, banners \$4,000	2,960.26		0.00
200											
201		Sidewalks									
202	A1-6-G-250	Capital	88,422.00	168,538.29	10,500.00		10,500.00		168,538.29		0.00
203											
204											
205	A1-6-G-251	OPWC Project (Duff Street)	0.00	0.00	0.00		0.00		0.00		0.00
206	A1-6-G-250-2	CORPO Shared Use Path	0.00	32,711.00	40,000.00		40,000.00		18,553.47		14,157.53
207											
208		Total Sidewalk Expenses	88,422.00	201,249.29	50,500.00		50,500.00				
209											
210		Equipment Purchases									
211	A1-6-H-250	Capital	111,560.97	197,868.22	120,000.00		35,000.00	Reduced due to less equipment anticipated for 2024	140,913.22		56,955.00
212											
213	Program 6	Total Transportation Expenses	286,585.20	439,525.93	430,560.00		449,560.00		351,598.72		87,927.21
214											
215	Program 7	General Government Expense									
216											
217		Mayor Expense									
218	A1-7-A-230	Contract	1,620.69	2,108.44	3,400.00		3,400.00		2,108.44		0.00
219	A1-7-A-240	Operation & Maintenance	1,503.09	1,535.19	3,500.00		3,500.00		1,535.19		0.00
220	A1-7-A-250	Capital	695.00	200.00	1,000.00		1,000.00		200.00		0.00
221											
222		Total Mayor Expenses	3,818.78	3,843.63	7,900.00		7,900.00		3,843.63		0.00
223											
224		Council Expense									
225	A1-7-B-240	Operation & Maintenance	3,856.30	4,770.94	5,000.00		5,000.00		4,733.16		37.78
226	A1-7-B-250	Capital	6,395.00	707.73	7,150.00		7,150.00		707.73		0.00
227											
228		Total Council Expenses	10,251.30	5,478.67	12,150.00		12,150.00		5,440.89		37.78
229											
230		Fiscal Officer Expenses									
231	A1-7-D-230	Contract	2,537.68	1,635.98	3,500.00		3,500.00		1,635.98		0.00
232	A1-7-D-240	Operation & Maintenance	3,702.17	4,305.89	6,500.00		6,500.00		4,212.56		93.33
233	A1-7-D-250	Capital	1,170.92	0.00	3,000.00		3,000.00		0.00		0.00
234											
235		Total Fiscal Officer Expenses	7,410.77	5,941.87	13,000.00		13,000.00		5,848.54		93.33
236											

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
237		Land & Building Expense									
238	A1-7-E-230	Contract	22,184.97	22,901.70	25,000.00		25,000.00				
239	A1-7-E-240	Operation & Maintenance	14,240.74	15,299.04	20,000.00		20,000.00		22,901.70		0.00
240		Capital							14,082.12		1,216.92
241	A1-7-E-250	Capital - Community Center	8,793.66	83,269.42	100,000.00		100,000.00				
242	A1-7-E-250-1	Capital - Maintenance Building	0.00	0.00	10,000.00		10,000.00		83,269.42		0.00
243	A1-7-E-250-2	Capital - Grounds	0.00	0.00	40,000.00		40,000.00		0.00		0.00
244	A1-7-E-250-3	Capital - Reserve	0.00	36,771.00	50,000.00		50,000.00		0.00		0.00
245	A1-7-E-251	Land Purchase (Escrow)	0.00	0.00	40,000.00		40,000.00		36,771.00		0.00
247		Total Land & Building Expenses	45,219.37	158,241.16	285,000.00		285,000.00		0.00		0.00
249		Knox County Auditor							157,024.24		1,216.92
250	A1-7-G-230	Contract	0.00	0.00	0.00		0.00				
252		State Examiner Expense							0.00		0.00
253	A1-7-I-230	Contract	0.00	3,045.10	0.00		0.00				
255		Solicitor Expense							3,045.10		0.00
256	A1-7-J-230	Contract	14,740.00	15,220.00	18,000.00		18,000.00				
257	A1-7-J-240	Operation & Maintenance	0.00	0.00	2,000.00		2,000.00		10,730.00		4,490.00
259		Total Solicitor Expenses	14,740.00	15,220.00	20,000.00		20,000.00		0.00		0.00
261		Income Tax Department Expense							10,730.00		4,490.00
262	A1-7-K-230	Contract	0.00	1,600.00	2,000.00		2,000.00				
263	A1-7-K-240	Operation & Maintenance	5,999.58	4,269.82	5,000.00		5,000.00		1,600.00		0.00
264	A1-7-K-241	Tax Refunds	6,216.82	3,309.53	10,000.00		10,000.00		4,260.37		9.45
265	A1-7-K-242	Central Collection Fees	0.00	0.00	0.00		0.00 removing fund not needed		3,309.53		0.00
267		Total Income Tax Dept. Expenses	12,216.40	9,179.35	17,000.00		17,000.00		0.00		0.00
269		Election Board Fee Expense							9,169.90		9.45
270	A1-7-L-230	Contract	918.45	0.00	2,000.00		2,000.00				
272		Legal Advertising Expense							0.00		0.00
273	A1-7-M-230	Contract	447.49	382.97	450.00		450.00				
275		State Workers Compensation Expense							382.97		0.00
276	A1-7-N-230	Contract	3,279.00	3,899.00	5,000.00		5,000.00				
278		Administrator Expense							3,899.00		0.00
279	A1-7-O-230	Contract	3,064.86	3,591.74	3,500.00		3,500.00				
280	A1-7-O-240	Operation & Maintenance	12,500.92	12,659.51	15,000.00		15,000.00		3,591.74		0.00
281	A1-7-O-250	Capital	534.97	0.00	1,000.00		1,000.00		12,224.74		434.77
283		Total Administrator Expenses	16,100.75	16,251.25	19,500.00		19,500.00		0.00		0.00
									15,816.48		434.77

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

1	A	B	H	K	L	M	N	O	R	S	T
2			2022	2023	2024		2024		11.30.23		11.30.23
			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
285		Wages & Benefits Expense									
286	A1-7-P-211	Wages	300,676.50	350,063.57	412,270.00		412,270.00		350,063.57		0.00
287	A1-7-P-212	Benefits	103,057.39	131,888.40	156,878.00		181,878.00	Increased due to anticipation of possible OPERS increase	131,888.40		0.00
289		Total Wages & Benefits Expenses	403,733.89	481,951.97	569,148.00		594,148.00		481,951.97		0.00
291	Program 7	Total General Government Expenses	518,136.20	703,434.97	951,148.00		976,148.00		1,419,589.35		123,848.18
293		Fund Contingency									
294	A1-7-X-240	Local Contingency	0.00	0	150,000		250,000.00	Increased due to more funds received during 2023	0.05		0.00
296		TOTAL EXPENDITURES	1,040,938.12	1,543,437.58	2,037,570.00		2,161,320.00		1,419,589.40		123,848.18
297	*****	*****	*****	*****	*****		*****		*****		*****
299		GENERAL FUND BALANCE	1,385,933.49	1,261,081.63	-1,098,321.34		35,351.39		*****		*****
300	*****	*****	*****	*****	*****		*****		*****		*****
301		STREET & ROAD FUNDS							*****		*****
302											
303		STREET MAINTENANCE									
304		Beginning BALANCE 1/1	88,156.19	106,619.99	94,669.99		117,204.37				
306		Revenue									
307	B1-B-124	MV License	3,450.67	3,516.14	3,000.00		3,000.00				
308	B1-B-126	Gas Tax	20,926.71	20,985.36	15,000.00		15,000.00				
309	B1-B-182	Interest	1,946.36	1,774.89	50.00		50.00				
311		Total Revenue	26,323.74	26,276.39	18,050.00		18,050.00		0.00		
312									0.00		0.00
313		Expenditures									
314	B1-6-B-240	Operation & Maintenance	7,479.94	10,692.01	30,000.00		30,000.00		9,842.01		850.00
315	B1-6-B-250	Capital	380.00	5,000.00	25,000.00		25,000.00		5,000.00		0.00
316	B1-6-B-250-1	Capital - Reserve	0.00	0.00	25,000.00		25,000.00		0.00		0.00
318		Total Expenditures	7,859.94	15,692.01	80,000.00		80,000.00		14,842.01		850.00
319											
320		STREET MAINTENACE BALANCE	106,619.99	117,204.37	32,719.99		55,254.37				
321		*****	*****	*****	*****		*****		*****		*****

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

1	A	B	H	K	L	M	N	O	R	S	T
2			2022	2023	2024		2024		11.30.23		11.30.23
323			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
324		STATE HIGHWAY MAINTENANCE									
326		Beginning BALANCE 1/1	5,845.73	6,100.70	5,945.70		6,496.05				
327		Revenue									
327	B2-B-124	MV License	260.61	285.08	320.00		320.00				
328	B2-B-126	Gas Tax	1,569.55	1,701.53	1,200.00		1,200.00				
329	B2-B-182	Interest	124.63	103.79	25.00		25.00				
331		Total Revenue	1,954.79	2,090.40	1,545.00		1,545.00		0.00		0.00
333		Expenditures									
334	B2-6-B-240	Operation & Maintenance	1,699.82	1,695.05	1,800.00		1,800.00		1,495.05		200.00
336		STATE HIGHWAY MAINT BALANCE	6,100.70	6,496.05	5,690.70		6,241.05		1,495.05		200.00
337	*****	*****	*****	*****	*****		*****		*****		
339		COUNTY PERMISSIVE TAX									
340		Beginning BALANCE 1/1	0.00	0.00	0.00		0.00		0.00		0.00
342		Revenue									
343	B8-A-6	County License	0.00	0.00	0.00		0.00				
344		Expenditures							0.00		
345	B8-6-A-250	Capital	0.00	0.00	0.00		0.00		0.00		0.00
347		PERMISSIVE TAX BALANCE	0.00	0.00	0.00		0.00		0.00		0.00
348	*****	*****	*****	*****	*****		*****		0.00		0.00
349		COUNTY \$5.00 LICENSE TAX							*****		
350		Beginning BALANCE 1/1	10,568.63	11,863.93	10,563.93		13,227.76				
352		Revenue									
353	B9-B-143	License tax	1,295.30	1,363.83	1,200.00		1,200.00				
354		Expenditures									
355	B9-6-A-250	Capital	0.00	0.00	2,500.00		2,500.00		0.00		0.00
357		COUNTY \$5.00 LICENSE TAX BAL.	11,863.93	13,227.76	9,263.93		11,927.76		0.00		0.00
358	*****	*****	*****	*****	*****		*****		0.00		0.00
372		AMERICAN RESCUE PLAN ACT OF 2021							*****		
373		Beginning BALANCE 1/1	130,205.57	41,837.30	0.00		40,997.50	rolled forward from previous yr	Last funding in 2022		
375		Revenue									
376	B11-D-141	ARPA 2021 - grant	131,245.18	0.00	0.00		0.00				
377		Expenditures									
378		ARPA 2021 - grant	261,450.75	41,837.30	0.00		40,997.50	rolled forward from previous yr	839.80		40,997.50
379	B11-7-X-240										
381		AMERICAN RESCUE FUND BALANCE	0.00	0.00	0.00		0.00		839.80		40,997.50
382	*****	*****	*****	*****	*****		*****		839.80		40,997.50

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp +	Actual Rev/ Exp +	July Proposed						
383			2022 Encumbrances	2023 Encumbrances	Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
384		CAPITAL IMPROVEMENT									
385		Beginning BALANCE 1/1	0.00	0.00	0.00		25,048.90				
386											
387		Revenue									
388	D01-D-141	OPWC Project CQ36/37Y	0.00	298,500.00	0.00		-				
389	D01-D-141-2	OPWC Project (Duff Street)	0.00	-	0.00		-		0.00		0.00
390	D01-D-141-3	EPA H2Ohio Grant	0.00	37,500.00	0.00		12,500.00	rolled forward from previous yr			
391	D01-D-141-4	CORPO Shared Use Path	0.00	31,745.92	0.00		30,014.08	rolled forward from previous yr			
392											
393		Expenditures									
394	D01-8-B-211-3	H2Ohio - Interns Payroll		961.10	0.00		4,038.90	rolled forward from previous yr			
395	D01-8-B-250	OPWC Project CQ36/37Y	0.00	298,500.00	0.00		-		961.10		0.00
396	D01-8-B-250-2	OPWC Project (Duff Street)	0.00	-	0.00		-		298,500.00		0.00
397	D18-8-B-250-3	EPA H2Ohio Grant	0.00	11,490.00	0.00		33,510.00	rolled forward from previous yr	0.00		
398	D01-8B-250-4	CORPO Shared Use Path	0.00	31,745.92	0.00		30,014.08	rolled forward from previous yr	11,490.00		
399									31,745.92		
400		CAPITAL IMPROVEMENT FUND BALANCE	0.00	25,048.90	0.00		0.00				
401	*****	*****	*****								
402											

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
403		WATER SYSTEM									
404		Beginning BALANCE 1/1	313,455.50	384,700.73	61,244.87		394,020.71		0.00		
406		Revenue									
407	E1-E-155-1	Water Fee	460,181.27	523,017.10	420,000.00		420,000.00				
408	E1-E-155-2	Water Tap	49,511.00	0.00	2,500.00		2,500.00				
409	E1-E-182	Interest	7,022.74	5,983.70	2,000.00		2,000.00				
410	E1-E-193	GF Loan	0.00	0.00	0.00		0.00		0.00		
411									0.00		
412		TOTAL WATER SYSTEM REVENUE	516,715.01	529,000.80	424,500.00		424,500.00				
413		WATER SYSTEM REVENUE AVAIL.	830,170.51	913,701.53	485,744.87		818,520.71				
414											
415		Expenditures									
416	E1-5-A-211	Wages	42,040.15	32,829.00	50,000.00		50,000.00				
417	E1-5-A-212	Employee Benefits	18,875.65	16,665.03	30,000.00		30,000.00		32,829.00		0.00
418	E1-5-A-230	Contract	340,056.85	436,764.20	408,000.00		408,000.00		16,665.03		0.00
419	E1-5-A-240	Operation & Maintenance	23,647.13	30,234.86	40,000.00		40,000.00		433,464.20		3,300.00
420	E1-5-A-241	Water Fee Refunds	0.00	472.73	500.00		500.00		21,559.51		8,675.35
421	E1-5-A-250	Capital	20,850.00	2,715.00	70,000.00		60,000.00	reduced capital purchases reassessed for 2024	472.73		0.00
423	E1-5-A-251-2	OPWC Project (Duff Street)	0.00	0.00	0.00		109,738.00	New fund line for Village portion of OPWC project	2,715.00		0.00
424	E1-5-A-261	Debt Principal (OWDA & OPWC98)	0.00	0.00	0.00		0.00		0.00		0.00
425	E1-5-A-262	Debt Interest	0.00	0.00	0.00		0.00		0.00		0.00
426	E1-5-A-270	Reserve	0.00	0.00	350,000.00		120,000.00	reduced and transferred to other funds for anticipated projects	0.00		0.00
427	E1-5-A-272	Transfer	0.00	0.00	0.00		0.00		0.00		0.00
429		TOTAL WATER SYST. EXPENSE	445,469.78	519,680.82	948,500.00		818,238.00		0.00		0.00
431		WATER SYSTEM BALANCE	384,700.73	394,020.71	-462,755.13		282.71		507,705.47		11,975.35
432	*****	*****	*****	*****	*****		*****		*****		

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
434		WASTEWATER SYSTEM									
435		Beginning BALANCE 1/1	787,386.33	818,555.86	360,969.64		868,275.58				
437		Revenue							0.00		
439	E2-E-156-1	Sewer Fee	421,711.65	495,139.85	421,785.00		421,785.00				
440	E2-E-156-2	Sewer Tap	125,518.50	6,139.00	2,500.00		2,500.00				
441	E2-E-156-3	Other Fee	0.00	0.00	0.00		0.00				
443	E2-E-182	Interest	14,942.80	12,744.12	2,000.00		2,000.00		0.00		
444									0.00		
446		TOTAL WASTEWATER SYST. REV.	562,172.95	514,022.97	426,285.00		426,285.00				
447		WASTERWATER SYSTEM REV AVAIL.	1,349,559.28	1,332,578.83	787,254.64		1,294,560.58				
449		EXPENDITURES									
450	E2-5-A-211	Wages	48,550.29	60,536.71	90,000.00		90,000.00				
451	E2-5-A-212	Employee Benefits	18,086.97	22,048.86	40,000.00		40,000.00		60,536.71		0.00
452	E2-5-A-230	Contract	197,514.40	213,507.69	255,000.00		255,000.00		22,048.86		0.00
453	E2-5-A-240	Operation & Maintenance	121,289.36	60,267.52	152,000.00		152,000.00		208,507.69		5,000.00
454	E2-5-A-241	Sewer Fee Refunds	0.00	1,127.64	500.00		500.00		53,722.35		6,545.17
455	E2-5-A-250	Capital	59,435.40	51,925.20	100,000.00		137,000.00	Increased due to additional projects for 2024	1,127.64		0.00
457	E2-5-A-252	OPWC Project CQ37Y	84,127.00	52,889.63	0.00		0.00		47,946.54		3,978.66
458	E2-5-A-261	Debt Service - OPWC 17 Loan (CQ17U)	2,000.00	2,000.00	2,100.00		2,100.00		52,889.63		0.00
461	E2-5-A-264	Debt Service - OPWC CQ37Y	0.00	0.00	4,500.00		4,500.00		2,000.00		0.00
462	E2-5-A-270	Reserve	0.00	0.00	250,000.00		350,000.00	Increased due to more funds received during 2023	0.00		0.00
463	E2-5-A-272	Transfer (To General Fund)	0.00	0.00	0.00		0.00		0.00		0.00
465		TOTAL WASTEWATER EXPENSES	531,003.42	464,303.25	894,100.00		1,031,100.00		0.00		0.00
467		WASTEWATER SYSTEM BALANCE	818,555.86	868,275.58	-106,845.36		263,460.58		448,779.42		15,523.83
468	*****	*****									

VILLAGE OF GAMBIER  
2024 FINAL BUDGET  
EXHIBIT A

	A	B	H	K	L	M	N	O	R	S	T
1			2022	2023	2024		2024		11.30.23		11.30.23
2			Actual Rev/Exp + 2022 Encumbrances	Actual Rev/ Exp + 2023 Encumbrances	July Proposed Budget		FINAL BUDGET		Actual Rev/Exp		Encumbrances
470		STORMWATER SYSTEM									
471		Beginning BALANCE 1/1	201,535.72	246,861.64	146,653.99		275,788.22				
472											
473		Revenue									
474	E6-E-159-1	Stormwater fee	50,541.71	51,529.00	47,000.00		47,000.00				
475	E6-E-182	Interest	4,506.48	4,597.68	300.00		300.00				
476									0.00		
477		TOTAL STORMWATER REVENUE	55,048.19	56,126.68	47,300.00		47,300.00				
478		STORMWATER REVENUE AVAIL.	256,583.91	302,988.32	193,953.99		323,088.22		0.00		
479									0.00		
480		Expenditures									
481	E6-5A-211	Wages	0.00	763.20	11,700.00		11,700.00				
482	E6-5A-212	Employee Benefits	0.00	0.00	1,807.65		1,807.65		763.20		0.00
483	E6-5A-240	Operation & Maintenance	2,296.91	4,136.92	6,000.00		6,000.00		0.00		0.00
484	E6-5A-241	Stormwater fee Refunds	0.00	64.74	250.00		250.00		4,103.87		33.05
485	E6-5A-250	Capital Improvement	0.00	14,810.00	150,000.00		120,000.00	reduced to transfer monies to new fund line	64.74		0.00
486	E6-5A-250-1	OPWC - Duff Street project	0.00	0.00	0.00		30,000.00	New fund line for Village portion of OPWC project	10,250.00		4,560.00
487	E6-5A-270	Reserve	0.00	0.00	50,000.00		50,000.00				
488	E6-8A-261	Loan Principle	7,425.36	7,425.24	3,000.00		3,000.00		0.00		0.00
489									7,425.24		0.00
490		TOTAL STORMWATER SYST. EXP.	9,722.27	27,200.10	222,757.65		222,757.65				
491		TOTAL STORMWATER SYST. BAL.	246,861.64	275,788.22	-28,803.66		100,330.57		22,607.05		4,593.05
492											
512		CEMETERY TRUST FUND									
513		Beginning BALANCE 1/1	363.80	359.33	354.69		359.68				
514											
515		Revenue							363.41		
516	G5-H-182	Interest	-4.47	0.35	0.15		0.15				
517									0.00		
518		Expenditures									
519	G5- -240	Operation & Maintenance	0.00	0.00	0.00		0.00				
520											
521		TOTAL CEMETERY FUND BAL.	359.33	359.68	354.84		359.83		0.00		
522	*****	*****	*****	*****	*****		*****		0.00		
523									*****		
524		TOTALS									
525		Total Fund Balances January 1st	2,820,185.22	3,035,374.96	832,716.47		2,961,502.90				
526		Total Fund Revenue	2,513,333.84	2,915,213.06	1,705,815.15		1,896,983.99				
527		Total Available Funds	\$ 5,333,519.06	\$ 5,950,588.02	\$ 2,538,531.62		\$ 4,858,486.89				
528											
529		Total Fund Expenditures	2,298,144.10	3,030,922.42	4,187,227.65		4,426,276.13				
530		Less Prior year (2022) Encumbrances	-	(41,837.30)							
531		Total Balance FOR END-OF-YEAR	\$ 3,035,374.96	\$ 2,961,502.90	\$ (1,648,696.03)		\$ 432,210.76				
532	*****	*****	*****	*****	*****		*****				

ORDINANCE NO. 2024 - 02

**AN ORDINANCE AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF GAMBIER, OHIO, TO MAKE TRANSFERS WITHIN LINE ACCOUNTS IN AMOUNTS OF \$5,000.00 OR LESS WITHOUT THE CONSENT OF THE COUNCIL OF THE VILLAGE OF GAMBIER; AND DECLARING AN EMERGENCY.**

**NOW, THEREFORE, BE IT RESOLVED:** by the Council of the Village of Gambier, Ohio.

**SECTION I:**

That the Fiscal Officer for the Village of Gambier be, and herewith is, authorized and directed to complete transfers within fund line accounts in amounts of \$5,000.00 or less, without the consent of the Council of the Village of Gambier.

**SECTION II:**

This Ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety, and this Ordinance shall therefore become effective upon its passage and approval by the mayor, provided that it receives the necessary vote of Council; otherwise, it shall take effect and be in force from and after the earliest period permitted by law.

**PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2024**

**APPROVED:**

\_\_\_\_\_  
Leeman Kessler, Mayor

**ATTEST:**

\_\_\_\_\_  
Diane Steinmetz, Fiscal Officer

RESOLUTION 24 - 02

A RESOLUTION ESTABLISHING MEMBERSHIP IN THE  
KNOX COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, the Village of **Gambier** desires to participate in the Knox County Regional Planning Commission to implement the Comprehensive Plan for the orderly development and growth of the County and Village and to establish an attractive region around the Village:

WHEREAS, the Council of the Village of **Gambier** desires to provide to its residents, the services of the Knox County Regional Planning Commission to promote the public health, safety, convenience, comfort, prosperity and general welfare of the inhabitants of the Village of **Gambier**.

NOW, THEREFORE, BE IT RESOLVED:

- I. That the Village of **Gambier** be a member of the Knox County Regional Planning Commission for planning services for the period beginning January 1, 2024 and ending December 31, 2024.
- II. That the following first named individual represent the Village as its Regular Representative to the Knox County Regional Planning Commission and that the second named individual be the Alternate to serve in the name and place of said Regular Representative in his/her absence.

Regular Representative: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Alternate \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

**Regular Representative:**

Address

Telephone

Email

**Alternate**

Address

Telephone

Email

- III. That this Resolution will become effective at the earliest date allowed by law.

PASSED

ATTESTED

**Make check payable to: Knox County Treasurer**

**Mail to: Knox Regional Planning Commission  
117 E. High St.  
Suite 221  
Mount Vernon, OH 43050**

**THE KNOX COUNTY REGIONAL PLANNING COMMISSION 2024 Population Estimates**

2021 Estimates		2022 Estimates		# of Reps	2024 Dues
Knox County	62,878	62,895	1		
Townships					
Berlin	1,769	1,776	1		\$444.00
Brown	2,044	2,052	2		\$513.00
Butler	1,292	1,297	1		\$324.25
Clay	1,318	1,323	1		\$330.75
*Clinton	2,864	2,875	2		\$718.75
College	339	341	1		\$85.25
Harrison	852	856	1		\$214.00
Hilliar	2,087	2,095	2		\$523.75
Howard	5,908	5,885	3		\$1,471.25
Jackson	1,074	1,078	1		\$269.50
Jefferson	767	770	1		\$192.50
Liberty	1,902	1,910	1		\$477.50
Middlebury	1,403	1,409	1		\$352.25
Milford	1,863	1,870	1		\$467.50
Miller	1,093	1,097	1		\$274.25
Monroe	2,349	2,358	2		\$589.50
Morgan	1,032	1,036	1		\$259.00
Morris	2,076	2,084	2		\$521.00
Pike	1,653	1,659	1		\$414.75
Pleasant	1,654	1,660	1		\$415.00
Union	1,549	1,555	1		\$388.75
Wayne	991	995	1		\$248.75
38,104	37,981	30		\$9,495.25	
Municipalities					
Centerburg	1,687	1,694	1		\$423.50
Danville	1,017	1,021	1		\$255.25
Fredericktown	2,643	2,654	2		\$663.50
Gambier	2,212	2,218	2		\$554.50
Gann	114	114	1		\$28.50
Martinsburg	222	222	1		\$55.50
Mount Vernon	16,932	16,991	4		\$4,247.75
24,774	24,914	12		\$6,193.50	

[www.odod.state.oh.us](http://www.odod.state.oh.us)

\*current nonmember

**The Knox County Regional Planning Commission**

117 East High Street, Suite 221

Mount Vernon, OH 43050

Phone—740-393-6718 Fax—740-393-6705

[knoxplanning@co.knox.oh.us](mailto:knoxplanning@co.knox.oh.us)

TO: Boards of Township Trustees and Municipal Planning Commissions in Knox County

FROM: Darrel Severns, Secretary to the Commission

DATE: November 9, 2023

RE: Joining the Regional Planning Commission for 2024

In 1971 the Knox County Commissioners, Township Trustees and Municipalities recognized that problems and opportunities exist on a scale larger than individual townships and municipalities. Consequently, they formed the Knox County Regional Planning Commission to coordinate action toward the solution of large-scale problems and the capture of large-scale opportunities. With the continuing participation of townships and municipalities, the Commission can meet its charge to coordinate development of the entire County.

Dues remain at twenty-five cents per capita. The Commission set dues based on estimates of populations made by the Ohio Department of Development. The dues for each township and municipality are shown on the attached sheet.

The number of representatives and alternates each board of township trustees and municipal planning commission may appoint to the Commission is also shown on the attached sheet.

The Commission is organized to function through a series of committees. Without active participants on those committees, the commission cannot address the problems and the opportunities facing our community. Each township and municipality is strongly encouraged to participate in the Planning Commission activities so residents of their jurisdiction can have a voice in the process

**Some issues and topics that the Commission anticipates discussing in the 2023 session include:**

- Local residential building codes
- Zoning language addressing short term rentals
- Revisions and updates to the Land Subdivision Regulations for Knox County
- Transportation Planning
- Alternative Housing

**Don't miss your opportunity to participate in determining the direction and shaping policy for the future of Knox County.**

**Please complete the attached forms and remit along with a check for dues at your earliest convenience.**

If you have questions, please do not hesitate to contact me at (740) 393-6718.

Sincerely,



Darrel Severns, Secretary  
Enclosures

**RESOLUTION 2024-\_\_\_\_\_**

**A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF GAMBIER, OHIO TO APPLY TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDING; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Village of Gambier, Ohio is eligible to apply for Transportation Alternatives Program funding for the traffic calming improvements Wiggin Street between Acland and College Park; and

**WHEREAS**, if the requested funds are granted, the Village of Gambier, Ohio shall be responsible for at least five (5%) percent of the construction costs, and for 100% of all other costs associated with the architecture/engineering plans, environmental studies and documentation, right-of-way plans, and right-of-way acquisition if necessary.

**NOW THEREFORE, BE IT RESOLVED:** by the Village of Gambier, County of Knox, State of Ohio, three-fourths of all members elected thereto concurring to-wit:

**SECTION 1:** The Village Administrator for the Village of Gambier, Ohio be and herewith is authorized and directed to apply to the Ohio Department of Transportation for Transportation Alternatives Program funds.

**SECTION 2:** That said request shall be for traffic calming improvements for pedestrian bump outs and raised crosswalks on Wiggin Street between Acland and College Park, estimated to cost \$342,500, of which the Village of Gambier, Ohio, if awarded the funds, commits to pay at least five (%5) percent (hereinafter referred to as the "local portion") of the construction cost. The Village of Gambier, Ohio further agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation and for all costs associated with design, environmental and right-of-way activities.

**SECTION 3:** That upon completion of the described Project, and unless otherwise agreed, the Village of Gambier, Ohio shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstruction; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

**SECTION 4:** That if the application is approved for the funding, the Village Administrator of said Village of Gambier, Ohio is hereby empowered on behalf of the Village of Gambier, Ohio to enter into a contract and/or other documents with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

**SECTION 5:** This Resolution shall take effect and be in force from and after the earliest period allowed by law.

**PASSED THIS EIGHTH DAY OF JANUARY, 2024**

**APPROVED:**

\_\_\_\_\_  
**Mayor Leeman Kessler**

**ATTEST:**

\_\_\_\_\_  
**Fiscal Officer Diane Steinmetz**